



RFP-003-C-2024

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY

The Virgin Islands Waste Management Authority is hereby soliciting proposals for **RFP-003-C-2024 for the Design/Build of the St. Croix Convenience Centers (Mon Bijou, Concordia, Cotton Valley)**

Interested parties and prospective respondents may request the complete RFP Package for their review from the Authority by submitting a request confirmation email with contact information for the respective company to sdavid@viwma.org and mvante@viwma.org. All questions pertaining to the scope of services to be rendered should be directed to Ms. Sandra David, Director of Procurement and Property, and Michael Vante, Contract and Inventory Manager, on or before **Friday, July 19th, 2024**. Responses to questions will be forwarded in the form of an Addendum to those parties who have confirmed interest by formally requesting the bid package.

Virgin Islands Waste Management Authority
Procurement and Property Division
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Proposals will be submitted electronically in PDF Format bearing the respective RFP Number: RFP-003-C-2024 to sdavid@viwma.org and mvante@viwma.org on or before Friday, August 2nd, 2024 at 12:00 P.M. Atlantic Standard Time.

The Virgin Islands Waste Management Authority reserves the right to waive any non-substantive informalities, technicalities or irregularities, or reject any or all qualifications and proposals/bids; or to re-advertise for proposals/bids, and to award or refrain from awarding the contract for the work.

***Roger E. Merritt, Jr.,
Executive Director***

*It's Our Home! Let's
Keep It Clean!*



Request for Proposals (RFP) for the

Design/Build of the St. Croix Convenience Centers (Mon Bijou, Concordia, Cotton Valley)

Issued:

June 25th, 2024
Virgin Islands
Waste Management Authority
Division of Engineering

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Design/Build of the St. Croix Convenience Centers

SECTION 1: GENERAL BACKGROUND

The Virgin Islands Waste Management Authority (VIWMA) is issuing this Request for Proposals (RFP) from submitters capable of entering into a Design/Build agreement to provide the equipment, materials and personnel required to design and build the Mon Bijou, Cotton Valley, and Concordia Municipal Solid Waste Convenience Centers (hereinafter “St. Croix Solid Waste Convenience Centers”). Contractors can send proposals for one, two, or all three of the Convenience Centers. The VIWMA and the successful submitter shall enter into a mutually binding full-service Design/Build Agreement addressing the topics contained in this document. The VIWMA also reserves the right to modify/expand/decrease the scope of the services in coordination with the successful submitter to include additional or reduced terms and conditions. Such additional or reduced terms and conditions may result in additional compensation to the successful submitter or result in a reduction in compensation.

It is understood that the information contained in the RFP and the experience guarantees and innovative approaches demonstrated therein shall be the general basis for selection of a submitter to provide these professional services. The VIWMA shall select the most qualified submitter based on a structured point scoring evaluation. The scoring evaluation shall consider each submitter’s ability to perform the required services, experience and technical expertise, ability to make financial and technical guarantees, corporate resources, and in-depth and innovative approaches.

SECTION 2: PURPOSE AND OBJECTIVES

The purpose of this solicitation is to identify, evaluate and contract with a reputable team of professionals (architects, engineers, contractors) to provide the services necessary to design and build the St. Croix Solid Waste Convenience Centers.

SECTION 3: DESIGN STANDARDS

- Americans with Disabilities Act
- 2018 International Building Codes for essential facility seismic Site Class D & Seismic Use Group IV, 175 MPH wind loads, a marine environment, & a design life of over 15 years

SECTION 4: SCOPE OF WORK

The primary objective of this RFP is to convert the existing bin sites at Mon Bijou, Concordia, and Cotton Valley into Solid Waste Convenience Centers where solid waste is collected, separated, and further processed as waste material or as a reuse material.

SECTION 4a: SCOPE OF WORK (Mon Bijou)

Design parameters for the Mon Bijou Convenience Center include the following:

- The Convenience Center shall be designed to accommodate at least five (5) Forty Yard

Compactors and six (6) 20 – 30 yds open bins. Bins should be located in a covered area that protects the contents of bins from weather.

- The design should maintain a clear separation of Roll-Off service vehicles from the general public visiting site.
- Facility should be able to accept and accommodate special waste (used oil, bulb, batteries, E-Waste, etc.).
- Bulk waste such as white goods, yard waste and construction debris are to be directed to specific bins or areas by the operator.
- Facility should be able to accept recyclable waste streams and be capable of storing them in a dry clean condition for further recycling. Glass, metal of various types, paper, cardboard, plastic, green waste should be placed in separate bins.
- Electrical service is to be provided with an adequately sized and powered emergency continuously run generator with automatic transfer switch to operate the facility should WAPA power be unavailable.
- Facility must have an air conditioned (Split Unit) office (minimum 800 ft²) area in addition to a separate break room with kitchenette and restroom with a shower, and IT Storage Space. Kitchens and bathrooms shall have ceramic tiles on walls and floors with epoxy grout.
- Site is to be completely enclosed with security fence and cantilever electronic gates. Access to the facility should be gained utilizing VIWMA I.D. card system.
- Privacy Screening for the fence is to be placed to provide permanent sight obscurity to the internal operations.
- Oil/grease/grit separators are to be included in the design. Inclusion of design elements which could lessen the impact of stormwater pollution on nearby water bodies encouraged.
- Site drainage must be provided with adequate conveyance to the stormwater system.
- Site must be properly lit to deter illegal activity at night. The submitter shall propose solar powered site lighting for the facility with backup conduits for conventional lighting.
- Site must be monitored by close circuit television; additionally, site attendant must have capability to monitor compactors and manually zoom into any location surrounding compactor and all areas accessible by the public. Including the outside perimeter of the facility. Security systems should have license plate reader as part of software programming. Perimeter cameras should be able to capture images 200 ft away in all directions leading away from premises. System must be compatible with existing VIWMA security system. Cameras must be at a minimum height of 20 feet.
- Site must include at minimum a 20,000-gal cistern and connection to the WAPA water system. A filtration system to include three sediment filters in series and a charcoal filter must be installed to water supply line to kitchen and restroom. A separate water supply system for the emergency eyewash and shower station must also be installed. Isolations valves for each water fixture should be installed.
- Safety, health and fire protection are to be designed into the layout and operational function of the facility. Design must include a fire suppression system that addresses all areas of the facility including each compactor and each open bin.
- Site plan should also include sufficient native or naturalized landscaping to site with irrigation lines from main water supply and/or tertiary packaged treatment plant.

- Site should have sufficient signage describing to customers on specific areas to discard various waste types. Sufficient Safety decals associated with each waste stream should be installed.
- Designers of facility must maintain a fluent traffic pattern that allows drivers to traverse only in one direction.
- Sufficient Storage space should be included. The space should be sufficient to be able to store maintenance equipment including but not limited to ladders, scaffolding, pressure washers, paints and other solutions.
- On-site structures will be built to current building codes.
- A minimum approximate 50-foot buffer on the western, northern, and southern boundaries of the property must be incorporated into the design. The buffer will be required on the northern, western, and southern boundaries where green space currently exists. Portions of the buffer that reach the eastern boundary of the property may be considered transitional space for potential stockpiling of hurricane debris. Buffer zones should be landscaped with local fruit trees.
- A minimum of approximately 1.0 acres of the site will be retained as green space via the buffer zone.
- Oil water separators must be installed to intercept all runoff from hard surfaces and sediment catchments must be included in all areas of runoff.

SECTION 4b: SCOPE OF WORK (Concordia)

Design parameters for the Concordia Convenience Center include the following:

- The Convenience Center shall be designed to accommodate at least five (5) Forty Yard Compactors and six (6) 20 – 30 yds open bins. Bins should be located in a covered area that protects contents of bins from weather.
- The design should maintain a clear separation of Roll-Off service vehicles from the general public visiting site.
- Facility should be able to accept and accommodate special waste (used oil, bulb, batteries, E-Waste, etc.).
- Bulk waste such as white goods, yard waste and construction debris are to be directed to specific bins or areas by the operator.
- Facility should be able to accept recyclable waste streams and be capable of storing them in a dry clean condition for further recycling. Glass, metal of various types, paper, cardboard, plastic, green waste should be placed in separate bins.
- Electrical service is to be provided with an adequately sized and powered emergency continuously run generator with automatic transfer switch to operate the facility should WAPA power be unavailable.
- Facility must have an air conditioned (Split Unit) office (minimum 800 ft²) area in addition to a separate break room with kitchenette, restroom with a shower, and IT Storage Space. Kitchens and bathrooms shall have ceramic tiles on walls and floors with epoxy grout.
- Site is to be completely enclosed with security fence and cantilever electronic gates. Access to the facility should be gained utilizing VIWMA I.D. card system.

- Privacy Screening for the fence is to be placed to provide permanent sight obscurity to the internal operations.
- Oil/grease/grit separators are to be included in the design. Inclusion of design elements which could lessen the impact of stormwater pollution on nearby water bodies encouraged.
- Site drainage must be provided with adequate conveyance to the stormwater system.
- Site must be properly lit to deter illegal activity at night. The submitter shall propose solar powered site lighting for the facility with backup conduits for conventional lighting.
- Site must be monitored by close circuit television; additionally, site attendant must have capability to monitor compactors and manually zoom into any location surrounding compactor and all areas accessible by the public. Including the outside perimeter of the facility. Security systems should have license plate reader as part of software programing. Perimeter cameras should be able to capture images 200 ft away in all directions leading away from premises. System must be compatible with existing VIWMA security system. Cameras must be at a minimum height of 20 feet.
- Site must include at minimum a 20,000-gal cistern and connection to the WAPA water system. A filtration system to include three sediment filters in series and a charcoal filter must be installed to water supply line to kitchen and restroom. A separate water supply system for the emergency eyewash and shower station must also be installed. Isolations valves for each water fixture should be installed.
- Safety, health and fire protection are to be designed into the layout and operational function of the facility. Design must include a fire suppression system that addresses all areas of the facility including each compactor and each open bin.
- Site plan should also include sufficient native or naturalized landscaping to site with irrigation lines from main water supply and/or tertiary packaged treatment plant.
- Site should have sufficient signage describing to customers on specific areas to discard various waste types. Sufficient Safety decals associated with each waste stream should be installed.
- Designers of facility must maintain a fluent traffic pattern that allows drivers to traverse only in one direction.
- Sufficient Storage space should be included. The space should be sufficient to be able to store maintenance equipment including but not limited to ladders, scaffolding, pressure washers, paints and other solutions.
- On-site structures will be built to current building codes.
- A minimum approximate 10-foot buffer on the western, northern, and southern boundaries of the property must be incorporated into the design. The buffer will be required on the northern, western, and southern boundaries where green space currently exists. Portions of the buffer that reach the eastern boundary of the property may be considered transitional space for potential stockpiling of hurricane debris. Buffer zones should be landscaped with local fruit trees.
- A minimum of approximately .25 acres of the site will be retained as green space via the buffer zone.
- Oil water separators must be installed to intercept all runoff from hard surfaces and sediment catchments must be included in all areas of runoff.

SECTION 4c: SCOPE OF WORK (Cotton Valley)

Design parameters for the Cotton Valley Convenience Center include the following:

- The Convenience Center shall be designed to accommodate at least two (2) Forty Yard Compactors and five (5) 20 – 30 yds open bins. Bins should be located in a covered area that protects contents of bins from weather.
- The design should maintain a clear separation of Roll-Off service vehicles from the general public visiting site.
- Facility should be able to accept and accommodate special waste (used oil, bulb, batteries, E-Waste, etc.).
- Bulk waste such as white goods, yard waste and construction debris are to be directed to specific bins or areas by the operator.
- Facility should be able to accept recyclable waste streams and be capable of storing them in a dry clean condition for further recycling. Glass, metal of various types, paper, cardboard, plastic, green waste should be placed in separate bins.
- Electrical service is to be provided with an adequately sized and powered emergency continuously run generator with automatic transfer switch to operate the facility should WAPA power be unavailable.
- Facility must have an air conditioned (Split Unit) office (minimum 800 ft²) area in addition to a separate break room with kitchenette, restroom with a shower, and IT Storage Space. Kitchens and bathrooms shall have ceramic tiles on walls and floors with epoxy grout.
- Site is to be completely enclosed with security fence and cantilever electronic gates. Access to the facility should be gained utilizing VIWMA I.D. card system.
- Privacy Screening for the fence is to be placed to provide permanent sight obscuration to the internal operations.
- Oil/grease/grit separators are to be included in the design. Inclusion of design elements which could lessen the impact of stormwater pollution on nearby water bodies encouraged.
- Site drainage must be provided with adequate conveyance to the stormwater system.
- Site must be properly lit to deter illegal activity at night. The submitter shall propose solar powered site lighting for the facility with backup conduits for conventional lighting.
- Site must be monitored by close circuit television; additionally, site attendant must have capability to monitor compactors and manually zoom into any location surrounding compactor and all areas accessible by the public. Including the outside perimeter of the facility. Security systems should have license plate reader as part of software programming. Perimeter cameras should be able to capture images 200 ft away in all directions leading away from premises. System must be compatible with existing VIWMA security system. Cameras must be at a minimum height of 20 feet.
- Site must include at minimum a 15,000-gal cistern and connection to the WAPA water system. A filtration system to include three sediment filters in series and a charcoal filter must be installed to water supply line to kitchen and restroom. A separate water supply system for the emergency eyewash and shower station must also be installed. Isolations valves for each water fixture should be installed. does
- Safety, health and fire protection are to be designed into the layout and operational

function of the facility. Design must include a fire suppression system that addresses all areas of the facility including each compactor and each open bin.

- Site plan should also include sufficient native or naturalized landscaping to site with irrigation lines from main water supply and/or tertiary packaged treatment plant.
- Site should have sufficient signage describing to customers on specific areas to discard various waste types. Sufficient Safety decals associated with each waste stream should be installed.
- Designers of facility must maintain a fluent traffic pattern that allows drivers to traverse only in one direction.
- Sufficient Storage space should be included. The space should be sufficient to be able to store maintenance equipment including but not limited to ladders, scaffolding, pressure washers, paints and other solutions.
- On-site structures will be built to current building codes.
- A minimum approximate 10-foot buffer on the western, northern, and southern boundaries of the property must be incorporated into the design. The buffer will be required on the northern, western, and southern boundaries where green space currently exists. Portions of the buffer that reach the eastern boundary of the property may be considered transitional space for potential stockpiling of hurricane debris. Buffer zones should be landscaped with local fruit trees.
- A minimum of approximately .2 acres of the site will be retained as green space via the buffer zone.
- Oil water separators must be installed to intercept all runoff from hard surfaces and sediment catchments must be included in all areas of runoff.

SECTION 4d: SCOPE OF WORK (IT Requirements for All Convenience Centers)

- There should be network drops next to every electrical outlet, the conduits should be the same size as the electrical conduit and the storage space should be in a centralized location. Each network drop should be a “homerun” back to the IT storage space. One network drop should be staged in the ceiling of every room/hallway.
- Conduits and drops should be placed by the compactors to provide access for a phone in the event of an emergency in that area.
- Network drops/conduits should also be positioned above each compactor to allow for surveillance systems to prevent illegal dumping.
- Network drops should be added in the proximity of the compactors as future equipment may require internet connectivity for monitoring and/or remote control.
- Outside lighting should be coordinated with surveillance cameras to ensure adequate lighting and to also prevent blinding of the cameras by bright lighting.
- Cabling should utilize Cat 6 Wiring with T568B-Wiring Standard. All wiring should terminate in a patch panel to be housed in the “IT Storage Space”. Each network drop should be labeled both “at site” and “patch panel” for easy identification.
- An electrical conduit should run from each Electronic Gate back to the IT Storage space to allow for connectivity to the current VIWMA Access System.
- Additional Specifications as outlined in *Appendix III: Bin Site Surveillance Component Overview (including installation)*

SECTION 5: KEY PERSONNEL & MINIMUM QUALIFICATIONS

Each proposal shall describe the organizational structure of the proposed team. At a minimum each proposal shall include:

1. An organization chart showing the reporting responsibilities and organization of all Key Personnel, other staff to be assigned and subcontractors.
2. Key Personnel job descriptions and reporting responsibilities, an identification of all individuals performing functions of Key Personnel who meet the minimum qualifications of each key role.
3. Curriculum Vitae (CV) for all key personnel

5.1 Key Personnel Replacement

Key Personnel are those Contractor personnel considered to be essential to the performance of the contract. No changes in Key Personnel will be made unless the Contractor can demonstrate that the qualifications of prospective replacement personnel are equal to or better than the qualifications of the Key Personnel being replaced. All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. VIWMA reserves the right to re-evaluate the selection of any respondent if one or more key personnel are replaced within the first six months of contract performance. VIWMA shall be notified in writing of any proposed substitution at least thirty (30) days in advance.

Such notification shall include:

- a. An explanation of the circumstances necessitating the substitution.
- b. A complete resume of the proposed substitute.
- c. And any other information requested by VIWMA to facilitate evaluation of Contractor's substitution request. VIWMA reserves the option of reviewing, re-evaluating and rescoring Contractor's response to this solicitation and further reserve the option of invalidating the Contractors' response to this solicitation due to excessive substitutions.

5.2 Minimal Professional Qualification Requirements

This section requires the submitter to provide adequate information to exhibit its qualifications and ability to meet the standards of experience and financial capability to be considered qualified. The VIWMA, in its sole discretion, shall decide if a submitter meets the standards. Details of each submitter's experience and financial ability will be assessed at all levels, including the fiscal and the experience and strength of the submitter's parent company, if any. The specific selection criteria are outlined in **Section 16**.

The submitter must:

1. Have been in business for a minimum of five (5) years prior to the submission of this proposal.
2. Provide conceptual drawings and a cost estimate for the VIWMA to review and evaluate

design/build proposal. Conceptual drawings must include the following:

- a. Acreage of area to be utilized.
 - b. Stormwater control measures as well as treatment measures
 - c. Administrative Office Building
 - d. Traffic Pattern
 - e. Layout of compactor and bin locations.
 - f. Special Waste receiving and storage areas.
 - g. Egress and regress from main roadway.
 - h. Landscaping including vegetative buffer zone, the plant species should be native or naturalized.
 - i. Paved and unpaved areas.
3. Furnish liability and property damage insurance of not less than \$2,000,000.00 combined single limits for bodily injury, wrongful death, and property damage. Proof of coverage must be provided prior to the issuance of the related contract. Furnish Errors and Omissions insurance for A/E Services of not less than \$2,000,000.00. The VIWMA shall be the additional named insured.
4. Submit evidence of bonding capability in the annual contract amount. The amount of the bond may be reduced depending upon the final scope of services.
5. Demonstrate successful experience in design and construction projects specific to the design of solid waste processing and handling facilities, including transfer stations, convenience centers, recycling facilities, landfills and any other such solid waste processing and handling facilities the respondent may submit for evaluation.
6. Demonstrate specific experience of providing full-service operations services with public agencies or VIWMA or of entering into design and construction agreements in the Virgin Islands, or in other municipal jurisdictions.
7. Provide a listing of five (5) most recent design/build projects for which the submitter has provided design or construction services, including the construction cost of the project; the project start date; the completion dates; the names, addresses, contact persons and telephone numbers of the owners; and the size and type of facilities addressed.
8. Describe submitter's breadth of knowledge and resources which would be brought to bear on the VIWMA project should the submitter be the successful contractor.
9. Demonstrate experience in: facility planning on a specified site; design to meet specifications and objectives of the project; and construction to meet the objectives and

budgets agreed to by the owner. The submitter must identify specific projects where such services were provided and the results of such services.

10. Have specific experience which exhibits the submitter's ability to evaluate, recommend and implement corrective and/or affirmative actions to improve the functionality of a service-oriented operation housed in one facility.
11. Have the proven ability to successfully address environmental issues which may affect the progress of the design/build of an existing structure.
12. List any pending litigation or bankruptcies, any environmental litigation and any judgments entered against the submitter in the last 5 years.

SECTION 6: SERVICES TO BE PROVIDED BY THE SELECTED AWARDEE

The submitter must provide the following services:

1. Provide electronic copies (PDF and AutoCAD) of As-Build Drawings.
2. Provide drawings and a cost estimate at the conceptual design phase for WMA review, comment and/or approval. (6 sets required).
3. Provide an artist's rendering of the proposed converted/modified facilities for WMA's use in Public Service announcements and disclosures.
4. Provide drawings that meets all parameters of industry standards and the budgetary requirements outlined as part of this RFP, a detailed cost estimate, final specifications, and a construction schedule at the 30% design phase for WMA review, comment and/or approval. (6 sets required).
5. Provide drawings, a detailed cost estimate, final specifications, and a construction schedule at the 60% design phase for WMA review, comment and/or approval. (6 sets required).
6. Provide drawings, a detailed cost estimate, final specifications, and a construction schedule at the 90% design phase for WMA review, comment and/or approval. (6 sets required)
7. Provide final drawings, final specifications and a final construction schedule at the 100% design phase for WMA review, comment and/or approval. (6 sets required)
8. Determine the need for and apply for all necessary permits for the design and construction (including but not limited to earth change, CZM, building permits, plumbing permits, electrical permits, occupancy permits etc.).
9. Construct the facility in accordance with approved drawings and within the approved schedule and budget determined and approved during the design review phases. Contractor

must provide quality control assurance during construction phase including but not limited to compaction testing for all earth work completed.

