



RPQ-006-T-2025

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY

The Virgin Islands Waste Management Authority is hereby soliciting proposals for **RPQ-006-T-2025 for Used Cooking Oil Collection & Disposal Services for St. John Festival 2025**

Interested parties and prospective respondents may request the complete RPQ Package for their review from the Authority by submitting a request confirmation email with contact information for the respective company to sdavid@viwma.org and mvante@viwma.org. All questions pertaining to the scope of services to be rendered should be directed to Ms. Sandra David, Director of Procurement and Property, and Michael Vante, Contract and Inventory Manager, on or before **Wednesday, May 21st, 2024**. Responses to questions will be forwarded in the form of an Addendum to those parties who have confirmed interest by formally requesting the bid package.

Virgin Islands Waste Management Authority
Procurement and Property Division
7410 Estate Bovoni, Bay 2
St. Thomas, VI 00802
Tel: (340) 715-9170
Fax: (340) 715-9179
sdavid@viwma.org or mvante@viwma.org

Proposals will be submitted electronically in PDF Format bearing the respective RFP Number: RPQ-006-T-2025 to sdavid@viwma.org and mvante@viwma.org on or before Wednesday, June 4th, 2025 at 12:00 P.M. Atlantic Standard Time.

The Virgin Islands Waste Management Authority reserves the right to waive any non-substantive informalities, technicalities or irregularities, or reject any or all qualifications and proposals/bids; or to re-advertise for proposals/bids, and to award or refrain from awarding the contract for the work.

Daryl Griffith
Interim Executive Director

It's Our Home! Let's Keep It Clean!

VIRGIN ISLANDS
WASTE MANAGEMENT AUTHORITY

Request for Price Quotations

TO: DATE: **May 1st, 2025**
.....**RPQ-006-T-2025**

Pursuant to their Procurement Policies & Procedures, the Virgin Islands Waste Management Authority will receive Price Quotations for the work described below. Quotations will be received until **Wednesday, June 4th, 2025 at 12:00PM Atlantic Standard Time**, and delivered electronically at sdavid@viwma.org and mvante@viwma.org or hand delivered as follows:

Ms. Sandra David
Director, Procurement & Property Division
V.I. Waste Management Authority
7410 Estate Bovoni, Bay 2, St. Thomas, V.I. 00802

DESCRIPTION OF WORK

The VI Waste Management Authority is requesting Price Quotations from qualified companies for the following services: **Used Cooking Oil Collection & Disposal Services for St. John Festival 2025**

For further questions pertaining to this Request for Quotations (RPQ-006-T-2025), please contact Michael Vante at 340-715-9191 and/or submit questions on or before Wednesday, May 21st, 2025.

SCOPE OF SERVICES: ATTACHED

Please submit the following documentation with your price quotation:

- 1. VI Business License**
- 2. VIWMA Waste Hauler's Permit**
- 3. Workman's Compensation Insurance (Statutory)**
- 4. Public Liability/ Bodily Insury & Property Damage Insurance**
- 5. Automobile & Truck Public Liability/Bodily Insury & Property Damage Insurance**
- 6. Scope of Services with Price**

SCOPE OF SERVICES

JULY 4TH CARNIVAL FESTIVAL 2025

(COOKING OIL)

The scope of services is to provide oil tanks or other approved containers for the collection and proper disposal of used oil for the carnival activities on St. John during the period of June 27- July 13, 2025. Used oil will be collected from the Adult village in the St. John Parking Lot & Custom's Dock. To include ten (10) days after July 4th, for the cleaning of the village booths.

As part of this contract, the vendor must:

1. Have a valid Waste Hauler Permit issued by the Virgin Islands Waste Management Authority.
2. Provide to the Virgin Islands Waste Management Authority, receipts, manifest etc. indicating or showing the proper disposal of said or use thereof.

Oil Capacity

Village – Tanks or other approved containers with the capacity to hold at least **600-800 gallons**.

LOCATION	QUANTITY	TOTAL GALLONS NEEDED	PRICE PER GALLON	Total Cost for Services
PARKING LOT & CUSTOM'S DOCK	One (1) TANK	600-800		

Company Name: _____

Date: _____

Name & Signature: _____