10. Provide shop drawings for materials and equipment for approval.
11. Provide user manual (including manual and serial numbers) of all equipment and tools installed on facility. (Including but not limited to Generator, Transfer Switch, Transformer, Lighting, Gate System, Security System, water pump, water heater, etc.)
12. Provide operational and safety training on all equipment installed.

SECTION 7: USE OF SUBCONTRACTORS

VIWMA shall have a single prime Contractor as the result of any contract negotiation, and that prime Contractor shall be responsible for all deliverables specified in the RFP and proposal. This general requirement notwithstanding, Respondents may enter into subcontractor arrangements, however, shall acknowledge in their proposals total responsibility for the entire contract.

If the proposer intends to subcontract for portions of the work, the Proposer shall identify in its proposal any subcontractor relationships and include specific designations of the tasks to be performed by the subcontractor. The documentation required of the prime Contractor is also required for any subcontractor. The prime Contractor shall be the single point of contact for all subcontract work. Every subcontract shall incorporate and follow the terms of the contract between the prime Contractor and VIWMA. Unless provided for in the contract with VIWMA, the prime Contractor shall not contract with any other party for any of the services herein contracted without the express prior written approval of VIWMA. The prime Contractor shall be responsible for fulfillment of all terms of contract, timing, and payments to subcontractors regardless of funding provided by VIWMA.

The prime Contractor should include in the proposal an executed statement from each subcontractor affirming the following: "I have read and understand the RFP and final version of the proposal submitted by (Proposer)."

SECTION 8: PROPOSAL SUBMITTAL FORMAT

The proposal must contain the following:

1. Package 1

1. Cover Letter & Executive Summary
 - b. Relevant information as described
2. Required Documents & Enclosure Documents
 - a. Enclosure Documents A,B,C,D,E
 - b. Copy of Corporate Documents (as outlined)
 - c. Certificate of Good Standing
 - d. Copy of Valid VI Business License (or proof of pending approval)
 - e. Copy of Valid Cage Number from Sam.gov
 - f. Workman's Compensation Insurance
 - g. Liability & Property Damage Insurance
 - h. Errors & Omission Insurance

- i. SSN or EIN Number
 - j. Proof of Bonding
- 3. Key Personnel
 - a. Organizational Chart (*Prime & Sub-Contractors w/ % of work to be completed*)
 - b. Staffing & Management Plan (*Local & Off-Island*)
 - 1. DBE & M/WBE Engagement
 - c. Qualifications
 - 1. Evidence of Meeting Professional Qualification Requirements
- 4. The Proposal
 - a. Project Approach & Methodology
 - 1. Describe how you will approach this project and availability to perform the services requested
 - b. Contract Management & Quality Control Plan
 - c. Project Schedule
 - d. Contractor Responsibilities
 - 1. Confirm willingness and ability to adhere to Section 9
- 5. Past Project Experience
 - a. List of completed projects of similar type and estimated cost of each.
 - b. Current projects underway
 - 1. Include scope; percentage completed to date and estimated cost of each
 - c. Project References

2. Package 2

- 1. Cost Proposal Submittal (under separate cover)
 - a. Enclosure Document F
 - b. Design Cost (Survey, Architectural & Engineering {Civil, Electrical, Mechanical}, Hourly Rates, etc.

The proposal shall identify all non-monetary terms and conditions associated with the services included in the proposal, such as the submitter's limitations on liability. During contract negotiations, the scope of work shall be fully defined; any changes shall be negotiated along with the Agreement, beginning with the draft contract agreement submitted in the proposal.

SECTION 9: CONTRACTOR RESPONSIBILITIES

9.1 Permits and Regulations

The Contractor shall be responsible for identifying, obtaining, complying, and bearing all costs associated with any environmental or other permits or any regulations required for the design and construction of the facility, or to process or test, measure, treat, or dispose of any emissions, debris or effluents resulting from the Contractor's operations, activities, or equipment. HUD Section 3 compliance may be required.

9.2 Record Keeping and Reporting

The Contractor shall be required to maintain electronic and written records of all documents, correspondence, submittals, applications, and all other computer records of activities related to the contract. The Contractor's records shall be open for VIWMA inspection at any time during the Contractor's normal business hours, and the VIWMA reserves the right to perform spot monitoring

of the Contractor's operations. VIWMA may also request copies of any record during the Contractor's normal business hours.

The Contractor shall keep on site at all times copies of the following:

- all permits and licenses shall be posted as required by applicable laws.

Except as noted here, all reports will be provided in written and electronic (digital) form and provided in hard copy and on a computer storage medium, using software approved in writing by the WMA. The Contractor will be required to immediately report any properly contain spills of fuels, lubricants or any hazardous liquids to the VIWMA and Local (DPNR) and Federal Regulatory Agencies (EPA), in accordance with their reporting requirements. The Contractor will be liable for any fines resulting from such spills and shall be responsible for the mitigation of the area of the spill.

9.3 Site Security

The Contractor will be responsible for providing adequate security for Contractor's equipment and for the facilities during construction of the project.

9.4 Health and Safety

The Contractor shall be responsible for complying with all laws and regulations associated with worker health and safety, for providing workers adequate training in safety and operations, and for maintaining a drug-free workplace. The training shall include training to handle spills of fluids and hazardous materials, fire, explosion, earthquakes, hurricanes, excessively heavy rain events and other natural events or disasters.

9.5 Non-Discrimination

The Contractor shall be responsible for complying with all laws and regulations associated with fair hiring practices, the creation of a non-discriminatory workplace and appropriate termination procedures.

The Contractor shall make all possible efforts to subcontract, hire and/or retain the services of Virgin Islands based businesses, corporations and individuals. The VI Department of Labor currently holds a listing of individuals seeking employment and should be consulted first to fill any vacant positions both at start up and throughout the life of the contract.

9.6 Business Considerations

The submitter must discuss its position on such business issues as assumption of risk, repair and replacement of operating equipment, capital improvements and guarantees.

9.7 Contract Agreement

The WMA will prepare the contract agreement upon successful negotiations with selected submitter. However, a summary of some of the general provisions the WMA will require in any final Professional Services Contract are as follows:

- The contract will be funded, in whole or in part, by FEMA and Community Development Block Grant – Disaster Recovery funds. Therefore, funding and payment of the contract will be based on requirements and availability of the FEMA and CDBG-DR funds by VIWMA. The selected Respondent is responsible for submitting all required documentation for payment to VIWMA. The selected Respondent is responsible for preparation and submittal of an application for payment and invoice, based upon a mutually agreed Schedule of Values (“SOV”). After the notice to proceed is issued, all subsequent contract payments will be based upon work completed. Further, a 10% retainage will be withheld from each payment. The selected Respondent shall allow enough time for the VIWMA to review and process payment requests.
- Each respondent must submit a valid CAGE number that is actively registered on SAM.GOV <https://www.sam.gov/SAM/pages/public/index.jsf>
- The Scope of Services to be rendered by the contractor.
- A provision for liability for the payment of fines and/or civil penalties levied against the contractor and/or the VIWMA by any regulatory agency having jurisdiction, as a result of failure to comply with the terms and conditions of any duly authorized permit, court order, administrative order, law, statute, ordinance, or of this contract, or for failures resulting from the contractor’s negligence during the period of the contract.
- A provision for compliance with all applicable laws and regulations regarding the design and construction of the facilities.
- A provision for indemnification of VIWMA, its agents, officers, assigns and employees from any loss or liability for claims, damages, lawsuits resulting from the contractor’s negligence and breaches during the period of the contract.
- A provision for comprehensive liability insurance policies including the WMA as an additional insured for bodily injury and/or property damage in an amount of not less than two million dollars (\$2,000,000); a certificate of such insurance shall be submitted to the WMA upon execution of the contract.
- A provision for the contractor’s payment of all taxes and charges, including unemployment insurance premiums, excise tax, gross receipt, social security, etc.
- A provision that the contractor shall provide a sufficient number of qualified personnel, including management, administrative, operational, technical, and clerical, who meet relevant legal requirements and industry standard experience regarding design and construction, and are capable and demonstrate experience necessary to design and construct the facility during the contract period.
- A provision that the contractor shall design and construct all facilities so that odor, dust and noise shall be effectively controlled, and that no avoidable disruption of adjacent neighborhoods shall result. Including signage about construction and pedestrian safety.

- A provision for the term of the Contract between the VIWMA and the contractor to be **180 days for design and 365 days for construction.**
- A provision that the contractor shall make all arrangements to provide for the supply and construction/installation of capital equipment as requested and approved by the WMA and as set forth in the design as provided by the contractor. Ownership of the capital equipment will transfer to the WMA at the completion of the project.
- A provision for the termination of the contract if the level of performance is unsatisfactory to VIWMA.

9.8 General Federal Grant Requirements & HUD General Provisions

Because the contract is being funded with federal funds, the contract shall be governed by certain federal terms and conditions for federal grants, such as the Office of Management and Budget's ("OMB") applicable circulars and required federal contract clauses per 2 CFR Part 200 Appendix II (**Appendix I**). Respondent shall provide a description of experience with such grant requirements and affirmatively represent and certify that the respondent shall adhere to any requirements of applicable federal requirements. Any funds disallowed by any federal government entity shall be disallowed from fee or compensation to contractor.

Because the contract is being funded with HUD funds, the contract shall be governed by certain general HUD terms and conditions, attached hereto as HUD-Federal-Cross-Cutting-Measures (**Appendix II**).

9.9 Davis Bacon Act (DBA) 1931

Contractor shall be responsible for maintaining weekly certified payroll records which must include:

- Any wages paid to employees.
- Employee's name
- Last four digits of the employee's Social Security number
- The number of hours worked each day, and number of hours worked for the week.
- Employee's hourly rate of pay.
- Employee's job classification
- Any fringe benefits paid to employees.

During a week of no work, the payroll reporting form must be submitted the usual way with the insertion "NO WORK PERFORMED THIS WEEK" and "FINAL" on the last invoice.

The Act requires that contractors pay the prevailing wage, according to their skills, to their workers; failure to comply shall be reason for withheld payments, contract termination, and debarment from future federal contracts for up to three years.

9.10 Conflict of Interest

A submitter filing a proposal shall certify that no officer, agent or employee of WMA has a pecuniary interest in the proposal or has participated in contract negotiations on behalf of the Submitter; that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other Submitter for the same Request for Proposals; and that the Submitter is competing solely on its own behalf without connection with, or obligation to, any undisclosed person or firm.

A Respondent must also disclose any existing contractual work for the Territorial Government, whether directly or through a parent company, subsidiary company or associated company or independent contractor(s) hired by respondent; identify any potential conflict of interest, and must certify that Respondent nor any parent company, subsidiary company or associated company or contractual/independent contractor(s) hired by respondent has assisted with preparing this RFP.

9.11 DBE Program Provisions

Pursuant to, 40 CFR, Part 33, Subpart C, Disadvantaged Business Enterprise (DBE) respondents that are not DBEs are strongly encouraged to consider partnering, or other joint venture arrangements, with certified DBE firms to achieve the prescribed goals and to give DBE firms the opportunity to participate. Respondents must document good faith efforts to provide meaningful participation by DBE firms. Willful and/or intentional violation of this obligation may result in the imposition of liquidated damages or other appropriate sanctions, including, without limitation, suspension of any future consideration with VIWMA and monetary payments based on the DBE goal shortfall.

9.12 Minority & Women-Owned Business Enterprise (M/WBE)

Respondents that are not M/WBEs are strongly encouraged to consider partnering, or other joint venture arrangements, with certified M/WBE firms to achieve the prescribed goals and to give M/WBE firms the opportunity to participate.

Respondents must document good faith efforts to provide meaningful participation by M/WBE firms. Willful and/or intentional violation of this obligation may result in the imposition of liquidated damages or other appropriate sanctions, including, without limitation, suspension of any future contracts with VIWMA and monetary payments based on the M/WBE goal shortfall.

VIWMA is interested in having at a minimum 20% of all work to be completed by a DBE Program and/or M/WBE. Respondents must document good faith efforts to provide meaningful participation by these firms. All approved DBE Program Businesses can be identified via the USVI Department of Public Works.

SECTION 10: ELIGIBILITY REQUIREMENTS

10.1 Licensing Requirements

A contract will not be issued, nor a Notice to Proceed given, to any firm or individual doing business in the Virgin Islands to perform work with the VIWMA until documentary evidence is

submitted that said firm or individual has a valid V.I. Architectural/Engineering Business License to do similar business in the Virgin Islands. If a contractor does not have the Business License prior to proposal submittal, documentation must be submitted with the proposal showing the Vendor has submitted the required documentation to receive the License from VIDLCA. Submitters must submit a copy of a valid V.I. business license within ten (10) working days after award of the contract. Failure to provide the required documentation within the allotted time frame shall result in vendor disqualification.

All Submitters bidding as Joint-Ventures which do business in the Virgin Islands must be licensed as a Joint-Venture in the Virgin Islands.

10.2 Requirements of Legal Entities

Respondents that are corporations, partnerships, or any other legal entity, domestic or foreign, shall be properly registered to do business in the area in which they are incorporated at the time of the submission of their responses to this RFP. Such respondents shall attach a certificate of good standing from the Secretary of State in the area in which they are incorporated in their proposals. Upon contract execution, the successful Respondent will show evidence of its applications to obtain any required licenses or certificates required to do business in the USVI.

10.3 Required Documents

The successful respondent will have ten (10) days from the day of notice of selection is received to submit the following documents:

- A. **Corporate Documents** - The successful respondent will be required to provide a copy of their Corporate Documents.
 - a. Provide a Copy of Corporate Documents
 - i. Corporations
 - 1. Copy of Articles of Incorporation
 - ii. Limited Liability Company (LLC)
 - 1. Copy of Articles of Organization
 - 2. Copy of Operating Agreement
 - iii. Sole Proprietor
 - 1. Copy of Trade Name Certificate
- B. **Letter of Good Standing of Corporation or Certificate of Existence if LLC** – The successful respondent will be required to provide a copy of their Letter of Good Standing or Certificate of Existence. A copy of the receipt that demonstrates evidence of filing the company's Annual Report of June 30th of the current Year from the Office of Lieutenant Governor will be acceptable as well.
- C. **Workman's Compensation Insurance** – The successful respondent will be required to provide proof of Workman's Compensation Insurance.
- D. **Liability & Property Damage Insurance** - The successful respondent will be required to obtain and have in place Liability Insurance in an amount not less than **\$2,000,000.00**

combined single limits for bodily injury, wrongful death, and property damage. Proof of coverage must be provided prior to the issuance of the related contract.

- E. **Errors & Omissions Insurance** - The successful respondent will be required to obtain and have in place Errors & Omissions Insurance for A/E Services of not less than \$2,000,000.00. The VIWMA shall be the additional named insured.
- F. **Social Security Number (SSN) or Employer Identification Number (EIN)** - The successful respondent will be required to provide an official copy of their SSN or EIN.
- G. **CAGE Number** – The successful respondent will be required to submit a Valid CAGE Number that is actively registered on SAM.GOV <https://www.sam.gov/SAM/pages/public/index.jsf>
- H. **VI Business License** – The successful respondent will be required to submit proof the said firm or individual has a valid V.I. General Construction Business License and/or a valid V.I. Architectural & Engineering Business License to do similar business in the Virgin Islands.

10.4 Workers' Compensation

Within ten (10) working days after notification of proposal acceptance, the successful submitter must provide a copy of their certificate indicating that the firm and its agents are covered by Workmen's Compensation Insurance.

THESE DOCUMENTS WILL BE REQUIRED PRIOR TO ISSUANCE OF A CONTRACT. FAILURE TO PROVIDE THE CERTIFICATES WITHIN **TEN (10) WORKING DAYS** AFTER NOTIFICATION OF ACCEPTANCE OF SUBMITTER'S PROPOSAL MAY RESULT IN THE PROPOSAL BEING DEEMED AS NON-RESPONSIVE AND THE SUBMITTER MAY BE IMMEDIATELY DISQUALIFIED WITH NO FURTHER CONSIDERATION GIVEN FOR POTENTIAL AWARDING OF THE CONTRACT.

SECTION 11: PROPOSAL SUBMITTAL CONTENT

Except for specialized charts, drawings, or figures, all pages will be 8.5 x 11-inches with 1-inch margins and a minimum of 12-point font. *Total proposal length shall not exceed 75 pages, including statement of qualifications, technical and cost proposals.*

Supporting material such as corporate brochures and equipment descriptions will not be counted in the 75 pages. The cover page of the proposal must include the title of the proposal and indicate that the proposal is in response to the "Request for Proposals to"

Design & Construction (Design/Build)

of the St. Croix Convenience Centers (Mon Bijou, Concordia, Cotton Valley)

and shall include an individual's name and title representing the submitter as a point of contact (with addresses, phone and fax numbers, and email addresses), and the name, title, signature, and

contact information of someone in the submitter's organization with the authority to bind the organization (See RFP cover sheet in *Enclosure Document A*).

The sealed envelope/document containing the proposals must have the following information written on the outside of the envelope:

SEALED PROPOSALS-DO NOT OPEN
(Name of Submitter's Authorized Official)
(Company Name of Submitter)
(Mailing Address of Submitter)
(Telephone Number of Submitter)
(Fax Number of Submitter)

The Cost Proposal document (sealed) shall be similarly denoted.

Normal business hours for the VIWMA Division of Procurement and Property are **8:00 a.m. to 5:00 p.m. Atlantic Standard Time**, (no daylight savings time). *Please note that express or overnight services to the Territory have variable reliability.* Therefore, submitters shall be responsible for delivery of their proposals to the VIWMA Division of Procurement and Property before the date and time set for the closing of this RFP.

To be considered for award, the bid package shall meet the following requirements. Failure to meet the requirements as outlined may disqualify the respondent.

Main Package (Labeled "Technical Proposal") PDF Email attachment to include:

11.1 Email/Package 1

11.1.1 Respondent's Cover Letter

- The cover letter should be on the company's official business letterhead with contact information and must be signed by an officer of the organization that is authorized to bind the company contractually to all the commitments made in their submittal.
- The letter should acknowledge the receipt of all addenda.
- Should include at a minimum, a commitment by the submitter, if selected, to enter into good faith negotiations with the VIWMA.
- It shall state, if awarded the contract, that the firm will be solely responsible for all aspects of the engagement including any portion that may be performed by its subcontractors, if any.
- Must be submitted with a Board Resolution giving said officer signatory authority.
- It should make a positive commitment to perform the work required as specified to industry standards of workmanship and in a professional manner.
- It should also state that the bid package will remain in effect for a period of 90 days from the submission deadline and thereafter, until the firm withdraws it, or a contract is approved

and executed, or the procurement is canceled, whichever occurs first.

- Confirmation that the firm has not engaged in any unethical practices within the past five (5) years.
- The Proposer must also disclose, and identify, any existing contractual work for the Territorial Government, whether directly or through a parent company, subsidiary company or associated company or independent contractor(s) hired by respondent; identify any potential conflict of interest, and must certify that respondent nor any parent company, subsidiary company or associated company or contractual/independent contractor(s) hired by respondent has assisted with preparing this RFP.

11.1.1 Executive Summary *(separate from Cover Letter)*

- Provide a summary including a description of the respondent's mission, and an explanation of the types of services the respondent provides that relate to this RFP.
- Provide a summary including a description of the respondent's mission, and an explanation of the types of services the respondent provides that relate to this RFP.
- A summary of the Respondent's qualifications.
- A brief statement of the Respondent's understanding of the scope of work to be performed.
- Ability to meet the overall requirements in the timeframes requested by VIWMA.
- A brief statement reflecting the Respondent's understanding of the scope of work to be performed.
- Confirmation that the Respondent has any appropriate state business license(s) required for this proposal, or, if allowed by law, will obtain such business license.
- Confirmation that the Respondent has not had a record of substandard work within the past five (5) years.
- Confirmation that the Respondent has not engaged in any unethical practices within the past five (5) years.
- Confirmation that, if awarded a contract, the Respondent acknowledges its complete responsibility for the entire contract, including payment of all charges resulting from the contract.
- Confirmation that Respondent has adequate financial resources for performance or can obtain such resources as required during performance.
- Has a written agreement with any person or subcontractor listed in the proposed project staff or team.
- Provide a brief statement describing the adequacy of the Respondent's financial capacity to handle the requirements of this RFP.
- Any other information that the Respondent feels appropriate.

- Briefly describe any significant changes to the management and/or structure of the respondent that are related to the work contained in this RFP, including any mergers that occurred in the last five (5) years.
- The name, address, telephone, fax, and email of the respondent should be included. The Respondent shall provide its office locations, number of full-time employees, date of incorporation, and number of years providing A/E Services; noting years related to CDBG-DR, FEMA and other disaster recovery services.

11.1.2 Required Documents & Enclosure Documents

- **RFP Cover Letter** – Complete **Enclosure Document A**.
- **Non-Collusive Affidavit** – Complete **Enclosure Document B**. The form must be notarized.
- **Debarment Certification Form** – Complete **Enclosure Document C**. The form must be notarized.
- **Contractor's Qualifications Statement Form** – Complete **Enclosure Document D**. For the Reference Section of the form, provide three (3) references for the most recent, relevant work comparable to the scope requested in this RFP and who would be willing to discuss your company's competency and performance must be provided. If you currently have more than three (3) references, a client listing with contact information should be provided as well. At a minimum, one of the three (3) references must be for the prime Contractor.
- **Contract Document Checklist Form** – Complete **Enclosure Document E** and submit your current Business License. For this section, Respondent must provide evidence that the company is licensed to provide the requested services. The Business License must be relevant to the Scope of Work for this solicitation.
- **Corporate Documents**- Provide corporate documents as outlined in Section 10.3

11.1.3 Key Personnel

11.1.3A Organizational Chart

- Respondent shall submit an organizational chart detailing the identity of each staff member who shall perform the services required under this contract. Specifically identify people currently employed by the Respondent who will serve in key roles listed in the organizational chart.
- In addition, for any staffing functions for which specific roles have not been provided in this RFP, the respondent should submit a list, describe, and discuss.
- Address the need for specific roles to perform certain functions and provide an organizational chart that shows how and by whom these functions will be performed.

11.1.3.B Staffing Plan

- The Respondent should demonstrate their ability to adequately staff and scale each functional area to maintain agreed upon service levels from initial start- up and throughout

the life of the Program.

- The Respondent's staffing plan shall specifically include the required number of personnel, role and responsibilities of each person on the project, their planned level of effort, their anticipated duration of involvement, and their on- site availability.
- Staffing plan shall include a plan for HUD Section 3 Compliance, Equal Employment Opportunity and Minority and Women Owned Business Enterprise (M/WBE) utilization and Disadvantaged Business Enterprises.
- Clearly identify the number of staff that will need to be hired, the process for hiring them, and how they will be trained. Indicate if any work will be subcontracted to other partners.

11.1.3C Qualifications

- Provide a summary of the types of services the Respondent offers that relate to this RFP.
- Provide specific details on any previous experience with related disaster recovery services.
- Proposals must demonstrate that the respondent has each of the necessary minimum qualifications listed in this RFP and is able to carry out each of the specific Tasks and Deliverables identified in this RFP.
- Respondents should provide detailed information about the experience and qualifications of its staff who are considered key to the success of the project.
- Respondents should demonstrate that all proposed staff have the requisite necessary experience and knowledge to successfully implement and perform the tasks and services under this RFP.
- Provide the resumes of the key staff that will perform the work and any other documentation that demonstrates their qualifications, including degrees, licenses, certifications, and years of relevant experience.
- If the respondent will be subcontracting or partnering for any portion of the work, please also summarize the qualifications and experience of the subcontractor/partner's relevant staff and attach any contracts or agreements pertaining to the proposal.
- Any subcontractor included in the Proposal must have agreed in writing to being included in the Respondent's proposed project staff or team. Any such written agreement must be produced to VIWMA upon request. Any financial terms and personally identifying information (i.e., social security number) may be redacted from the production to VIWMA.

11.1.4 Proposal

Provide a synopsis of your approach to managing the outlined scope of work, proposed schedule for staff and overall management style for achieving the Scope of Work. Proposal content shall include:

11.1.4D Approach & Methodology

- Describe the Respondent's understanding of the nature of the Scope of Services and how its Proposal will best meet the needs of VIWMA.
- Explain how the respondent will achieve the goals, objectives, tasks, and deliverables outlined.
- Provide any relevant recommendations to improve the process flow to increase processing speed and efficiency, and to avoid waste, fraud, and abuse.
- Proposals should address a Respondent's anticipated approach and capability to coordinate

with other providers performing services for the project.

- Proposals must demonstrate knowledge of local communities and community specific needs, including experience with writing complete specifications as they relate to concrete, masonry and underground structures similar to the standard structures in the Territory.
- Describe the proposed mechanisms for delivering services.
- Describe the Respondent's strategy for ensuring collaborative, consistent and productive communication with VIWMA and other Project contractors.
- Describe the strategy for recruiting and hiring any subcontractors that are essential to the Project's success but have not yet been identified. Additionally, describe how the Proposer will work with and assist in managing the selected subcontractors.
- If the Respondent intends to subcontract for portions of the work, the Respondent shall identify in its proposal any subcontractor relationships and include specific designations of the tasks to be performed by the subcontractor. The prime Contractor shall be the single point of contact for all subcontract work. Every subcontract shall incorporate and follow the terms of the contract between the prime Contractor and VIWMA.
- Describe the strategy for preventing fraud and abuse, and for complying with state and federal guidelines.

11.1.4F Contract Management Plan & Quality Assurance / Quality Control Plan

The Contract Management Plan & Quality Assurance/Quality Control Plan should address the following topics:

- A listing of the specific individuals assigned to the Management Team and to Technical Support who the submitter will assign to the contract during the design phase and provide the résumés and experience of those individuals.
- A detailed staffing plan indicating the type and quantity of the various positions the submitter feels is necessary to provide the services required.
- The details of the incorporation of the design parameters into the project design.
- Specifically identify any additional services which should be provided but which exceed the scope of services requested herein.
- Changes or limitations to the general provisions listed in the draft agreement.
- The Respondent shall provide detailed information on its management plan for the services and its quality assurance / quality control procedures associated with the scope of work.
- Outline procedures for ensuring compliance with all federal and state requirements, including but not limited to PA and HMGP eligibility requirements, hiring and contracting requirements, federal and state labor standards, and M/WBE compliance.

11.1.4E Project Schedule

- All proposals must include a project schedule in Gantt chart or similar format showing key project milestones for the duration of the project. The schedule should start with the Notice to Proceed as the effective date, through acceptance of the 100% Final Bid Documents for the Construction Phase of the Project.
 - This schedule will include at a minimum sufficient time to obtain permits and provide designs with WMA reviews and approvals. The VIWMA will assist in securing the necessary permits in a timely manner providing all legally required submittals have been met.

11.1.5 Project Experience

- Provide at least three (3) examples of current and/or past experiences for the Respondent and for any partners or subcontractors. At a minimum, the past experiences must include the experiences related to the references provided on Enclosure Document D, including one of the three (3) experiences must be for the prime Contractor. Each experience should include the client's name, main point of contact, title, and a description of the services provided.

11.2 E-Mail/Package 2 - Cost Proposal Submittal

Proposals in response to this RFP will consist of two separate emailed pdf submissions, **one providing methodology, approach and technical details** and **a separate email providing cost information**. One pdf copy of the cost proposal shall be submitted in a separate email. The email and submission containing the cost proposal shall be stated so in the subject of the email and on the outside of the proposal. The cost proposal shall include the following:

Cost Proposal Assumptions

- a. Detailed listing of all proposed capital equipment
- b. Time & Employee Hourly Rates
- c. Other Rates & Fees as applicable
- d. Proposed Milestones/Deliverables & Projected Payment Schedule

Bid Sheet – Complete **Enclosure Document F**. All bid pricing must be valid for 180 days from the submission deadline and thereafter until the company withdraws it, or a contract is approved and executed, or the procurement is canceled, whichever occurs first. This includes an hourly rate and other expected reimbursable costs regarding the contract. **A final, total cost for all required and proposed services must be properly identified on the bid sheet.** The Respondent may also provide a comprehensive write-up regarding project cost. This will be used to establish a baseline for negotiation with bidders who have been deemed acceptable based on the criteria of this solicitation.

Each respondent must adhere to the requirements of this section relative to the proposal package content and format to simplify the review process and facilitate the maximum degree of comparison. Respondents may be subject to a best and final offer process should the responses preclude comparability. Respondents should ensure that their proposal package closely follows the sequence and organizational outline described in this section.

SECTION 12: COMPLETENESS OF PROPOSAL

All proposals (and all copies) must be complete by the RFP submission deadline. Minor non-substantive corrections may be accepted, if in the opinion of the WMA they are warranted, after the submission deadline.

SECTION 13: CONSIDERATION OF PROPOSAL

The VIWMA Executive Director shall represent and act for VIWMA in all matters pertaining to the scope of services and contract in conjunction therewith. **This RFP does not commit the VIWMA to the award of a Contract, nor pay any costs incurred in the preparation, submission of proposals or VIWMA requests for revisions of the proposal in anticipation of a contract. VIWMA reserves the right to reject any or all proposals, and to disregard any informality and/or irregularity in the proposal when, in its opinion, the best interest of the VIWMA will be served by such action.** The WMA may require the submitter selected to participate in negotiations by providing price, technical, or other revisions of their proposals as may result from or be required by negotiations. Proposals failing to provide some of the items in **Section 8 & Section 11** shall not be rejected per se but any deviations from the scope must be clearly noted. Submission to the WMA of any type of proposal in response to this RFP indicates acceptance of these terms.

SECTION 14: WITHDRAWAL OF PROPOSAL

A proposal may be withdrawn at any time prior to the time specified as the closing time for acceptance of proposals. However, no proposal shall be withdrawn or canceled for a period of thirty (30) days after said closing time for acceptance of proposals nor shall the successful provider withdraw or cancel or modify his proposal, except at the request of WMA after having been notified that said proposal has been accepted by VIWMA. Submitters agree to hold their offer, including pricing, firm for at least **180 days** after the proposal submission deadline.

SECTION 15: CONTRACT TIME PERIOD

This RFP is for the solicitation of proposals to design and build the St. Croix Solid Waste Convenience Centers – Mon Bijou, Concordia, and Cotton Valley, St. Croix, VI. The initial term of the contract will be **180 days for design and 365 days for construction.**

SECTION 16: PROPOSAL EVALUATION/SELECTION PROCESS

VIWMA will evaluate all Proposals that are received in a proper and timely manner to determine whether they meet the submission requirements. Awards are made to the most responsive bidder that provides the proposal that is most advantageous to VIWMA, considering such factors as the Bidder's ability to perform the work the Bidders' past experience, time of delivery, etc. and not solely the lowest price.

VIWMA, at its sole discretion, will determine which Proposal best satisfies its requirements. All Proposals deemed to be responsive to the requirements of this RFP will be evaluated and scored for technical qualities and price. Proposals that are materially deficient in meeting the submission requirements of this RFP or have omitted material documents may be eliminated from consideration at the sole discretion of VIWMA. The evaluation process will include separate technical and price evaluations and will be conducted as set forth herein.

VIWMA reserves the right to award contracts based on initial proposals received, without discussion; therefore, the Respondent's initial proposal should contain its best technical and price terms.

The Selection Committee will consist of VIWMA officials and others, as deemed appropriate by VIWMA, and will be responsible for the recommendation of the selection of the Contractor. The final approval of the selection of the Contractor and the fees to be paid shall be made by the WMA Governing Board.

Proposal Selection Criteria

The following criteria will be used by the VIWMA's Selection Committee in evaluating proposals submitted in response to this RFP.

<u>Evaluation Factors</u>	<u>Total Points</u>
Technical	
Qualifications	10
Responsiveness, Project Approach & Resource Availability	25
Architectural & Engineering Conceptual Design	25
Previous Project Experience	15
Oral Interview	5
Pricing	
Pricing	20
Total	100

16.1 Oral Interviews

Respondents may be required to participate in an oral interview. The oral interview will be a panel comprised of members of the selection committee. Respondent may only ask questions that are intended to clarify the questions that they are being asked to respond. Each Respondent's time slot for oral interviews will be determined randomly. Respondents who are selected shall make every effort to attend. If representatives of the VIWMA experience difficulty on the part of any Respondent in scheduling a time for the oral interview, it may result in disqualification from further consideration.

SECTION 17: GLOSSARY

Submitter: Name of a developer, contractor, partnership, joint venture, manufacturer, corporation, individual or other entity which submits a proposal to the WMA.

Contractor: Name of a developer, contractor, partnership, joint venture, manufacturer, corporation, or other entity that is granted a contract as a result of this RFP.

DLCA: Acronym for the Virgin Islands Department of Licensing & Consumer Affairs, the entity responsible for issuing Business Licenses within the Territory.

DPNR: Acronym for the Virgin Islands Department of Planning & Natural Resources, the entity responsible for reviewing and approving permits within the Territory.

VIWMA: Acronym for the Virgin Islands Waste Management Authority of the Virgin Islands

Proposals: Written submission in response to this RFP.

RFP (Request-for-Proposals): A solicitation of qualified submitters for written proposals to complete Design/Build of the St. Croix Convenience Centers (Mon Bijou, Concordia, Cotton Valley).

SECTION 18 : ENCLOSURES & APPENDICES

Enclosure Document A : RFP Cover Letter

Enclosure Document B : Non-Collusion Affidavit

Enclosure Document C : Debarment Certification Form

Enclosure Document D : Respondent's Qualification Statement

Enclosure Document E: Contract Document Checklist

Enclosure Document F: Base Bid Sheet

Appendix I: HUD Rider CFR 200

Appendix II: HUD Federal Cross Cutting Measures

Appendix III: Additional Clarification

Appendix IV: Contamination Report & Remediation Memos (All Sites)

Appendix V: SHPO Conditional Reports (All Sites)

Appendix VI: Boundary Surveys (All Sites)

Appendix VII: Blank Task Order Form

Appendix VIII: DBE Directory. & Fillable Form

Appendix IX: VIHFA Environmental Assessments (All Sites)

ENCLOSURE DOCUMENT A

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY RFP COVER LETTER

RESPONDENT

Name: _____

Address: _____

Tax Identification Number: _____

RESPONDENT'S CONTACT PERSON

Name: _____

Title: _____

Telephone: _____

Email Address: _____

REQUEST FOR PROPOSAL INFORMATION

RFP Number: _____

RFP Project Name: _____

SCHEDULE OF ADDENDA(I) or (We) acknowledge receipt of the Addenda to the RFP Package hereinafter named, for the project(s) included in this RFP and declare that (I) or (We) accept these Addenda and that every change is included in this proposal.

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

Addendum Number _____ Date _____

RESPONDENT'S AUTHORIZED REPRESENTATIVE

Name: _____

Title: _____

Signature: _____ Date: _____

ENCLOSURE DOCUMENT B

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY Non-Collusion Affidavit

_____, being first duly sworn, deposes and says that (1) he/she is [owner, partner, officer, representative, or agent] of: _____, the bidder that has submitted the attached bid;

(2) He/She is duly informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

(3) Such bid is genuine and is not a collusive or sham bid

(4) Neither the said bidder nor any of its officers, partners, owners, agents, representative, ex-employee or parties in interest, including the affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The Virgin Islands Waste Management Authority or any person interested in the proposed contract, and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Name of Respondent, Name of Corporation, LLC, or Sole Proprietor)

Subscribed and sworn to before me on/in the Island/State of _____, this _____ day of _____ 2023, by _____ of legal age, _____ and personally known to me.

(Trade or Corporation)

(Seal)

Notary Public

ENCLOSURE DOCUMENT C
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
DEBARMENT CERTIFICATION FORM

Certification Regarding Debarment, Suspension and Ineligibility

(1) The Respondent certifies, by submission of this solicitation, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or local programs in the Territory or any Federal department or agency.

(2) Signing this Certification without disclosing all pertinent information about a debarment or suspension shall result in rejection of the offer or cancellation of a contract. The VIWMA may also exercise any other remedy available by law.

(3) Where the Respondent is unable to certify any of the statements in this certification, such Respondent shall attach an explanation to this solicitation.

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Signature: _____ Date: _____

Subscribed and sworn to before me on/in the Island/State of _____, this
_____ day of _____, 2023, by _____ of legal age, _____
_____ and personally, known to me.
(Trade or Corporation)

(SEAL)

Notary Public

ENCLOSURE DOCUMENT D
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
RESPONDENT QUALIFICATIONS STATEMENT

Name of License Holder: _____
Name of Company/DBA (if any): _____
Legal Status (check one): ☐Corporation ☐LLC ☐Sole Proprietorship ☐Partnership
Business Location (Office): _____
Mailing Address: _____
Telephone Number: _____ Fax Number: _____ Email: _____
Website address (if any): _____

Do you have a current USVI Business License? ☐Yes ☐No
Number of Years licensed to conduct business in the USVI: _____
Type of License(s): _____
Number of Design/Builds completed in the last 5 Years _____, Average value of these
Contracts \$: _____
Do you have a plan to use Subcontractors? ☐Yes ☐No If yes, company: _____

Have you ever failed to complete a project, been fired, sued by one of your clients and/or found
in default of contract terms? ☐Yes ☐No

If yes, explain on another sheet if a Performance Bond or other means were used to resolve the
issue and the circumstances and the outcome.

Are there or have there been any Claims, Arbitration, Judgments or Liens against you?
☐Yes ☐No

If yes, explain on another sheet the circumstances and outcome.

List three non-VIWMA references that can be contacted for their input concerning your abilities:

1) Client Name: _____ Contact Number: _____
2) Client Name: _____ Contact Number: _____
3) Client Name: _____ Contact Number: _____

List your current Projects under Contract (Project Title or Clients Name), Value (Contract Value)
and Percentage of Completion:

1)Client Name: _____ Value: _____ % _____
2)Client Name: _____ Value: _____ % _____
3)Client Name: _____ Value: _____ % _____

(If you have more contracts, please list on separate sheet)

Respondent shall certify that the above information is true and shall grant permission to VIWMA
to contact the above-named person or otherwise verify the information.

ENCLOSURE DOCUMENT E
VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY
CONTRACT DOCUMENT CHECKLIST

Name of Business: _____
Contact Person: _____
Telephone Number: _____
Email Address: _____
EIN Number: _____
CAGE Number: _____

- | | |
|--|----------------------------------|
| ☐ Current USVI Business License | Expiration Date ____/____/20____ |
| ☐ Government Insurance Coverage/Workman's Comp. | Expiration Date ____/____/20____ |
| ☐ Insurance | |
| ☐ Certificate of General Liability & Endorsement | Expiration Date ____/____/20____ |
| ☐ Proof of Automobile Insurance | Expiration Date ____/____/20____ |
| ☐ Certificate of Professional Liability & Endorsement | Expiration Date ____/____/20____ |
| ☐ Errors & Omissions Insurance | Expiration Date ____/____/20____ |
| ☐ Malpractice Insurance | Expiration Date ____/____/20____ |

The Insurance Policy shall name the VIWMA as a Certificate Holder and an Additional Insured via an endorsement as followed:

Virgin Island Waste Management Authority
7410 Estate Bovoni, Bay 2
St. Thomas, USVI 00802

Business Formation Documents

For all business entities, please submit a Trade Name Certificate (if applicable) in addition to the following:

- | | |
|--|---|
| ☐ Corporation | ☐ Articles of Incorporation & By Laws |
| | ☐ Certificate of Resolution |
| | ☐ Certificate of Authority/ Good Standing |
| ☐ LLC | ☐ Articles of Organization |
| | ☐ Certificate of Authority/ Good Standing |
| ☐ General Partnership | ☐ Partnership Agreement |
| | ☐ Certificate of Authority/ Good Standing |
| ☐ LP, LLP, LLLP | ☐ Certificate of Limited Partnership or Statement of |
| Qualifications | ☐ Certificate of Authority/ Good Standing |
| ☐ Sole Proprietorship | ☐ Tradename Certificate |

ENCLOSURE DOCUMENT F

VIRGIN ISLANDS WASTE MANAGEMENT AUTHORITY

BASE BID SHEET

The undersigned contractor proposes to furnish all labor, tools, materials, equipment, miscellaneous supplies and incur any other costs as may be required to perform the scopes of work, subject to all the conditions as set forth in the project scope of work.

Instructions: For Section 1, the respondent should complete the position, Number of Staff, fully burdened Hourly Rate, Estimated Hours per Week, Materials and Equipment, and calculate the Estimated Total in the chart below. For Section 2, the respondent should provide the weekly or monthly amount as requested, times the corresponding number of weeks or months to provide the estimated total.

These costs are being provided for the purpose of evaluating bids and determining reasonable cost for these items. Depending on the structure of the winning bidder's response, not all costs may ultimately be included in the final contract

Position		# of Staff	Hourly Rate	Estimated Hours/ Week	Estimated Timing	Estimated Total
Section 1 – Hourly Rates						
Design						
Project Manager						
Architect						
Structural Engineer						
Civil Engineer						
Mechanical Engineer						
Registered Surveyor						
Landscape Architect						
Cost Estimator						
Clerical/Administrative						
Other Anticipated Position(s):						
Construction						
Other Anticipated Position(s):						
SUBTOTAL - POSITIONS		N/A	N/A	N/A	N/A	
Section 2 – Other Expenses						
Travel, Housing, and Per Diem (weekly lump sum)						
Other Necessary Costs (itemize on separate sheet)						
SUBTOTAL – OTHER EXPENSES		N/A	N/A	N/A	N/A	
Section 3 – Remediation						
Site Location			Unit	Quantity	Rate	
Mon Bijou			Cubic Yards	30		
Cotton Valley			Cubic Yards	30		
Concordia			Cubic Yards	50		
SUBTOTAL - REMEDIATION		N/A	N/A	N/A		

Section 4 – Mon Bijou Site						
Construction						
Mobilization						
Site Work						
Excavation						
Site Drainage						
Curb Walls						
Catch Basin						
Storm Culverts						
Rigid Pavement						
Flexible Pavement						
Suitable Fill						
Covered Bays (Bins)						
Recycling						
Compactor Bays						
Office Building						
8' Fencing with Razor Wire						
Automatic Cantilever Sliding Gates						
Other anticipated need(s)						
Other anticipated need(s)						
Electrical						
Site Lighting						
Transformer						
Continuous Run Generator						
Disconnect Switch per Compactor						
Plumbing						
Fire Suppression System						
Emergency Eye Wash & Shower System						
Anticipated need(s)						
Anticipated need(s)						
Other Costs						
Landscaping						
IT/Surveillance System						
Signage						
Special Waste Storage Area						
Other anticipated need(s)						
SUBTOTAL – Mon Bijou		N/A	N/A	N/A	N/A	

Section 4- Concordia Site						
Construction						
Mobilization						
Site Work						
Excavation						
Site Drainage						
Curb Walls						
Catch Basin						
Storm Culverts						
Rigid Pavement						
Flexible Pavement						
Suitable Fill						
Covered Bays (Bins)						
Recycling						
Compactor Bays						
Office Building						
8' Fencing with Razor Wire						
Automatic Cantilever Sliding Gates						
Other anticipated need(s)						
Other anticipated need(s)						
Electrical						
Site Lighting						
Transformer						
Continuous Run Generator						
Disconnect Switch per Compactor						
Plumbing						
Fire Suppression System						
Emergency Eye Wash & Shower System						
Anticipated need(s)						
Anticipated need(s)						
Other Costs						
Landscaping						
IT/Surveillance System						
Signage						
Special Waste Storage Area						
Other anticipated need(s)						
SUBTOTAL – Concordia		N/A	N/A	N/A	N/A	

Section 5 – Cotton Valley						
Construction						
Mobilization						
Site Work						
Excavation						
Site Drainage						
Curb Walls						
Catch Basin						
Storm Culverts						
Rigid Pavement						
Flexible Pavement						
Suitable Fill						
Covered Bays (Bins)						
Recycling						
Compactor Bays						
Office Building						
8' Fencing with Razor Wire						
Automatic Cantilever Sliding Gates						
Other anticipated need(s)						
Other anticipated need(s)						
Electrical						
Site Lighting						
Transformer						
Continuous Run Generator						
Disconnect Switch per Compactor						
Plumbing						
Fire Suppression System						
Emergency Eye Wash & Shower System						
Anticipated need(s)						
Anticipated need(s)						
Other Costs						
Landscaping						
IT/Surveillance System						
Signage						
Special Waste Storage Area						
Other anticipated need(s)						
SUBTOTAL – Cotton Valley		N/A	N/A	N/A	N/A	
FINAL TOTAL		N/A	N/A	N/A	N/A	

APPENDIX 1

HUD GENERAL PROVISIONS (“HUD RIDER”)

The following terms and conditions apply to any contract for which any portion of the funding is derived from a grant made by the United States Department of Housing and Urban Development (“HUD”). In addition, Contractor/Subcontractor shall comply with the Federal Labor Standards Provisions set forth in Form HUD-4010, available at <http://www.hud.gov/offices/adm/hudclips/forms/files/4010.pdf>.

1. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract shall forthwith be physically amended to make such insertion or correction.

2. STATUTORY AND REGULATORY COMPLIANCE

Contractor/Subcontractor shall comply with all laws and regulations applicable to the Community Development Block Grant-Disaster Recovery funds appropriated by the Disaster Relief Appropriations Act, 2017 (Pub. L. 115-56) and the Bipartisan Budget Act of 2018 (“BBA”), (Pub. L. 115-123), including but not limited to the applicable Office of Management and Budget Circulars, which may impact the administration of funds and/or set forth certain cost principles, including the allowability of certain expenses.

3. BREACH OF CONTRACT TERMS

VIHFA reserves its right to all administrative, contractual, or legal remedies, including but not limited to suspension or termination of this contract, in instances where the Contractor or any of its subcontractors violate or breach any contract term. If the Contractor or any of its subcontractors violate or breach any contract term, they shall be subject to such sanctions and penalties as may be appropriate. The duties and obligations imposed by the contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

4. REPORTING REQUIREMENTS

The Contractor/Subcontractor shall complete and submit all reports, in such form and according to such schedule, as may be required by VIHFA. The Contractor/Subcontractor shall cooperate with all VIHFA efforts to comply with HUD requirements and regulations pertaining to reporting, including but not limited to 24 C.F.R. §§ 85.40-41 (or 84.50-52, if applicable) and 570.507.

5. ACCESS TO RECORDS

The State, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representatives, shall have, at any time and from time to time during

normal business hours, access to any work product, books, documents, papers, and records of the Subcontractor which are related to this contract, for the purpose of inspection, audits, examinations, and making excerpts, copies and transcriptions.

6. MAINTENANCE/RETENTION OF RECORDS

All records connected with this contract will be maintained in a central location and will be maintained for a period of at least 3 years following the date of final payment and close-out of all pending matters related to this contract.

7. SMALL AND MINORITY FIRMS, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

The Contractor/Subcontractor will take necessary affirmative steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used in subcontracting when possible. Steps include:

- i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- ii. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises;
- iv. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority business, and women's business enterprises; and
- v. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce.

8. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by HUD.

9. ENERGY EFFICIENCY

The Contractor/Subcontractor shall comply with mandatory standards and policies relating to energy efficiency issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

10. TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The Contractor/Subcontractor shall comply with the provisions of Title VI of the Civil Rights Act of 1964. No person shall, on the grounds of race, color, or national origin, be excluded from participation in, be

denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

11. SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974

The Contractor/Subcontractor shall comply with the provisions of Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title. Section 109 further provides that discrimination on the basis of age under the Age Discrimination Act of 1975 or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, as amended, is prohibited.

12. SECTION 504 OF THE REHABILITATION ACT OF 1973

The Contractor/Subcontractor shall comply with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 94), as amended, and any applicable regulations.

The Contractor/Subcontractor agrees that no qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance from HUD.

13. AGE DISCRIMINATION ACT OF 1975

The Contractor/Subcontractor shall comply with the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), as amended, and any applicable regulations. No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving Federal financial assistance.

14. DEBARMENT, SUSPENSION, AND INELIGIBILITY

The Contractor/Subcontractor represents and warrants that it and its subcontractors are not debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs subject to 2 C.F.R. part 2424.

15. CONFLICTS OF INTEREST

The Contractor/Subcontractor shall notify VIHFA as soon as possible if this contract or any aspect related to the anticipated work under this contract raises an actual or potential conflict of interest (as defined at 2 C.F.R. Part 215 and 24 C.F.R. § 85.36 (or 84.42, if applicable)). The Contractor/Subcontractor shall explain the actual or potential conflict in writing in sufficient detail so that the State is able to assess such actual or potential conflict. The Contractor/Subcontractor shall provide VIHFA any additional information necessary for VIHFA to fully assess and address such actual or potential conflict of interest. The Contractor/Subcontractor shall accept any reasonable conflict mitigation strategy employed by VIHFA, including but not limited to the use of an independent subcontractor(s) to perform the portion of work that gives rise to the actual or potential conflict.

16. SUBCONTRACTING

When subcontracting, the Contractor/Subcontractor shall solicit for and contract with such Contractor/subcontractors in a manner providing for fair competition. Some of the situations considered to be restrictive of competition include but are not limited to:

- (i) Placing unreasonable requirements on firms in order for them to qualify to do business,
- (ii) Requiring unnecessary experience and excessive bonding,
- (iii) Noncompetitive pricing practices between firms or between affiliated companies,
- (iv) Noncompetitive awards to consultants that are on retainer contracts,
- (v) Organizational conflicts of interest,
- (vi) Specifying only a *brand name* product instead of allowing *an equal* product to be offered and describing the performance of other relevant requirements of the procurement, and
- (vii) Any arbitrary action in the procurement process.

The Contractor/Subcontractor represents to VIHFA that all work shall be performed by personnel experienced in the appropriate and applicable profession and areas of expertise, taking into account the nature of the work to be performed under this contract.

The Contractor will include these HUD General Provisions in every subcontract issued by it so that such provisions will be binding upon each of its subcontractors as well as the requirement to flow down such terms to all lower-tiered subcontractors.

17. ASSIGNABILITY

The Contractor/Subcontractor shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of VIHFA.

18. INDEMNIFICATION

The Contractor/Subcontractor shall indemnify, defend, and hold harmless VIHFA and its agents and employees from and against any and all claims, actions, suits, charges, and judgments arising from or related to the negligence or willful misconduct of the Contractor/Subcontractor in the performance of the services called for in this contract.

19. COPELAND "ANTI-KICKBACK" ACT

Salaries of personnel performing work under this contract shall be paid unconditionally and not less often than once a month without payroll deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the Copeland "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; Title 18 U.S.C. § 874; and Title 40 U.S.C. § 276c). The Contractor shall comply with all applicable

“Anti-Kickback” regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to ensure compliance by subcontractors with such regulations and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof.

20. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

The Contractor/Subcontractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-330) as supplemented by Department of Labor regulations (29 C.F.R. part 5).

All laborers and mechanics employed by contractors or subcontractors shall receive overtime compensation in accordance with and subject to the provisions of the Contract Work Hours and Safety Standards Act, and the contractors and subcontractors shall comply with all regulations issued pursuant to that act and with other applicable Federal laws and regulations pertaining to labor standards.

21. DAVIS-BACON ACT

(Applicable to construction contracts exceeding \$2,000 when required by Federal program legislation)

The Contractor/Subcontractor shall comply with the Davis Bacon Act (40 U.S.C. §§ 276a to 276a-7) as supplemented by Department of Labor regulations (29 C.F.R. part 5).

All laborers and mechanics employed by contractors or subcontractors, including employees of other governments, on construction work assisted under this contract, and subject to the provisions of the federal acts and regulations listed in this paragraph, shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act.

22. TERMINATION FOR CAUSE

If, through any cause, the Contractor/Subcontractor shall fail to fulfill in a timely and proper manner his obligations under this contract, or if the Contractor/Subcontractor shall violate any of the covenants, agreements, or stipulations of this contract, VIHFA shall thereupon have the right to terminate this contract by giving written notice to the Contractor/Subcontractor of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Contractor/Subcontractor under this contract shall, at the option of VIHFA, become VIHFA's property and the Contractor/Subcontractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the Contractor/Subcontractor shall not be relieved of liability to VIHFA for damages sustained by VIHFA by virtue of any breach of the contract by the Contractor/Subcontractor, and the VIHFA may withhold any payments to the Contractor/Subcontractor for the purpose of set-off until such time as the exact amount of damages due to the VIHFA from the Subcontractor is determined.

23. TERMINATION FOR CONVENIENCE

The VIHFA may terminate this contract at any time by giving at least 30 days' notice in writing to the Contractor/Subcontractor. If the contract is terminated by VIHFA as provided herein, the Contractor/Subcontractor will be paid for the time provided and expenses incurred up to the termination date.

24. SECTION 503 OF THE REHABILITATION ACT OF 1973

The Contractor/Subcontractor shall comply with section 503 of the Rehabilitation Act of 1973 (29 U.S.C. § 793), as amended, and any applicable regulations.

Equal Opportunity for Workers With Disabilities

A. The Contractor/Subcontractor will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor/Subcontractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination based on their physical or mental disability in all employment practices, including the following:

- i. Recruitment, advertising, and job application procedures;
- ii. Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- iii. Rates of pay or any other form of compensation and changes in compensation;
- iv. Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- v. Leaves of absence, sick leave, or any other leave;
- vi. Fringe benefits available by virtue of employment, whether or not administered by the Subcontractor;
- vii. Selection and financial support for training, including apprenticeship, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- viii. Activities sponsored by the contractor including social or recreational programs; and
- ix. Any other term, condition, or privilege of employment.

B. The Contractor/Subcontractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the act.

- C. In the event of the Contractor/Subcontractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the act.
- D. The Contractor/Subcontractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, provided by or through the contracting officer. Such notices shall state the rights of applicants and employees as well as the Contractor's/Subcontractor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants with disabilities. The Contractor/Subcontractor must ensure that applicants and employees with disabilities are informed of the contents of the notice (e.g., the Contractor/Subcontractor may have the notice read to a visually disabled individual or may lower the posted notice so that it might be read by a person in a wheelchair).
- E. The Contractor/Subcontractor will notify each labor organization or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor/Subcontractor is bound by the terms of section 503 of the Rehabilitation Act of 1973, as amended, and is committed to take affirmative action to employ and advance in employment individuals with physical or mental disabilities.
- F. The Contractor/Subcontractor will include the provisions of this clause in every subcontract or purchase order in excess of \$10,000, unless exempted by the rules, regulations, or orders of the Secretary issued pursuant to section 503 of the act, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor/Subcontractor will take such action with respect to any subcontract or purchase order as the Deputy Assistant Secretary for Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

25. EXECUTIVE ORDER 11246

The Contractor/Subcontractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).

During the performance of this contract, the Contractor/Subcontractor agrees as follows:

- A. The Contractor/Subcontractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor/Subcontractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- B. The Contractor/Subcontractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by Contracting Officer setting forth the provisions of this non-discrimination clause. The Contractor/Subcontractor shall state that

all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

- C. The Contractor/Subcontractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor/Subcontractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- D. The Contractor/Subcontractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers representative of the contractor's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- E. The Contractor/Subcontractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- F. The Contractor/Subcontractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- G. In the event of the Contractor's/Subcontractor's non-compliance with the non-discrimination clause of this contract or with any of such rules, regulations or orders, this contract may be cancelled, terminated or suspended in whole or in part and the Contractor/Subcontractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.
- H. Contractor/Subcontractor shall incorporate the provisions of A through G above in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor so that such provisions shall be binding on such contractor/subcontractor. The Contractor/Subcontractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance, provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Contractor/Subcontractor may request the United States to enter into such litigation to protect the interests of the United States.

26. CERTIFICATION OF NONSEGREGATED FACILITIES

The Contractor/Subcontractor certifies that it does not maintain or provide for its establishments, and that it does not permit employees to perform their services at any location, under its control, where segregated facilities are maintained. It certifies further that it will not maintain or provide for employees any segregated facilities at any of its establishments, and it will not permit employees to perform their services at any

location under its control where segregated facilities are maintained. The Contractor/Subcontractor agrees that a breach of this certification is a violation of the equal opportunity clause of this contract.

As used in this certification, the term “segregated facilities” means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are, in fact, segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason.

The Contractor further agrees that (except where it has obtained for specific time periods) it will obtain identical certification from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the equal opportunity clause; that it will retain such certifications in its files; and that it will forward the preceding notice to such proposed subcontractors (except where proposed subcontractors have submitted identical certifications for specific time periods).

27. CERTIFICATION OF COMPLIANCE WITH CLEAN AIR AND WATER ACTS

The Contractor and all its subcontractors shall comply with the requirements of the Clean Air Act, as amended, 42 U.S.C. § 1857 *et seq.*, the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 *et seq.*, and the regulations of the Environmental Protection Agency with respect thereto, at 40 C.F.R. Part 15 and 32, as amended, Section 508 of the Clean Water Act (33 U.S.C. § 1368) and Executive Order 11738.

In addition to the foregoing requirements, all nonexempt contractors and subcontractors shall furnish to the owner, the following:

- A. A stipulation by the Contractor or subcontractors, that any facility to be utilized in the performance of any nonexempt contract or subcontract, is not listed on the Excluded Party Listing System pursuant to 40 C.F.R. 32 or on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 C.F.R. Part 15, as amended.
- B. Agreement by the Subcontractor to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. § 1857 c-8) and Section 308 of the Federal Water Pollution Control Act, as amended, (33 U.S.C. § 1318) relating to inspection, monitoring, entry, reports and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
- C. A stipulation that as a condition for the award of the contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized, or to be utilized for the contract, is under consideration to be listed on the Excluded Party Listing System or the EPA List of Violating Facilities.
- D. Agreement by the Contractor that he will include, or cause to be included, the criteria and requirements in paragraph (A) through (D) of this section in every nonexempt subcontract and requiring that the Contractor will take such action as the government may direct as a means of enforcing such provisions.

28. LOBBYING

The Contractor/Subcontractor certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor/Subcontractor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Contractor/Subcontractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

29. BONDING REQUIREMENTS

The Contractor/Subcontractor shall comply with VIHFA bonding requirements, unless they have not been approved by HUD, in which case the Contractor/Subcontractor shall comply with the following minimum bonding requirements:

- (1) *A bid guarantee from each bidder equivalent to five percent of the bid price.* The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.
- (2) *A performance bond on the part of the Contractor/Subcontractor for 100 percent of the contract price.* A "performance bond" is one executed in connection with a contract to secure fulfillment of all the Contractor's/Subcontractor's obligations under such contract.
- (3) *A payment bond on the part of the Contractor/Subcontractor for 100 percent of the contract price.* A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

30. SECTION 3 OF THE HOUSING AND URBAN DEVELOPMENT ACT OF 1968

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 C.F.R. part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The *Contractor*/Subcontractor agrees to send to each labor organization or representative of workers with which the *Contractor*/Subcontractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The *Contractor* agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 C.F.R. part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 C.F.R. part 135. The Contractor will not subcontract with any subcontractor where the subcontractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 C.F.R. part 135.
- E. The *Contractor*/Subcontractor will certify that any vacant employment positions, including training positions, that are filled: (1) after the *contractor*/subcontractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 C.F.R. part 135 require employment opportunities to be directed, were not filled to circumvent the *Contractor*/Subcontractor's obligations under 24 C.F.R. part 135.
- F. Noncompliance with HUD's regulations in 24 C.F.R. part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible: (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and

subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

31. FAIR HOUSING ACT

Contractor/Subcontractor shall comply with the provisions of the Fair Housing Act of 1968 as amended. The act prohibits discrimination in the sale or rental of housing, the financing of housing or the provision of brokerage services against any person on the basis of race, color, religion, sex, national origin, handicap or familial status. The Equal Opportunity in Housing Act prohibits discrimination against individuals on the basis of race, color, religion, sex or national origin in the sale, rental, leasing or other disposition of residential property, or in the use or occupancy of housing assisted with Federal funds.

32. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

The Federal Funding Accountability and Transparency Act of 2006 (FFATA), as amended, was signed with the intent of reducing wasteful government spending and providing citizens with the ability to hold the government accountable for spending decisions. 2 C.F.R. § Part 170 outlines the requirements of recipients' in reporting information on subawards and executive total compensation under FFATA legislation. Any non-Federal entity that receives or administers Federal financial assistance in the form of: grants, loans, loan guarantees, subsidies, insurance, food commodities, direct appropriations, assessed and voluntary contributions; and/or other financial assistance transactions that authorize the non-Federal entities' expenditure of Federal fund, is subject to these requirements.

Prime contract awardees and prime grant awardees are required to report against subcontracts and subgrants awarded in the FFATA Subaward Reporting System (FSRS), the reporting tool for Federal prime awardees. This information reported will then be displayed on a public and searchable website: www.USASpending.gov.

33. PROCUREMENT

The Uniform Guidance procurement requirements (2 C.F.R. § Part 200, Subpart D) went into effect on July 1, 2018. These requirements are applicable to CDBG-DR funded projects, or as provided by 83 Federal Register 5844 VI A(1)(b)(2) permits a state grantee to elect to follow its own procurement policy. These policies and procedures ensure that Federal dollars are spent fairly and encourage open competition at the best level of service and price.

34. CHANGE ORDERS TO CONTRACTS

Change orders are issued when the initial agreed upon pricing or work to be completed requires modification. First, the contractor must complete a Change Order Request Form. This form and supporting documentation must be delivered to the Project Manager for review. Each change order must have a cost analysis. Once the Project Manager approves the change order, it is returned to the contractor for execution. Change orders are only invoiced on the final draw and categorized as "change order." The amount listed on the invoice must match the previously approved amount and must be cost reasonable. The Project Manager is responsible for verifying cost reasonableness. Verification documentation for cost reasonableness becomes an attachment to the change order.

35. ENVIRONMENTAL REVIEW

Every project undertaken with Federal funds, and all activities related to that project, is subject to the provisions of the National Environmental Policy Act of 1969 (NEPA), as well as to the HUD environmental review regulations at 24 C.F.R. § Part 58- ENVIRONMENTAL REVIEW PROCEDURES FOR ENTITIES ASSUMING HUD ENVIRONMENTAL RESPONSIBILITIES. The primary purpose of this Act is to protect and enhance the quality of our natural environment. The HUD environmental review process must be completed before any Federal funds can be accessed for program-eligible activities.

The primary objectives of the HUD environmental review are to identify specific environmental factors that may be encountered at potential project sites, and to develop procedures to ensure compliance with regulations pertaining to these factors. The HUD environmental review is designed to produce program specific environmental review procedures in a program that can vary greatly in terms of scope of work.

36. LEAD BASED PAINT

All housing units assisted using CDBG-DR funds must comply with the regulations regarding lead-based paint found at 24 C.F.R. § Part 35- LEAD-BASED PAINT POISONING PREVENTION IN CERTAIN RESIDENTIAL STRUCTURES.

37. ENVIRONMENTAL REVIEW RECORD

The Environmental Officer is responsible for maintaining a written record of the environmental review process. The ERR for all programs contains all the governmental review documents, public notices and written determinations or environmental findings required by 24 C.F.R. § Part 58- ENVIRONMENTAL REVIEW PROCEDURES FOR ENTITIES ASSUMING HUD ENVIRONMENTAL RESPONSIBILITIES as evidence of review, decision making and actions pertaining to a project of a recipient.

38. FLOOD INSURANCE REQUIREMENTS

Grantees and subrecipients of Federal funding must ensure that procedures and mechanisms are put into place to monitor compliance with all flood insurance requirements as found in the Flood Disaster Protection Act of 1973, 24 C.F.R. § 570.605- NATIONAL FLOOD INSURANCE PROGRAM and 24 C.F.R. § 570.202- ELIGIBLE REHABILITATION AND PRESERVATION ACTIVITIES.

39. DUPLICATION OF BENEFITS

CDBG-DR funding intends to address the unmet needs of a community. The funds are supplemental to primary forms of assistance, including private insurance and FEMA funds. To avoid duplicative assistance and potential de-obligation of funding, Subrecipient must utilize all possible funding sources before applying CDBG-DR dollars to a project. CDBG-DR programs are typically implemented after temporary disaster assistance programs, such as FEMA Individual Assistance which are not intended to make someone whole.

The Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), as amended, 42 U.S.C. §5121 et seq., established the requirements for Duplication of Benefits (DOB) analysis.

40. ANTI-FRAUD, WASTE AND ABUSE CHECKS

The Anti-Fraud, Waste and Abuse (AFWA) check is designed to identify discrepancies and risk-relevant issues in Applicant-provided information that may be indicative of fraud, waste, and/or abuse.

41. AFFIRMATIVELY FURTHERING FAIR HOUSING

The Fair Housing Act of 1968, as amended, 42 U.S.C. §3601, et seq., dictates that grantees are required to administer all programs and activities related to housing and urban development in a manner to affirmatively further the policies of the Fair Housing Act. Per the regulations of 24 C.F.R. § 570.601 and in accordance with Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended, 42 U.S.C. §5301 et seq., for each community receiving a grant under Subpart D of this part, the certification that the grantee will affirmatively further fair housing shall specifically require the grantee to take meaningful actions to further the goals identified in the grantee's Assessment of Fair Housing (AFH) plan, conducted in accordance with the requirements of 24 C.F.R. § §§5.150-5.180 (Affirmatively Furthering Fair Housing) and take no action that is materially inconsistent with its obligation to affirmatively further fair housing.

42. DRUG FREE WORKPLACE

The Drug-Free Workplace Act of 1988, as amended, 41 U.S.C. §81, as implemented by 24 C.F.R. § Part 24 Subpart F, §§983.251-983.262, requires that any grantee other than an individual must certify that it will provide a drug-free workplace. Any grantee found in violation of the requirements of this act may be subject to suspension of payments under the grant, suspension or termination of the grant or suspension or debarment of the grantee.

43. TIMELY DISTRIBUTION OF FUNDS

The Supplemental Appropriations for Disaster Relief Requirements, 2017 (Pub. L. 115-56), approved September 8, 2017 (Appropriations Act), as amended, requires that funds provided under the Act be expended within two (2) years of the date that HUD obligates funds to a grantee unless otherwise authorized via waiver of this requirement by the Office of Management and Budget (OMB). The OMB waived the two (2) year expenditure requirement under 83 FR 40314; however, the provision to expend one hundred percent (100%) of the total allocation of CDBG-DR funds on eligible activities within six (6) years of HUD's initial obligation of funds remains in effect. The six (6) year expenditure period commences with the initial obligation of funds provided under 83 FR 5844. Additionally, per 83 FR 5844, the provisions at 24 C.F.R. § 570.494 and 24 C.F.R. § 570.902, regarding timely distribution and expenditure of funds, are waived and an alternative requirement was established.

Furthermore, consistent with 31 U.S.C §1555 and OMB Circular No. A-11 (2017), if the Secretary of HUD or the President of the United States determines that the purposes for which the appropriation was made have been carried out and no disbursement has been made against the appropriation for two (2) consecutive fiscal years, any remaining unobligated balance shall be canceled and will be made unavailable for obligation or expenditure for any purpose.

44. PROPERTY MANAGEMENT AND DISTRIBUTION

Regulations governing property management and distribution of real property, equipment, financial obligations and return of un-obligated cash post program closeout can be found in 24 C.F.R. § 570.506, 2 C.F.R. § 200.310, 2 C.F.R. § 200.343 and 2 C.F.R. § 200.344(b). The standards of 24 C.F.R. § 570.506 apply to any real property under a CDBG award recipient's control acquired in whole or in part with CDBG funds in excess of \$25,000.00. The recipient may not change the use or planned use of the property without proper notification to affected citizens and allowable time for comment by them. If the property is not a building for general government conduct, the use of the property may be changed with citizen approval if it either meets one of the national objectives as defined in 24 C.F.R. § 570.208 or if not, the recipient may either retain or dispose of the property for the changed use if the recipient's CDBG program is reimbursed in the amount of the current fair market value of the property, less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, and improvements to, the property. Following such reimbursement, the property will no longer be subject to any CDBG requirements.

45. LIMITED ENGLISH PROFICIENCY

Executive Order No. 13166, signed on August 11, 2000, requires programs, subrecipients, contractors, subcontractors, and/or developers funded in whole or in part with CDBG-DR financial assistance to ensure fair and meaningful access to programs and services for families and individuals with Limited English Proficiency (LEP) and/or deaf/hard of hearing. Fair access is ensured through the implementation of a Language Assistance Plan (LAP), which includes non-English-based outreach, translation services of vital documents, free language assistance services, and staff training. Vital documents are defined as depending on the importance of the program, information, encounter, or service involved, and the consequence to the LEP person if the information in question is not provided accurately or in a timely manner.

46. PERSONALLY IDENTIFIABLE INFORMATION

In accordance with 2 C.F.R. § 200.303, regarding internal controls of a non-Federal entity, a grantee must guarantee the protection of all Personally Identifiable Information (PII) obtained. The program will enact necessary measures to ensure PII of all applicants is safeguarded as to avoid release of private information. If a contractor or employee should experience any loss or potential loss of PII, the program shall be notified immediately of the breach or potential breach.

47. UNIFORM RELOCATION ACT

CDBG-DR funds are subject to the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (URA or Uniform Act), as amended. 49 C.F.R. § Part 24 requires relocation assistance for lower-income individuals displaced as a result of the demolition or conversion of a lower-income dwelling and requires one-for-one replacement of lower-income units demolished or converted to other uses.

48. RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN. Per Section 104(d) of the Housing and Community Development Act of 1974 § 42.325

(a) Certification.

(1) As part of its consolidated plan under 24 CFR part 91, the recipient must certify that it has in effect and is following a residential anti-displacement and relocation assistance plan.

(2) A unit of general local government receiving funds from the State must certify to the State that it has in effect and is following a residential anti-displacement and relocation assistance plan, and that it will minimize displacement of persons as a result of assisted activities. The State may require the unit of general

local government to follow the State's plan or permit it to develop its own plan. A unit of general local government that develops its own plan must adopt the plan and make it public.

(b) Plan contents.

- (1) The plan shall indicate the steps that will be taken consistent with other goals and objectives of the program, as provided in parts 92 and 570 of this title, to minimize the displacement of families and individuals from their homes and neighborhoods as a result of any assisted activities.
- (2) The plan shall provide for relocation assistance in accordance with § 42.350.
- (3) The plan shall provide one-for-one replacement units to the extent required by § 42.375.

49. COMPLAINTS AND APPEALS

Citizen comments on VIHFA's published Action Plan, any substantial amendments to the Action Plan, performance reports and/or other issues related to the general administration of CDBG-DR funds are welcomed throughout the duration of the grant. The Citizen Participation Plan is posted as a stand-alone document at www.vihfa.gov. Complaints regarding fraud, waste, or abuse of government funds shall be addressed to the HUD Office of Inspector General Fraud Hotline by phone: 1-800-347-3735 or email: hotline@hudoig.gov.

50. MONITORING

As per CDBG regulation, 24 C.F.R. § 570.501(b), grantees of CDBG-DR funds are responsible for carrying out their programs to meet compliance with CDBG Program, statutory and regulatory requirements, including monitoring their project administrators, contractors and subcontractors. As such, throughout the application, planning, design, and implementation phase of the program, VIHFA will conduct internal monitoring of processes, procedures, policy, applications, planning, design, construction, and other applicable phases.

51. PROCUREMENT OF RECOVERED MATERIALS

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

APPENDIX 2: Crosscutting Requirements

1.0 Crosscutting Requirements

1.1 Fair Housing

The Fair Housing Act requires all grantees, subrecipients, and/or developers funded in whole or in part with HUD financial assistance to certify that no person was excluded from participation in, denied the benefit of, or subjected to discrimination in any housing program or activity because of their age, race, color, creed, religion, familial status, national origin, sexual orientation, military status, sex, disability or marital status. The Program complies with and enforces the Civil Rights requirements of Title I of the Housing and Community Development Act (HCDA) and the Fair Housing Law.

Projects must also assess how planning decisions may affect members of protected classes, racially and ethnically concentrated areas, as well as concentrated areas of poverty; will promote the availability of affordable housing in low-poverty, non-minority areas where appropriate; and will respond to natural hazard-related impacts. Program staff will use demographic, geographic, and social vulnerability analyses to determine any positive or negative impacts to protected classes. Should a project present negative impacts, project scope or design will be re-assessed to mitigate such impacts.

1.2 Environmental Review

Early environmental coordination must be completed to ensure effective implementation of all CDBG-DR Programs. CDBG-DR funding is contingent upon compliance with both Territorial and federal environmental regulations. This includes compliance with NEPA and related environmental and historic preservation legislation and executive orders. In general, VIHFA serves as the lead agency for purposes of NEPA.

HUD's Environmental Review process allows grantees to serve as the "Responsible Entity" to assume environmental review responsibilities under NEPA. As the grantee, VIHFA serves as the Responsible Entity as it relates to environmental review responsibilities under NEPA. Within VIHFA, Environmental Review Staff will be responsible for performing environmental reviews and compiling the Environmental Review Records (ERR). Reviews are conducted either directly or using qualified environmental service contractors. VIHFA's Executive Director, as the Certifying Officer, is ultimately responsible with certifying that VIHFA's environmental reviews are in compliance with NEPA and HUD environmental regulations.

Federal Register Notice FR-6109-N-01 authorizes recipients of CDBG-DR funds under the Appropriations Act to adopt any environmental review, approval, or permit performed by a Federal agency for the same project to satisfy responsibilities with respect to environmental review, approval, or permit. VIHFA will notify HUD in writing of its decision to adopt another agency's environmental review. VIHFA will also retain a copy of the review in its environmental records. Further information concerning the environmental review process is set forth in the Environmental Policies and Procedures.

1.3 Labor Standards

The Davis-Bacon and Related Acts (DBRA) applies to all federally-funded or assisted construction contracts in excess of \$2,000. This may apply to projects that are fully or partially funded with CDBG-DR, including FEMA or FHWA match programs. In matched projects, only the scope of the CDBG-DR portion of the project are subject to crosscutting requirements DBRA requires all workers employed by contractors or subcontractors on CDBG-DR programs, be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with DBRA, as amended. DBRA also requires that workers on federally-assisted projects are paid not less than weekly.

Wage information for labor under CDBG-DR programs will be tracked in detail by both VIHFA and relevant Implementing Partners and subrecipients throughout the life of the Program. Compliance for this requirement may be tracked in the following ways:

1. Additional VIHFA Program staff hired to track wages and verify contractor and agency compliance
2. External contractor hired by VIHFA to track DBRA compliance
3. Enhanced TA provided to Implementing Partners to track DBRA compliance

Procedures for this process are currently under development and will be incorporated in a future update to this document.

For prime contracts in excess of \$100,000, contractors and subcontractors must also, under the provisions of the Contract Work Hours and Safety Standards Act, as amended, pay laborers and mechanics, including guards and watchmen, at least one and one-half times their regular pay for all hours worked over 40 in a work week. Additionally, VIHFA must follow the reporting requirements per HUD and U.S. Department of Labor (DOL) regulations. This requirement also extends to VIHFA subrecipients, Implementing Partners, and contractors.

The Fair Labor Standards Act of 1938 (FLSA), as amended, establishes the basic minimum wage levels for all work and requires the payment of overtime at the rate of at least one and one-half times the basic hourly rate of pay for hours worked in excess of 40 per week. These labor standards are applicable to the entire construction contract whether or not CDBG-DR funds finance only a portion of the project.

1.4 Limited English Proficiency

Federal Executive Order 131661 requires VIHFA and all satellite offices, programs, subrecipients, contractors, subcontractors, and/or developers funded whole or in part with CDBG-DR financial assistance to ensure fair and meaningful access to programs and services for families and individuals with Limited English Proficiency (LEP) and/or deaf/hard of hearing.

Compliance with this requirement is detailed in VIHFA's Language Action Plan (LAP) and will be coordinated and tracked by the Monitoring and Compliance division at VIHFA. Depending on the program, VIHFA, Implementing Partners, sub-recipients, and subcontractors will share the following expectations to comply with this Executive Order:

1. Document Translation: All documents defined as “vital documents” will be translated into Spanish by VIHFA, Implementing Partners, and sub-recipients. Vital documents will be made available in French/French Creole or other languages upon request. A “vital document” is defined as a document that includes information regarding eligibility requirements, applications and instructions, program eligibility determinations, and appeals procedures. VIHFA may provide assistance to ensure this requirement is met.
2. Where required, seek feedback from the community the project serves (advocacy groups serve vital role).

Language maps provided in the Language Action Plan will be used to determine the project’s location and subsequent language context and if proactive LEP outreach will be required. These maps will be included as part of the Project Assessment Form used by HFA to review the eligibility, priority level, and impacts of a potential project.

1.5 Minority and/or Women-Owned Business Enterprises

The Federal Executive Order 12432 guidelines require selected federal agencies to promote and increase the utilization of Minority-Owned and Women-Owned Business Enterprises (M/WBEs). Following procurement guidelines under 2 CFR 200.321, VIHFA must make efforts to ensure that all subrecipients, contractors, subcontractors, and/or developers funded in whole or in part with HUD CDBG-DR financial assistance encourage participation in contracts and other economic opportunities by small and minority firms, women-owned business enterprises (WBEs), and labor surplus area firms whenever possible. VIHFA will accept a MWBE certification from another state, local or regional, DPW, SBA HUB Zone, SBA 8-A certification (economically disadvantaged and 51% locally-owned), and other eligible certification processes. Documentation and goals regarding M/WBE percentages and reporting will be determined in the contracting agreements.

1.6 Section 3 Economic Opportunities

Section 3 is triggered when the award of CDBG-DR funds for new construction and rehabilitation projects creates the need for new employment, contracting, or training opportunities.

Section 3 of the Housing and Urban Development Act of 1968 is to “ensure that employment and other economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed to low and very low income individuals, especially recipients of government assistance for housing and to businesses which provide economic opportunities to low and very low income individuals.”

The Section 3 program requires that recipients of HUD CDBG-DR funds, to the greatest extent feasible, provide (a) employment and training, and (b) contracting opportunities for low- or very-low income residents in connection with construction projects in their neighborhoods.

It also specifically encourages economic opportunities for households who are recipients of government assistance for housing. VIHFA and all administering entities will follow and require relevant contractors to follow Section 3 requirements in contracting.

Section 3 applies to the U.S. Virgin Islands, as recipient of HUD funding, as well as to

subrecipients or Implementing Partners/Sub-recipients receiving HUD funding exceeding \$200,000. Whenever any portion of HUD funding is invested into projects involving housing construction, demolition or rehabilitation, commercial/private improvements for economic development, or other public construction (e.g., roads, sewers, community centers, and public facilities), the requirements of Section 3 apply.

In conjunction with construction activity, Section 3 applies to projects that are fully or partially funded with CDBG-DR assistance, including projects that are financed in conjunction with territory, local, or private matching or leveraged funds, provided that the Section 3 monetary threshold requirements are met. In particular:

- In conjunction with construction activities, Section 3 applies to contractors or subcontractors that receive contracts more than \$100,000 for Section 3-covered projects/activities. Once it is determined that Section 3 applies to a project, the requirements apply to all contracts for construction work arising in connection with that project exceeding \$100,000, including those not funded with CDBG-DR assistance. Contractors or subcontractors are required to comply with the Section 3 regulations in the same manner as the Territory; and
- “Section 3-covered contract” includes professional service contracts, provided that the work to be performed is generated by the expenditure of funds in furtherance of Section 3 covered work (e.g., housing construction, housing rehabilitation, and other public construction), arising relating to construction projects. Professional service contracts that may constitute Section 3-covered contracts include construction contract oversight, engineering, architectural, environmental and property evaluation, construction progress and draw inspections, and prevailing wage labor compliance.

The regulations pertain to new hires required to complete Section 3-covered projects and activities. If the expenditure of funding for an otherwise covered project and activity does not result in new employment, contracting, or training opportunities, Section 3 reporting will still be required.

When VIHFA awards CDBG-DR funds to other governmental departments, nonprofit organizations, subrecipients or other funded entities, VIHFA will require they document how reasonable attempts were made to reach numerical goals set forth at 24 CFR Part 135.30. VIHFA will inform its Implementing Partners and other funded entities of the requirements of Section 3, including the language required to be inserted into all construction-related contracts, assist them and their contractors with achieving compliance, and monitor their performance with respect to the Section 3 objectives and requirements.

Implementing Partners/Sub-recipients will receive training on this requirement and methods of compliance, technical assistance from Program staff, and continual monitoring from VIHFA. Currently, a Section 3 Plan is under development, the details of which will be included in an update to this manual.

1.7 System for Award Management (SAMs)

SAM is the federal System for Award Management and is a requirement for doing business with the U.S. government. All vendors are required to register in SAM in order to be awarded

contracts under the CDBG-DR program. Vendors are required to complete a one-time registration to provide basic information relevant to procurement and financial transactions. Vendors must update or renew their registration annually to maintain an active status.

1.8 Uniform Relocation and Real Property Acquisition Act (49 CFR 24)

The Uniform Relocation Assistance and Real Property Acquisition Act (URA), is a federal law that establishes minimum standards for federally funded programs and projects that require the acquisition of real property (real estate) or displace persons from their homes, businesses, or farms. The URA's protections and assistance apply to the acquisition, rehabilitation, or demolition of real property for federal or federally funded projects. The phrase "program or project" is defined in 49 CFR Part 24 as, "any activity or series of activities undertaken by a federal agency or with federal financial assistance received or anticipated in any phase of an undertaking in accordance with the federal funding agency guidelines."

The objectives of the URA are:

- To provide uniform, fair and equitable treatment of persons whose real property is acquired or who are displaced in connection with federally funded projects;
- To ensure relocation assistance is provided to displaced persons to lessen the emotional and financial impact of displacement;
- To ensure that no individual or family is displaced unless decent, safe, and sanitary (DSS) housing is available within the displaced person's financial means;
- To help improve the housing conditions of displaced persons living in substandard housing; and,
- To encourage and expedite acquisition by agreement and without coercion.

49 CFR 24.101(c)(1) provides that the subpart B requirements also apply to the acquisition of permanent and/or temporary easements necessary for the project. However, 49 CFR 24.101(c)(2) provides an exception for the acquisition of temporary easements which exclusively benefit the property owner.

Appendix III: Additional Clarification

1. Are contractors able to close dump sites entirely during construction or will temporary dump sites be needed?

During the design and construction phase, the contractor should incorporate a temporary bin location near/at the frontage of the yet-unimproved site to allow for continued usage at a reduced capacity. Once the primary construction area has been substantially completed; the bins at the remaining, unimproved portion of the site will be removed and the site, rehabilitated.

2. Have the sites been assessed for ground contamination from waste?

Yes, the sites have been assessed for contamination from waste. An Environmental Assessment, A Contamination Report and Remediation Memo has been included for your review.

- a) If contaminated, will the Contractor be required to remove and dispose of existing excavation material?

Costs associated with removal and remediation should be included in the submitted proposal. VIWMA will determine, based on price, if the contractor will be required to remove and dispose of existing excavation material or if the work will be completed by the Authority. A contamination report and remediation memo for all three sites has been attached to this addendum for review. Vendors should incorporate the development of a Remediation Work Plan, approval by DPNR and the remediation of the excavated material as contract deliverables and into their design/construction project schedule.

- b) Will the contractor be required to sample and delineate any contamination or will the VIWMA provide that service?

- Contractors will be required to sample and delineate any contamination on each site and complete any and all necessary work to remove said contamination, if outlined by the Authority.

- c) Will the Anguilla Dump accept contaminated excavated material?

- No, Anguilla Dump will not accept contaminated excavated material because the VIWMA does not accept any hazardous waste within the Territory. Chain of Custody and Proof of shipment of contaminated excavated material to a certified off island disposal facility/vendor must be provided to VIWMA.

- d) Is there a source of borrow material identified for the replacement of the contaminated soils or will the contractor be responsible for the soil source?

- It is the contractor's responsibility to provide suitable fill for the replacement of any excavated contaminated soil removed from the respective sites. Fill should be compacted at 95% density.

3. Without having the site assessed for ground contamination from waste the bidder has no way to budget the required removal and/or dispose of contaminated excavation material. Will the contractor be compensated for cost associated with the contaminated material removal and disposal if required?

Yes, Projected Costs associated with remediation should be included for this task within the proposal. Based on prices submitted, the Authority will determine whether remediation work will be completed in house or by the awarded contractor. Contractors will be compensated for costs associated with the contaminated material removal and disposal if required.

4. Will Contractor need any permits for the removal of the contaminated soil?

If the VIWMA determines the awarded contractor will be responsible for the removal and remediation of contaminated soil, the awarded contractor will be required to obtain and adhere to all permitting requirements as outlined by the VI Department of Planning & Natural Resources and any other permitting requirements as outlined within the RFP; including permits for the removal and remediation of contaminated soil.

5. Is the VIWMA obtaining any permits themselves or will the contractor be responsible for all permits related to the construction activities?

Contractors will be responsible for obtaining any and all permits related to construction activities. VIWMA will support contractors in the event the process for obtaining any submitted permit applications is delayed.

6. Have the sites been cleared through SHPO or will the contractor need to include site observation during construction activities?

All sites have been cleared through SHPO with outlined conditional requirements for the construction phase of the project. The conditional approval and mitigation requirements for each site have been attached to this addendum for review.

7. Please confirm if the Liability Insurance required for the project is \$1 million or \$2 million?

Liability Insurance for the project is \$2,000,000.00

8. The Community Development Block Grant, which according to bid documents will be funding for this project, is set to expire next year. How will this affect payment/funding for this project?

Project Funding is set to expire on September 30th, 2026. The goal of VIWMA is to complete this project before end of Fiscal Year 2026.

9. Please specify if DPNR building permits will be obtained by VIWMA or if they are the responsibility of the successful Design-Build Construction Firm.

All required permits will be the responsibility of the awarded Design/Build Firm. VIWMA will support the awarded contractor in the event the process for obtaining any submitted permit applications is delayed.

10. Please detail any environmental remediation needed to meet minimum standards.

The contractors will be responsible for adhering to all standards and permitting protocols as issued by the Department of Planning & Natural Resources associated with the execution of work as outlined within this RFP.

11. Who will be responsible for disposal of trash accumulated at the sites at time of construction?

VIWMA will be responsible for any off-site garbage deposited at the temporary bin site location during the time of construction. Trash, garbage or materials generated on site as a result of construction will be the responsibility of the Contractor to remove that material from the site.

12. Since the sites are to remain active during construction, who will be responsible for security and public safety?

The contractor would be responsible for maintaining security on site and provide adequate fencing and security for all areas except the designated temporary bin site location. VIWMA will be responsible for this temporary bin location until it is incorporated into the overall site for improvement.

13. During the pre-bid meeting it was mentioned that the facilities' compactors need to be dedicated as a minimum for plastics, glass, paper, and general household trash. How should this be implemented at Cotton Valley with only 2 compactors?

The two (2) Compactors at Cotton Valley should receive only household trash. Other waste streams would be diverted to the five (5) open bins.

14. Please elaborate on the scope of weather protection. Example: sunshade with moderate protection from rain.

Vendors should provide design recommendations for the best form of weather protection in a manner that keeps bins/compactors clean, dry and protected from the environment/inclement weather.

15. For "Bulk waste (white goods, yard waste, construction debris) are to be directed to specific bins/areas by operator". Is this intended in an area segregated from the 20–30-yard bins and in addition to the given bin count?

No, the bin intended for Bulk Waste is not segregated from the 20–30-yard bins and is included in the given bin count.

16. For the Office Space are the separate bathroom, kitchenet and IT storage space inclusive in, or in addition to, the 800 ft² minimum.

The bathroom, kitchenette and IT Storage space are inclusive of the 800 sq. ft. minimum. The full range for Office Space is between 800-1,000 sq. ft. A separate storage space and utility room should also be included in the final design.

17. Storage Space. Is this intended as a freestanding structure or an addition to the office?

The IT Storage Space is intended as an addition to the office and should not exceed 5'x3' feet of space. Space should also be factored in for a separate storage space (for equipment or tools) and also a separate utility room.

18. Regarding landscaping. It was indicated during the pre-bid meeting that it is the intention to use landscaping as the primary buffer between the active part of the facilities and the surrounding areas. Please indicate the maturity (minimum size) of the plantings to be provided.

The Authority seeks to leverage the use of more green space within its footprint. Adolescent slow and medium growth plantings should be considered preferential with the goal of incorporating as many locally sourced native or naturalized air-layered fruiting trees as possible. Designs should incorporate an irrigation system and the awarded vendor should provide 6-8 months of maintenance before project closeout.

19. "Portions of the buffer that reach the eastern boundary may be considered transitional space for potential stockpiling of hurricane debris." Are we to assume that this is for nonhazardous material temporary storage only? That the reference is intended to indicate that these areas are to be made free of obstructions and have adequate access for equipment/vehicles. But the areas do not require hardening for vehicle traffic.

Currently, the Authority does not expect to leverage the Convenience Center Sites as Temporary Debris Sites in the event of a natural disaster. However, the front portion of the site should incorporate designs in preparation for a potential influx of materials post disaster. All effort should be made to prevent debris from being blown into neighboring properties.

20. Please provide the intended surface area for each of the three sites that are to be dedicated to hurricane debris stockpiling. Are there any existing facilities within the Territory that can be considered a good example of what the WMA is proposing for the three sites?

The Convenience Center sites will not have dedicated hurricane debris stockpiling sites. Sites should however ensure that the front portion of each site should incorporate designs in preparation for a potential influx of materials post disaster resulting from increased household collections/drop-offs.

21. Is a boundary survey available for each of the sites or will the Contractor be responsible for completing a boundary survey of each site?

A boundary survey has been provided as an attachment to this package. The selected vendor will be responsible for confirming the boundaries of each site and providing that confirmatory result to the Authority.

22. Please confirm that the project includes completing a topographical survey of each of the sites.

The selected vendor is responsible for completing a topographical survey of each site and providing that survey result to the Authority.

23. Please confirm that the project includes completing a subsurface utility exploration for each of the sites to identify existing site utilities.

The Authority is not aware of any subsurface utilities on or around any of the proposed sites. Vendors should incorporate costs of a subsurface utility exploration as an add-on service to be determined if necessary during the Design Phase.

24. Please confirm that the project includes completing a geotechnical study for each of the sites.
Please confirm that the project includes environmental assessment, DPNR/EPA permitting

The selected vendor is responsible for completing a geo-technical study of each site and providing that survey result to the Authority to complete the design. This project does include environment assessments as well as DPNR Permitting requirements. All required permits will be the responsibility of the awarded Design/Build Firm. VIWMA will support the awarded contractor in the event the process for obtaining any submitted permit applications is delayed. Environmental Assessments have been included.

Additional IT Requirements

- At the entrance to the sites, there should be a post with a conduit that runs to the main building. The post should be positioned to read the license plates of all vehicles entering the site. (final location will be dependent on design layout)
- Network drops/conduits and surveillance cameras should also be positioned above each compactor to allow for surveillance systems to prevent illegal dumping.

Additional Site & Feedback

- Mon Bijou Bin Site exists on an elevated water table. Recommendations to address drainage should be explicitly addressed for this site.
- Provide recommendations within the proposal to identify future state operations to address future potential waste diversion opportunities.
- No pre-sort area is required on any sites as each Convenience Center will be a manned location.

SHPO Requirements

- Cotton Valley Convenience Center Construction Phase will require the awarded vendor to subcontract with an Archaeological consultant to monitor the Cotton Valley Convenience Center's trenching and excavation work in St. Croix. Potential respondent archeological consultants must contact David M. Brewer, Senior Archaeologist, at email david.brewer@dpnr.vi.gov & phone 340-719-4315 to establish the archaeological monitoring scope of work and required documentation and reporting requirements.
- For the Mon Bijou & Concordia Sites, if any archaeological artifacts or human burials are located during excavation work, DPNR-SHPO must be notified.

Budget – The FINAL budget range for the complete design/build of each site is follows:

Mon Bijou - \$1.3 Million - \$1.4 Million

Concordia - \$1.5 Million - \$1.6 Million

Cotton Valley - \$1.2 Million - \$1.3 Million

Base Bid Sheet – Please submit a sample invoice with the complete proposal submission. Please note Invoices should be submitted based on completed deliverables but should also include a breakdown of positions and hourly rates associated with the bid sheet, work completed, and work being invoiced.

Payments – Payments will occur on a deliverable basis. The Design Payment Schedule will be dependent on the completion of 30%, 60%, 90%, 100% Designs. Construction Payments will be based on deliverables as outlined by each respective vendors' proposed construction schedule and approved Task Orders.

The work to be completed will be executed via a not-to-exceed contract amount. Signed and approved Task Orders will be used to identify key tasks and deliverables for each phase of the project. Invoices should reflect tasks outlined within the approved task order. Payments will be drawn-down against the final contract amount as work is completed. This process will help to streamline the payment process. A blank task order has been included for your review.

Blank Task Order Form – Potential respondents should familiarize themselves with the VIWMA Task Order Form. The awarded contractor will be required to submit a Task Order for each milestone on work to be completed and approved by VIWMA. Task Orders will be used to manage and expedite the payment process.

DBE Directory & Fillable Forms –VIWMA is interested in having at a minimum 20% of all work to be completed for this project by a DBE Program and/or M/WBE. Respondents must document good faith efforts to provide meaningful participation by these firms. All approved DBE Program Businesses can be identified via the USVI Department of Public Works DBE Directory as attached to this Addendum.

MEMORANDUM

To: Roger Merritt - Virgin Islands Waste Management Authority

cc: Glenn Wallace - Oasis Consulting Services

From: Michael Monteleone, P.E. - Oasis Consulting Services
Miguel Garcia, P.E. – Oasis Consulting Services
Ashley Butterfield, P.G. - Oasis Consulting Services

Date: September 5, 2023

Subject: **St. Croix Convenience Center Sites Remediation**
Oasis Consulting Services Project No. 224960

Three (3) locations on the island of St. Croix were selected as proposed convenience centers for VIWMA: Mon Bijou, Cotton Valley, and Estate Concordia. Grant applications for all three sites were submitted to the Virgin Islands Housing Finance Authority (VIHFA) for consideration to receive Community Development Block Grant – Disaster Relief (CDBG-DR) funds. VIHFA approved the grant applications and initial funding was released to perform Environmental Reviews in accordance with the U.S. Housing & Urban Development (HUD) National Environmental Policy Act (NEPA) as required to receive federal funding. The Level of Review Determination identified the level of environmental review necessary for the three sites as Categorically Excluded Subject to Part 258 (CEST). Oasis Consulting Services (Oasis) subcontracted BioImpact, Inc. (BioImpact) to perform the environmental review for each of the proposed convenience center sites.

During performance of the environmental reviews for each of the sites, visible signs of contamination were observed by BioImpact. As a part of the environmental review, BioImpact conducted a Phase 2 Environmental Site Assessment at each of the sites. BioImpact collected four (4) soil samples for laboratory analysis from each of the proposed sites in June 2023. Soil samples were shipped to Pace Analytical Labs for laboratory analysis. Soil samples collected were found to contain concentrations of Total Petroleum Hydrocarbon (TPH) over the U.S. Virgin Islands Regulatory limit of 460 ppm for hydrocarbons. Lead was detected at concentrations above laboratory reporting limits in the soil samples collected. However, the concentrations detected were below the USVI Regulatory Limit of 400mg/kg. As a result of these findings, a remediation plan will need to be developed and approved by the Virgin Islands Department of Planning & Natural Resources (DPNR) Division of Environmental Protection and implemented prior to the start of construction for the sites to comply with the Contamination and Toxic Substances section of the required environmental review (24 CFR Part 50.3(i) & 58.5(i)(2)).

The objective of the remediation work plan is to provide an outline of planned remediation work activities to be approved by the DPNR Environmental Protection Division. Once approved by the Environmental Protection Division, the remediation work plan will be put into effect with the objective to remove and properly dispose of soil containing concentrations of TPH above the VI regulatory standard from the project site prior to construction of the planned convenience centers.

Outlined below are the proposed steps to achieve compliance and complete remediation prior to convenience center construction.

- 1) Create a remediation plan and submit to DPNR Division of Environmental Protection for approval.
- 2) Once the remediation plan is approved by the applicable regulatory authorities, remediation by excavation will be performed at the properties. Excavation of soil will be performed in the area around each sample location at the three sites observed to have visible staining by the Phase 2 ESA.
- 3) Excavated soil will be field screened with a photo-ionization detector (PID) to assess the need for additional excavation. Excavated soil will be properly stockpiled and placed on a tarp or other appropriate liner onsite while awaiting waste characterization and disposal. Safety measures, such as caution tape, will be put in place in areas where soil is excavated.
- 4) Following excavation, confirmation soil samples will be collected and analyzed from each excavation site to ensure contaminated soil has been sufficiently removed. Confirmation soil samples will be collected from each excavation site as outlined below:
 - One sample will be collected every twenty-five (25) linear feet along the perimeter of the sidewalls of the excavation, for every five (5) feet of depth within the zone of contamination.
 - One sample will be collected for every 625 ft² of floor area.
 - For excavations with sidewall perimeters that are not multiple of 25 ft., floor areas that are not multiples of 625 ft², and/or depths that are not multiples of 5 ft., the sidewall, floor, and depth dimensions will be rounded up to the next greatest multiple to determine the number of samples needed.
 - No fewer than five (5) confirmation samples will be collected: one sample per sidewall and one sample per floor area.
 - An exception to the required number of confirmation samples needed may occur if the full plane of a sidewall or floor area terminates against a non-soil horizon (e.g. bedrock, building foundation, water table, etc.) or regulatory boundary (e.g. limited responsibility for contamination beyond a site boundary).
- 5) Confirmation soil samples collected will be submitted to an accredited laboratory for analysis of TPH using approved EPA method 3546 or equivalent method. If a confirmation soil sample is analyzed and found to contain a concentration of TPH above the VI Regulatory Limit of 460 ppm, additional excavation of the particular location(s) will be conducted and additional confirmation samples will be collected for analysis, as needed. The process will continue until confirmation samples are found to contain concentrations of TPH below 460 ppm.
- 6) A sufficient number of stockpile soil samples will be collected and submitted to an accredited laboratory for TCLP analysis using Test Method 1311 or equivalent test method to ensure proper disposal. Results from the TCLP analysis will be compared to the EPA established Maximum Concentration of Contaminants for Toxicity Characteristic regulatory levels.

Attachments:

- Phase 2 ESA Soil Sample Location Maps
- Phase 2 ESA Laboratory Analytical Data



June 23, 2023

Amy Dempsey
Bioimpact, Inc.
P.O. Box 132
Kingshill, VI 00851

RE: Project: Cotton Valley
Pace Project No.: 35806837

Dear Amy Dempsey:

Enclosed are the analytical results for sample(s) received by the laboratory on June 15, 2023. The results relate only to the samples included in this report. Results reported herein conform to the applicable TNI/NELAC Standards and the laboratory's Quality Manual, where applicable, unless otherwise noted in the body of the report.

The test results provided in this final report were generated by each of the following laboratories within the Pace Network:

- Pace Analytical Services - Ormond Beach

The report was revised to correct the project name per client request.

If you have any questions concerning this report, please feel free to contact me.

Sincerely,



Jeff Baylor
jeff.baylor@pacelabs.com
(386)672-5668
Project Manager

Enclosures



REPORT OF LABORATORY ANALYSIS

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CERTIFICATIONS

Project: Cotton Valley

Pace Project No.: 35806837

Pace Analytical Services Ormond Beach

8 East Tower Circle, Ormond Beach, FL 32174

Alaska DEC- CS/UST/LUST

Alabama Certification #: 41320

Colorado Certification: FL NELAC Reciprocity

Connecticut Certification #: PH-0216

Delaware Certification: FL NELAC Reciprocity

DoD-ANAB #: ADE-3199

Florida Certification #: E83079

Georgia Certification #: 955

Guam Certification: FL NELAC Reciprocity

Hawaii Certification: FL NELAC Reciprocity

Illinois Certification #: 200068

Indiana Certification: FL NELAC Reciprocity

Kansas Certification #: E-10383

Kentucky Certification #: 90050

Louisiana Certification #: FL NELAC Reciprocity

Louisiana Environmental Certificate #: 05007

Maine Certification #: FL01264

Maryland Certification: #346

Massachusetts Certification #: M-FL1264

Michigan Certification #: 9911

Mississippi Certification: FL NELAC Reciprocity

Missouri Certification #: 236

Montana Certification #: Cert 0074

Nebraska Certification: NE-OS-28-14

New Hampshire Certification #: 2958

New Jersey Certification #: FL022

New York Certification #: 11608

North Carolina Environmental Certificate #: 667

North Carolina Certification #: 12710

North Dakota Certification #: R-216

Ohio DEP 87780

Oklahoma Certification #: D9947

Pennsylvania Certification #: 68-00547

Puerto Rico Certification #: FL01264

South Carolina Certification: #96042001

Tennessee Certification #: TN02974

Texas Certification: FL NELAC Reciprocity

US Virgin Islands Certification: FL NELAC Reciprocity

Virginia Environmental Certification #: 460165

West Virginia Certification #: 9962C

Wisconsin Certification #: 399079670

Wyoming (EPA Region 8): FL NELAC Reciprocity

REPORT OF LABORATORY ANALYSIS

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SAMPLE SUMMARY

Project: Cotton Valley

Pace Project No.: 35806837

Lab ID	Sample ID	Matrix	Date Collected	Date Received
35806837001	Cotton Valley-01 N17.75827 W64	Solid	06/13/23 13:13	06/15/23 10:20
35806837002	Cotton Valley-02 N17.75837 W64	Solid	06/13/23 13:21	06/15/23 10:20
35806837003	Cotton Valley-03 N175849 W64.6	Solid	06/13/23 13:30	06/15/23 10:20
35806837004	Cotton Valley-04 N17.75846 W64	Solid	06/13/23 13:41	06/15/23 10:20

REPORT OF LABORATORY ANALYSIS

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SAMPLE ANALYTE COUNT

Project: Cotton Valley

Pace Project No.: 35806837

Lab ID	Sample ID	Method	Analysts	Analytes Reported	Laboratory
35806837001	Cotton Valley-01 N17.75827 W64	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806837002	Cotton Valley-02 N17.75837 W64	FL-PRO	PKC	3	PASI-O
		EPA 6010	KC2	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806837003	Cotton Valley-03 N175849 W64.6	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806837004	Cotton Valley-04 N17.75846 W64	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O

PASI-O = Pace Analytical Services - Ormond Beach

REPORT OF LABORATORY ANALYSIS

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ANALYTICAL RESULTS

Project: Cotton Valley
Pace Project No.: 35806837

Sample: Cotton Valley-01 N17.75827 **Lab ID:** 35806837001 Collected: 06/13/23 13:13 Received: 06/15/23 10:20 Matrix: Solid W64

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	523	mg/kg	6.1	5.3	1	06/15/23 23:58	06/16/23 12:38		
Surrogates									
o-Terphenyl (S)	79	%	66-136		1	06/15/23 23:58	06/16/23 12:38	84-15-1	
N-Pentatriacontane (S)	66	%	42-159		1	06/15/23 23:58	06/16/23 12:38	630-07-09	
6010 MET ICP Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	2.8	mg/kg	0.46	0.23	1	06/21/23 05:55	06/21/23 21:19	7439-92-1	
Percent Moisture Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	2.9	%	0.10	0.10	1		06/20/23 09:21		

Sample: Cotton Valley-02 N17.75837 **Lab ID:** 35806837002 Collected: 06/13/23 13:21 Received: 06/15/23 10:20 Matrix: Solid W64

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	577	mg/kg	6.4	5.5	1	06/15/23 23:58	06/19/23 11:13		
Surrogates									
o-Terphenyl (S)	79	%	66-136		1	06/15/23 23:58	06/19/23 11:13	84-15-1	
N-Pentatriacontane (S)	72	%	42-159		1	06/15/23 23:58	06/19/23 11:13	630-07-09	
6010 MET ICP Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	340	mg/kg	2.8	1.4	5	06/21/23 05:55	06/23/23 02:21	7439-92-1	
Percent Moisture Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	7.4	%	0.10	0.10	1		06/20/23 09:21		

REPORT OF LABORATORY ANALYSIS

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ANALYTICAL RESULTS

Project: Cotton Valley
Pace Project No.: 35806837

Sample: Cotton Valley-03 N175849 **Lab ID:** 35806837003 Collected: 06/13/23 13:30 Received: 06/15/23 10:20 Matrix: Solid
W64.6

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	54900	mg/kg	1260	1080	200	06/15/23 23:58	06/19/23 12:50		
Surrogates									
o-Terphenyl (S)	229	%	66-136		200	06/15/23 23:58	06/19/23 12:50	84-15-1	S5
N-Pentatriacontane (S)	144	%	42-159		200	06/15/23 23:58	06/19/23 12:50	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	38.7	mg/kg	1.2	0.60	2	06/21/23 05:55	06/21/23 21:42	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	5.1	%	0.10	0.10	1		06/20/23 09:21		

Sample: Cotton Valley-04 N17.75846 **Lab ID:** 35806837004 Collected: 06/13/23 13:41 Received: 06/15/23 10:20 Matrix: Solid
W64

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	1310	mg/kg	62.4	53.7	10	06/15/23 23:58	06/19/23 13:03		
Surrogates									
o-Terphenyl (S)	99	%	66-136		10	06/15/23 23:58	06/19/23 13:03	84-15-1	
N-Pentatriacontane (S)	90	%	42-159		10	06/15/23 23:58	06/19/23 13:03	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	21.3	mg/kg	0.56	0.28	1	06/21/23 05:55	06/21/23 21:45	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	4.8	%	0.10	0.10	1		06/20/23 09:21		

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: Cotton Valley
Pace Project No.: 35806837

QC Batch:	927631	Analysis Method:	EPA 6010
QC Batch Method:	EPA 3050	Analysis Description:	6010 MET Solid
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806837001, 35806837002, 35806837003, 35806837004

METHOD BLANK: 5098088 Matrix: Solid
Associated Lab Samples: 35806837001, 35806837002, 35806837003, 35806837004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Lead	mg/kg	0.25U	0.51	0.25	06/21/23 20:49	

LABORATORY CONTROL SAMPLE: 5098089

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Lead	mg/kg	14.1	14.3	102	80-120	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5098090 5098091

Parameter	Units	35807307006 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Lead	mg/kg	7.6	17.1	16.8	21.0	21.9	78	86	75-125	4	20	

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REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: Cotton Valley
Pace Project No.: 35806837

QC Batch:	926450	Analysis Method:	FL-PRO
QC Batch Method:	EPA 3546	Analysis Description:	FL-PRO Soil
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806837001, 35806837002, 35806837003, 35806837004

METHOD BLANK: 5092275 Matrix: Solid
Associated Lab Samples: 35806837001, 35806837002, 35806837003, 35806837004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Petroleum Range Organics	mg/kg	5.2U	6.0	5.2	06/16/23 10:23	
N-Pentatriacontane (S)	%	89	42-159		06/16/23 10:23	
o-Terphenyl (S)	%	72	66-136		06/16/23 10:23	

LABORATORY CONTROL SAMPLE: 5092276

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Petroleum Range Organics	mg/kg	200	182	91	65-119	
N-Pentatriacontane (S)	%			93	42-159	
o-Terphenyl (S)	%			83	66-136	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5092452 5092453

Parameter	Units	35805919002 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Petroleum Range Organics	mg/kg	5.3U	204	205	178	190	85	91	39-181	7	25	
N-Pentatriacontane (S)	%						86	89	42-159			
o-Terphenyl (S)	%						78	79	66-136			

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REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: Cotton Valley
Pace Project No.: 35806837

QC Batch: 927374 Analysis Method: ASTM D2974-87
QC Batch Method: ASTM D2974-87 Analysis Description: Dry Weight/Percent Moisture
Laboratory: Pace Analytical Services - Ormond Beach
Associated Lab Samples: 35806837001, 35806837002, 35806837003, 35806837004

SAMPLE DUPLICATE: 5096557

Parameter	Units	35806090001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	0.73	0.92	24	10	D6

SAMPLE DUPLICATE: 5096558

Parameter	Units	35806270001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	85.2	85.1	0	10	

SAMPLE DUPLICATE: 5096559

Parameter	Units	35806837004 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	4.8	5.0	5	10	

SAMPLE DUPLICATE: 5096768

Parameter	Units	35807314001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	79.4	79.2	0	10	

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REPORT OF LABORATORY ANALYSIS

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QUALIFIERS

Project: Cotton Valley
Pace Project No.: 35806837

DEFINITIONS

DF - Dilution Factor, if reported, represents the factor applied to the reported data due to dilution of the sample aliquot.

ND - Not Detected at or above adjusted reporting limit.

TNTC - Too Numerous To Count

J - Estimated concentration above the adjusted method detection limit and below the adjusted reporting limit.

MDL - Adjusted Method Detection Limit.

PQL - Practical Quantitation Limit.

RL - Reporting Limit - The lowest concentration value that meets project requirements for quantitative data with known precision and bias for a specific analyte in a specific matrix.

S - Surrogate

1,2-Diphenylhydrazine decomposes to and cannot be separated from Azobenzene using Method 8270. The result for each analyte is a combined concentration.

Consistent with EPA guidelines, unrounded data are displayed and have been used to calculate % recovery and RPD values.

LCS(D) - Laboratory Control Sample (Duplicate)

MS(D) - Matrix Spike (Duplicate)

DUP - Sample Duplicate

RPD - Relative Percent Difference

NC - Not Calculable.

SG - Silica Gel - Clean-Up

U - Indicates the compound was analyzed for, but not detected.

N-Nitrosodiphenylamine decomposes and cannot be separated from Diphenylamine using Method 8270. The result reported for each analyte is a combined concentration.

Reported results are not rounded until the final step prior to reporting. Therefore, calculated parameters that are typically reported as "Total" may vary slightly from the sum of the reported component parameters.

Pace Analytical is TNI accredited. Contact your Pace PM for the current list of accredited analytes.

TNI - The NELAC Institute.

ANALYTE QUALIFIERS

D6 The precision between the sample and sample duplicate exceeded laboratory control limits.

S5 Surrogate recovery outside control limits due to matrix interferences (not confirmed by re-analysis).

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA CROSS REFERENCE TABLE

Project: Cotton Valley

Pace Project No.: 35806837

Lab ID	Sample ID	QC Batch Method	QC Batch	Analytical Method	Analytical Batch
35806837001	Cotton Valley-01 N17.75827 W64	EPA 3546	926450	FL-PRO	926573
35806837002	Cotton Valley-02 N17.75837 W64	EPA 3546	926450	FL-PRO	926573
35806837003	Cotton Valley-03 N175849 W64.6	EPA 3546	926450	FL-PRO	926573
35806837004	Cotton Valley-04 N17.75846 W64	EPA 3546	926450	FL-PRO	926573
35806837001	Cotton Valley-01 N17.75827 W64	EPA 3050	927631	EPA 6010	927751
35806837002	Cotton Valley-02 N17.75837 W64	EPA 3050	927631	EPA 6010	927751
35806837003	Cotton Valley-03 N175849 W64.6	EPA 3050	927631	EPA 6010	927751
35806837004	Cotton Valley-04 N17.75846 W64	EPA 3050	927631	EPA 6010	927751
35806837001	Cotton Valley-01 N17.75827 W64	ASTM D2974-87	927374		
35806837002	Cotton Valley-02 N17.75837 W64	ASTM D2974-87	927374		
35806837003	Cotton Valley-03 N175849 W64.6	ASTM D2974-87	927374		
35806837004	Cotton Valley-04 N17.75846 W64	ASTM D2974-87	927374		

REPORT OF LABORATORY ANALYSIS

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Page

Sample Condition Upon Receipt Form (SCUR)

Project #
Project Manager:
Client:

WO#: 35806837

PM: JSB

Due Date: 06/29/23

CLIENT: BIOIMP

Date and Initials of person:

Examining contents:

Label:

Deliver:

pH:

Initials:

Thermometer Used: T-414

Date: 6/15/23

Time: 1108

State of Origin:

☐ For WV projects, all containers verified to $\leq 6^{\circ}\text{C}$

Cooler #1 Temp. $^{\circ}\text{C}$ 0.6 (Visual) -0.1 (Correction Factor) 0.5 (Actual)

Cooler #2 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #3 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #4 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #5 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #6 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Recheck for OOT $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

☐ Samples on ice, cooling process has begun.

☐ Samples on ice, cooling process has begun.

☐ Samples on ice, cooling process has begun.

☐ Samples on ice, cooling process has begun.

☐ Samples on ice, cooling process has begun.

☐ Samples on ice, cooling process has begun.

Time: Initials:

Courier: ☒ Fed Ex ☐ UPS ☐ USPS ☐ Client ☐ Commercial ☐ Pace ☐ Other

Shipping Method: ☐ Standard Overnight ☐ First Overnight ☐ Priority Overnight ☐ Ground ☐ International Priority ☐ Other

Billing: ☐ Recipient ☐ Sender ☐ Third Party ☐ Credit Card ☐ Unknown

Tracking #

8173 2195 1536

Custody Seal Present: ☐ Yes ☒ No Seal properly placed and intact: ☐ Yes ☒ No

Ice: ☐ Wet ☐ Blue ☐ Dry ☐ None ☐ Melted

Packing Material: ☐ Bubble Wrap ☐ Bubble Bags ☐ None ☐ Other

Samples shorted to lab: ☐ Yes ☒ No (If yes, complete the following)

Shorted Date:

Shorted Time:

Bottle Quantity / Type:

Chain of Custody:	Present: ☒ Yes ☐ No Filled Out: ☒ Yes ☐ No ☐ N/A Relinquished From Pace: ☐ Yes ☐ No ☐ N/A Sampler Name: ☐ Yes ☐ No ☐ N/A	
	Relinquished To Pace: ☐ Yes ☐ No ☐ N/A Sampling Date(s): ☒ Yes ☐ No ☐ N/A Sampling Time(s): ☒ Yes ☐ No ☐ N/A	
Samples Arrived within Hold Time.	☐ Yes ☒ No ☐ N/A	Comments:
Rush Turnaround Requested on COC	☐ Yes ☒ No ☐ N/A	Comments:
Sufficient Volume.	☐ Yes ☒ No ☐ N/A	Comments:
Correct Containers Used.	☐ Yes ☒ No ☐ N/A	Comments:
Containers Intact.	☐ Yes ☒ No ☐ N/A	Comments:
Sample Labels Match COC (Sample ID, Date/Time of Collection).	☐ Yes ☒ No ☐ N/A	Comments:
All containers needing acid / base preservation have been checked.	☐ Yes ☐ No ☒ N/A	Preservation Information Preservative: _____ Date: _____ Lot / Trace: _____ Time: _____ Amount added (mL): _____ Initials: _____
All containers needing preservation are found to be in compliance with EPA recommendation:	☐ Yes ☐ No ☒ N/A	
Exceptions: Vials, Microbiology, O&G, PFAS		
Headspace in Volatile Vials? (>6mm):	☐ Yes ☐ No ☒ N/A	
Trip Blank Present:	☐ Yes ☐ No ☒ N/A	

Comments / Resolutions (use back for additional comments):



June 26, 2023

Amy Dempsey
Bioimpact, Inc.
P.O. Box 132
Kingshill, VI 00851

RE: Project: VWMA
Pace Project No.: 35806843

Dear Amy Dempsey:

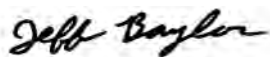
Enclosed are the analytical results for sample(s) received by the laboratory on June 15, 2023. The results relate only to the samples included in this report. Results reported herein conform to the applicable TNI/NELAC Standards and the laboratory's Quality Manual, where applicable, unless otherwise noted in the body of the report.

The test results provided in this final report were generated by each of the following laboratories within the Pace Network:

- Pace Analytical Services - Ormond Beach

If you have any questions concerning this report, please feel free to contact me.

Sincerely,



Jeff Baylor
jeff.baylor@pacelabs.com
(386)672-5668
Project Manager

Enclosures



REPORT OF LABORATORY ANALYSIS

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CERTIFICATIONS

Project: VWMA
Pace Project No.: 35806843

Pace Analytical Services Ormond Beach

8 East Tower Circle, Ormond Beach, FL 32174
Alaska DEC- CS/UST/LUST
Alabama Certification #: 41320
Colorado Certification: FL NELAC Reciprocity
Connecticut Certification #: PH-0216
Delaware Certification: FL NELAC Reciprocity
DoD-ANAB #: ADE-3199
Florida Certification #: E83079
Georgia Certification #: 955
Guam Certification: FL NELAC Reciprocity
Hawaii Certification: FL NELAC Reciprocity
Illinois Certification #: 200068
Indiana Certification: FL NELAC Reciprocity
Kansas Certification #: E-10383
Kentucky Certification #: 90050
Louisiana Certification #: FL NELAC Reciprocity
Louisiana Environmental Certificate #: 05007
Maine Certification #: FL01264
Maryland Certification: #346
Massachusetts Certification #: M-FL1264
Michigan Certification #: 9911
Mississippi Certification: FL NELAC Reciprocity

Missouri Certification #: 236
Montana Certification #: Cert 0074
Nebraska Certification: NE-OS-28-14
New Hampshire Certification #: 2958
New Jersey Certification #: FL022
New York Certification #: 11608
North Carolina Environmental Certificate #: 667
North Carolina Certification #: 12710
North Dakota Certification #: R-216
Ohio DEP 87780
Oklahoma Certification #: D9947
Pennsylvania Certification #: 68-00547
Puerto Rico Certification #: FL01264
South Carolina Certification: #96042001
Tennessee Certification #: TN02974
Texas Certification: FL NELAC Reciprocity
US Virgin Islands Certification: FL NELAC Reciprocity
Virginia Environmental Certification #: 460165
West Virginia Certification #: 9962C
Wisconsin Certification #: 399079670
Wyoming (EPA Region 8): FL NELAC Reciprocity

REPORT OF LABORATORY ANALYSIS

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SAMPLE SUMMARY

Project: VWMA
Pace Project No.: 35806843

Lab ID	Sample ID	Matrix	Date Collected	Date Received
35806843001	Concordia-01 N-17.70091 W64.87	Solid	06/13/23 08:30	06/15/23 10:20
35806843002	Concordia-02 N.17.70090 W64.87	Solid	06/13/23 08:40	06/15/23 10:20
35806843003	Concordia-03 N17.70061 W64.870	Solid	06/13/23 08:52	06/15/23 10:20
35806843004	Concordia-04 N17.70039 W64.870	Solid	06/13/23 09:01	06/15/23 10:20

REPORT OF LABORATORY ANALYSIS

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SAMPLE ANALYTE COUNT

Project: VWMA
Pace Project No.: 35806843

Lab ID	Sample ID	Method	Analysts	Analytes Reported	Laboratory
35806843001	Concordia-01 N-17.70091 W64.87	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806843002	Concordia-02 N.17.70090 W64.87	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806843003	Concordia-03 N17.70061 W64.870	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806843004	Concordia-04 N17.70039 W64.870	FL-PRO	PKC	3	PASI-O
		EPA 6010	AAM1	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O

PASI-O = Pace Analytical Services - Ormond Beach

REPORT OF LABORATORY ANALYSIS

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ANALYTICAL RESULTS

Project: VWMA
Pace Project No.: 35806843

Sample: Concordia-01 N-17.70091 **Lab ID:** 35806843001 **Collected:** 06/13/23 08:30 **Received:** 06/15/23 10:20 **Matrix:** Solid
W64.87

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	21600	mg/kg	628	540	100	06/15/23 23:58	06/20/23 12:16		
Surrogates									
o-Terphenyl (S)	84	%	66-136		1	06/15/23 23:58	06/16/23 14:26	84-15-1	
N-Pentatriacontane (S)	131	%	42-159		100	06/15/23 23:58	06/20/23 12:16	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	7.6	mg/kg	0.44	0.22	1	06/21/23 05:55	06/21/23 22:04	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	5.3	%	0.10	0.10	1		06/20/23 09:22		

Sample: Concordia-02 N.17.70090 **Lab ID:** 35806843002 **Collected:** 06/13/23 08:40 **Received:** 06/15/23 10:20 **Matrix:** Solid
W64.87

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	466	mg/kg	6.0	5.2	1	06/15/23 23:58	06/16/23 14:40		
Surrogates									
o-Terphenyl (S)	88	%	66-136		1	06/15/23 23:58	06/16/23 14:40	84-15-1	
N-Pentatriacontane (S)	64	%	42-159		1	06/15/23 23:58	06/16/23 14:40	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	29.9	mg/kg	0.61	0.31	1	06/21/23 05:55	06/21/23 22:08	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	1.8	%	0.10	0.10	1		06/20/23 09:22		

REPORT OF LABORATORY ANALYSIS

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ANALYTICAL RESULTS

Project: VWMA
Pace Project No.: 35806843

Sample: Concordia-03 N17.70061 **Lab ID:** 35806843003 **Collected:** 06/13/23 08:52 **Received:** 06/15/23 10:20 **Matrix:** Solid
W64.870

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	89300	mg/kg	1220	1050	200	06/15/23 23:58	06/19/23 13:17		
Surrogates									
o-Terphenyl (S)	112	%	66-136		200	06/15/23 23:58	06/19/23 13:17	84-15-1	
N-Pentatriacontane (S)	49	%	42-159		200	06/15/23 23:58	06/19/23 13:17	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	10.3	mg/kg	0.48	0.24	1	06/21/23 05:55	06/21/23 22:12	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	2.9	%	0.10	0.10	1		06/20/23 09:22		

Sample: Concordia-04 N17.70039 **Lab ID:** 35806843004 **Collected:** 06/13/23 09:01 **Received:** 06/15/23 10:20 **Matrix:** Solid
W64.870

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	23300	mg/kg	1030	885	100	06/15/23 23:58	06/19/23 13:30		P1
Surrogates									
o-Terphenyl (S)	109	%	66-136		100	06/15/23 23:58	06/19/23 13:30	84-15-1	
N-Pentatriacontane (S)	90	%	42-159		100	06/15/23 23:58	06/19/23 13:30	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	82.1	mg/kg	0.57	0.28	1	06/23/23 11:10	06/23/23 21:09	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	3.3	%	0.10	0.10	1		06/20/23 09:22		

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806843

QC Batch:	927631	Analysis Method:	EPA 6010
QC Batch Method:	EPA 3050	Analysis Description:	6010 MET Solid
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806843001, 35806843002, 35806843003

METHOD BLANK: 5098088 Matrix: Solid
Associated Lab Samples: 35806843001, 35806843002, 35806843003

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Lead	mg/kg	0.25U	0.51	0.25	06/21/23 20:49	

LABORATORY CONTROL SAMPLE: 5098089

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Lead	mg/kg	14.1	14.3	102	80-120	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5098090 5098091

Parameter	Units	35807307006 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Lead	mg/kg	7.6	17.1	16.8	21.0	21.9	78	86	75-125	4	20	

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806843

QC Batch:	928406	Analysis Method:	EPA 6010
QC Batch Method:	EPA 3050	Analysis Description:	6010 MET Solid
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806843004

METHOD BLANK: 5102385 Matrix: Solid
Associated Lab Samples: 35806843004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Lead	mg/kg	0.29U	0.58	0.29	06/23/23 21:02	

LABORATORY CONTROL SAMPLE: 5102386

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Lead	mg/kg	14.6	15.0	103	80-120	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5102387 5102388

Parameter	Units	35808167001 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Lead	mg/kg	1.0	13.6	13.5	14.9	14.9	102	103	75-125	0	20	

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REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806843

QC Batch:	926450	Analysis Method:	FL-PRO
QC Batch Method:	EPA 3546	Analysis Description:	FL-PRO Soil
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806843001, 35806843002, 35806843003, 35806843004

METHOD BLANK: 5092275 Matrix: Solid
Associated Lab Samples: 35806843001, 35806843002, 35806843003, 35806843004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Petroleum Range Organics	mg/kg	5.2U	6.0	5.2	06/16/23 10:23	
N-Pentatriacontane (S)	%	89	42-159		06/16/23 10:23	
o-Terphenyl (S)	%	72	66-136		06/16/23 10:23	

LABORATORY CONTROL SAMPLE: 5092276

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Petroleum Range Organics	mg/kg	200	182	91	65-119	
N-Pentatriacontane (S)	%			93	42-159	
o-Terphenyl (S)	%			83	66-136	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5092452 5092453

Parameter	Units	35805919002 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Petroleum Range Organics	mg/kg	5.3U	204	205	178	190	85	91	39-181	7	25	
N-Pentatriacontane (S)	%						86	89	42-159			
o-Terphenyl (S)	%						78	79	66-136			

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REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806843

QC Batch: 927374 Analysis Method: ASTM D2974-87
QC Batch Method: ASTM D2974-87 Analysis Description: Dry Weight/Percent Moisture
Laboratory: Pace Analytical Services - Ormond Beach
Associated Lab Samples: 35806843001, 35806843002, 35806843003, 35806843004

SAMPLE DUPLICATE: 5096557

Parameter	Units	35806090001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	0.73	0.92	24	10	D6

SAMPLE DUPLICATE: 5096558

Parameter	Units	35806270001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	85.2	85.1	0	10	

SAMPLE DUPLICATE: 5096559

Parameter	Units	35806837004 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	4.8	5.0	5	10	

SAMPLE DUPLICATE: 5096768

Parameter	Units	35807314001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	79.4	79.2	0	10	

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QUALIFIERS

Project: VWMA
Pace Project No.: 35806843

DEFINITIONS

DF - Dilution Factor, if reported, represents the factor applied to the reported data due to dilution of the sample aliquot.

ND - Not Detected at or above adjusted reporting limit.

TNTC - Too Numerous To Count

J - Estimated concentration above the adjusted method detection limit and below the adjusted reporting limit.

MDL - Adjusted Method Detection Limit.

PQL - Practical Quantitation Limit.

RL - Reporting Limit - The lowest concentration value that meets project requirements for quantitative data with known precision and bias for a specific analyte in a specific matrix.

S - Surrogate

1,2-Diphenylhydrazine decomposes to and cannot be separated from Azobenzene using Method 8270. The result for each analyte is a combined concentration.

Consistent with EPA guidelines, unrounded data are displayed and have been used to calculate % recovery and RPD values.

LCS(D) - Laboratory Control Sample (Duplicate)

MS(D) - Matrix Spike (Duplicate)

DUP - Sample Duplicate

RPD - Relative Percent Difference

NC - Not Calculable.

SG - Silica Gel - Clean-Up

U - Indicates the compound was analyzed for, but not detected.

N-Nitrosodiphenylamine decomposes and cannot be separated from Diphenylamine using Method 8270. The result reported for each analyte is a combined concentration.

Reported results are not rounded until the final step prior to reporting. Therefore, calculated parameters that are typically reported as "Total" may vary slightly from the sum of the reported component parameters.

Pace Analytical is TNI accredited. Contact your Pace PM for the current list of accredited analytes.

TNI - The NELAC Institute.

ANALYTE QUALIFIERS

D6 The precision between the sample and sample duplicate exceeded laboratory control limits.

P1 Routine initial sample volume or weight was not used for extraction, resulting in elevated reporting limits.

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA CROSS REFERENCE TABLE

Project: VWMA
Pace Project No.: 35806843

Lab ID	Sample ID	QC Batch Method	QC Batch	Analytical Method	Analytical Batch
35806843001	Concordia-01 N-17.70091 W64.87	EPA 3546	926450	FL-PRO	926573
35806843002	Concordia-02 N.17.70090 W64.87	EPA 3546	926450	FL-PRO	926573
35806843003	Concordia-03 N17.70061 W64.870	EPA 3546	926450	FL-PRO	926573
35806843004	Concordia-04 N17.70039 W64.870	EPA 3546	926450	FL-PRO	926573
35806843001	Concordia-01 N-17.70091 W64.87	EPA 3050	927631	EPA 6010	927751
35806843002	Concordia-02 N.17.70090 W64.87	EPA 3050	927631	EPA 6010	927751
35806843003	Concordia-03 N17.70061 W64.870	EPA 3050	927631	EPA 6010	927751
35806843004	Concordia-04 N17.70039 W64.870	EPA 3050	928406	EPA 6010	928577
35806843001	Concordia-01 N-17.70091 W64.87	ASTM D2974-87	927374		
35806843002	Concordia-02 N.17.70090 W64.87	ASTM D2974-87	927374		
35806843003	Concordia-03 N17.70061 W64.870	ASTM D2974-87	927374		
35806843004	Concordia-04 N17.70039 W64.870	ASTM D2974-87	927374		

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35806843

CHAIN-OF-CUSTODY / Analytical Request Document

CHAIN-OF-CUSTODY / Analytical Request Document
The Chain-of-Custody is a LEGAL DOCUMENT. All relevant fields must be completed accurately.
www.mt.com/biotech/chain-of-custody-standard-terms.pdf

constitutes acknowledgment and acceptance of the Pace Terms and Conditions found at <https://info.pacelabs.com/en/privacy-policy>

Section C

Section A		Required Client Information:		Required Project Information:		Invoice Information:	
Company:	BioImpact	Report To:	Amy Dempsey			Attention:	
Address:	4049 La Grande Princesse, Ste2	Copy To:				Company Name:	
						Address:	
Christienstedt, VI 00820		Purchase Order #:				Pace Quote:	
Email: bioimpact.islands.vi@gmail.com		Project Name:	Christienstedt VWNIA			Pace Project Manager:	jeff.bayler@paceclubs.com,
Phone: (340) 718-3245	Fax:	Project #:				Pace Profile #:	6345, lines 21 and 22
Requested Due Date:						Requested Analysis File:	

Page: 1

ITEM #	SAMPLE ID One Character per box. (A-Z, 0-9 /, -) Sample IDs must be unique	MATRIX Drinking Water DW Waste Water WW Water WT Product P Soil/Solid SL Oil OI Wipe WI Air AR Other OT Tissue TS	MATRIX CODE (see valid codes to left)	SAMPLE TYPE (G=GRAB C=COMP)	COLLECTED		# OF CONTAINERS	PRESERVATIVES						ANALYSIS TEST	ID	TEMP IN C	Received on	Sealed	Custody	Cooler	Samples	Infect					
					START			END		Unpreserved	H2SO4	HNO3	HCl										NaOH	Na2S2O3	Methanol	Other	
					DATE	TIME		DATE	TIME																		
1	Concordia-01 N-17-70091		S G		6-13-23	0830	4								X	TPH											
2	W64-87115														X	ICP Metals											
3	Concordia-02 N-17-70090		S G		6-13-23	0840	1								X												
4	W64-87097														X												
5	Concordia-03 N-17-70061		S G		6-13-23	0850	1								X												
6	W64-87079														X												
7	Concordia-04 N-17-70039		S G		6-13-23	0901	1								X												
8	W64-87096																										
9																											
10																											
11																											
12																											
ADDITIONAL COMMENTS		RELINQUISHED BY/AFFILIATION		DATE		TIME		ACCEPTED BY/AFFILIATION		DATE		TIME		SAMPLE CONDITIONS		Received on		Sealed		Custody		Cooler		Samples		Infect	

SAMPLER NAME AND SIGNATURE

PRINT Name of SAMPLER:
DSC Sanchez

SIGNATURE of SAMPLER:
[Signature]

DATE Signed:
6-14-23

Page 13 of 1

WO#: 35806843
PM: JSB Due Date: 06/29/23
CLIENT: BIOIMP

Project #
Project Manager:
Client:

Date and Initials of person:
Examining contents: AS
Label:
Deliver:
pH:
Initials: AS

Thermometer Used: T-414 Date: 6/15/23 Time: 1108

State of Origin: 0.6 (Visual) -0.1 (Correction Factor) 0.5 (Actual)
Cooler #1 Temp. °C (Visual) (Correction Factor) (Actual)
Cooler #2 Temp. °C (Visual) (Correction Factor) (Actual)
Cooler #3 Temp. °C (Visual) (Correction Factor) (Actual)
Cooler #4 Temp. °C (Visual) (Correction Factor) (Actual)
Cooler #5 Temp. °C (Visual) (Correction Factor) (Actual)
Cooler #6 Temp. °C (Visual) (Correction Factor) (Actual)
Recheck for OOT °C (Visual) (Correction Factor) (Actual)

☐ Samples on ice, cooling process has begun.
☐ Samples on ice, cooling process has begun.
☐ Samples on ice, cooling process has begun.
☐ Samples on ice, cooling process has begun.
☐ Samples on ice, cooling process has begun.
☐ Samples on ice, cooling process has begun.
Time: Initials:

Courier: ☒ Fed Ex ☐ UPS ☐ USPS ☐ Client ☐ Commercial ☐ Pace ☐ Other:
Shipping Method: ☐ Standard Overnight ☐ First Overnight ☐ Priority Overnight ☐ Ground ☐ International Priority ☐ Other:
Billing: ☐ Recipient ☐ Sender ☐ Third Party ☐ Credit Card ☐ Unknown

Tracking # 8173 2195 1536

Custody Seal Present: ☐ Yes ☒ No Seal properly placed and intact: ☐ Yes ☒ No
Ice: ☐ Wet ☐ Blue ☐ Dry ☐ None ☐ Melted
Packing Material: ☐ Bubble Wrap ☒ Bubble Bags ☐ None ☐ Other:

Samples shorted to lab: ☐ Yes ☒ No (If yes, complete the following)
Shorted Date: Shorted Time:
Bottle Quantity / Type:

Chain of Custody:	Present: ☒ Yes ☐ No Filled Out: ☐ Yes ☐ No ☐ N/A Relinquished From Pace: ☐ Yes ☐ No ☐ N/A Sampler Name: ☐ Yes ☐ No ☐ N/A
	Relinquished To Pace: ☐ Yes ☐ No ☐ N/A Sampling Date(s): ☐ Yes ☐ No ☐ N/A Sampling Time(s): ☐ Yes ☐ No ☐ N/A
Samples Arrived within Hold Time.	☐ Yes ☐ No ☐ N/A Comments:
Rush Turnaround Requested on COC.	☐ Yes ☒ No ☐ N/A Comments:
Sufficient Volume	☒ Yes ☐ No ☐ N/A Comments:
Correct Containers Used.	☒ Yes ☐ No ☐ N/A Comments:
Containers Intact.	☒ Yes ☐ No ☐ N/A Comments:
Sample Labels Match COC (Sample ID, Date/Time of Collection).	☒ Yes ☐ No ☐ N/A Comments:
All containers needing acid / base preservation have been checked	☐ Yes ☐ No ☒ N/A
All containers needing preservation are found to be in compliance with EPA recommendation:	☐ Yes ☐ No ☒ N/A
Exceptions: Vials, Microbiology, O&G, PFAS	
Headspace in Volatile Vials? (>6mm):	☐ Yes ☐ No ☒ N/A
Trip Blank Present:	☐ Yes ☐ No ☒ N/A
Comments / Resolutions (use back for additional comments):	

Location of Samples Mon Bijou



June 22, 2023

Amy Dempsey
Bioimpact, Inc.
P.O. Box 132
Kingshill, VI 00851

RE: Project: VWMA
Pace Project No.: 35806839

Dear Amy Dempsey:

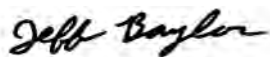
Enclosed are the analytical results for sample(s) received by the laboratory on June 15, 2023. The results relate only to the samples included in this report. Results reported herein conform to the applicable TNI/NELAC Standards and the laboratory's Quality Manual, where applicable, unless otherwise noted in the body of the report.

The test results provided in this final report were generated by each of the following laboratories within the Pace Network:

- Pace Analytical Services - Ormond Beach

If you have any questions concerning this report, please feel free to contact me.

Sincerely,



Jeff Baylor
jeff.baylor@pacelabs.com
(386)672-5668
Project Manager

Enclosures



REPORT OF LABORATORY ANALYSIS

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CERTIFICATIONS

Project: VWMA
Pace Project No.: 35806839

Pace Analytical Services Ormond Beach

8 East Tower Circle, Ormond Beach, FL 32174
Alaska DEC- CS/UST/LUST
Alabama Certification #: 41320
Colorado Certification: FL NELAC Reciprocity
Connecticut Certification #: PH-0216
Delaware Certification: FL NELAC Reciprocity
DoD-ANAB #: ADE-3199
Florida Certification #: E83079
Georgia Certification #: 955
Guam Certification: FL NELAC Reciprocity
Hawaii Certification: FL NELAC Reciprocity
Illinois Certification #: 200068
Indiana Certification: FL NELAC Reciprocity
Kansas Certification #: E-10383
Kentucky Certification #: 90050
Louisiana Certification #: FL NELAC Reciprocity
Louisiana Environmental Certificate #: 05007
Maine Certification #: FL01264
Maryland Certification: #346
Massachusetts Certification #: M-FL1264
Michigan Certification #: 9911
Mississippi Certification: FL NELAC Reciprocity

Missouri Certification #: 236
Montana Certification #: Cert 0074
Nebraska Certification: NE-OS-28-14
New Hampshire Certification #: 2958
New Jersey Certification #: FL022
New York Certification #: 11608
North Carolina Environmental Certificate #: 667
North Carolina Certification #: 12710
North Dakota Certification #: R-216
Ohio DEP 87780
Oklahoma Certification #: D9947
Pennsylvania Certification #: 68-00547
Puerto Rico Certification #: FL01264
South Carolina Certification: #96042001
Tennessee Certification #: TN02974
Texas Certification: FL NELAC Reciprocity
US Virgin Islands Certification: FL NELAC Reciprocity
Virginia Environmental Certification #: 460165
West Virginia Certification #: 9962C
Wisconsin Certification #: 399079670
Wyoming (EPA Region 8): FL NELAC Reciprocity

REPORT OF LABORATORY ANALYSIS

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SAMPLE SUMMARY

Project: VWMA
Pace Project No.: 35806839

Lab ID	Sample ID	Matrix	Date Collected	Date Received
35806839001	Monbijou -01 N17.73964 W1478	Solid	06/13/23 10:53	06/15/23 10:20
35806839002	Monbijou - 02 N17.73964 W64.78	Solid	06/13/23 11:00	06/15/23 10:20
35806839003	Monbijou - 03 N17.73949 W64.78	Solid	06/13/23 11:11	06/15/23 10:20
35806839004	Monbijou - 04 N17.73906 W64.78	Solid	06/13/23 11:22	06/15/23 10:20

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SAMPLE ANALYTE COUNT

Project: VWMA
Pace Project No.: 35806839

Lab ID	Sample ID	Method	Analysts	Analytes Reported	Laboratory
35806839001	Monbijou -01 N17.73964 W1478	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806839002	Monbijou - 02 N17.73964 W64.78	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806839003	Monbijou - 03 N17.73949 W64.78	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O
35806839004	Monbijou - 04 N17.73906 W64.78	FL-PRO	PKC	3	PASI-O
		EPA 6010	TMA	1	PASI-O
		ASTM D2974-87	BMA	1	PASI-O

PASI-O = Pace Analytical Services - Ormond Beach

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ANALYTICAL RESULTS

Project: VWMA
Pace Project No.: 35806839

Sample: Monbijou -01 N17.73964 **Lab ID: 35806839001** Collected: 06/13/23 10:53 Received: 06/15/23 10:20 Matrix: Solid
W1478

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	26800	mg/kg	625	537	100	06/15/23 23:58	06/19/23 13:17		
Surrogates									
o-Terphenyl (S)	120	%	66-136		100	06/15/23 23:58	06/19/23 13:17	84-15-1	
N-Pentatriacontane (S)	121	%	42-159		100	06/15/23 23:58	06/19/23 13:17	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	14.1	mg/kg	0.59	0.29	1	06/21/23 05:55	06/21/23 21:49	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	5.0	%	0.10	0.10	1		06/20/23 09:22		

Sample: Monbijou - 02 N17.73964 **Lab ID: 35806839002** Collected: 06/13/23 11:00 Received: 06/15/23 10:20 Matrix: Solid
W64.78

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	62900	mg/kg	2130	1830	200	06/15/23 23:58	06/19/23 13:30		P1
Surrogates									
o-Terphenyl (S)	87	%	66-136		1	06/15/23 23:58	06/16/23 13:46	84-15-1	
N-Pentatriacontane (S)	137	%	42-159		200	06/15/23 23:58	06/19/23 13:30	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	96.5	mg/kg	0.59	0.29	1	06/21/23 05:55	06/21/23 21:53	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	7.7	%	0.10	0.10	1		06/20/23 09:22		

REPORT OF LABORATORY ANALYSIS

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ANALYTICAL RESULTS

Project: VWMA
Pace Project No.: 35806839

Sample: Monbijou - 03 N17.73949 **Lab ID: 35806839003** Collected: 06/13/23 11:11 Received: 06/15/23 10:20 Matrix: Solid
W64.78

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	125000	mg/kg	3040	2610	500	06/15/23 23:58	06/19/23 12:50		
Surrogates									
o-Terphenyl (S)	4490	%	66-136		500	06/15/23 23:58	06/19/23 12:50	84-15-1	S5
N-Pentatriacontane (S)	166	%	42-159		500	06/15/23 23:58	06/19/23 12:50	630-07-09	S5
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	24.7	mg/kg	0.59	0.29	1	06/21/23 05:55	06/21/23 21:57	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	2.4	%	0.10	0.10	1		06/20/23 09:22		

Sample: Monbijou - 04 N17.73906 **Lab ID: 35806839004** Collected: 06/13/23 11:22 Received: 06/15/23 10:20 Matrix: Solid
W64.78

Results reported on a "dry weight" basis and are adjusted for percent moisture, sample size and any dilutions.

Parameters	Results	Units	PQL	MDL	DF	Prepared	Analyzed	CAS No.	Qual
FL-PRO Soil Microwave									
Analytical Method: FL-PRO Preparation Method: EPA 3546 Pace Analytical Services - Ormond Beach									
Petroleum Range Organics	558	mg/kg	6.4	5.5	1	06/15/23 23:58	06/16/23 14:13		
Surrogates									
o-Terphenyl (S)	90	%	66-136		1	06/15/23 23:58	06/16/23 14:13	84-15-1	
N-Pentatriacontane (S)	74	%	42-159		1	06/15/23 23:58	06/16/23 14:13	630-07-09	
6010 MET ICP									
Analytical Method: EPA 6010 Preparation Method: EPA 3050 Pace Analytical Services - Ormond Beach									
Lead	30.1	mg/kg	0.52	0.26	1	06/21/23 05:55	06/21/23 22:00	7439-92-1	
Percent Moisture									
Analytical Method: ASTM D2974-87 Pace Analytical Services - Ormond Beach									
Percent Moisture	6.8	%	0.10	0.10	1		06/20/23 09:22		

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806839

QC Batch:	927631	Analysis Method:	EPA 6010
QC Batch Method:	EPA 3050	Analysis Description:	6010 MET Solid
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806839001, 35806839002, 35806839003, 35806839004

METHOD BLANK: 5098088 Matrix: Solid
Associated Lab Samples: 35806839001, 35806839002, 35806839003, 35806839004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Lead	mg/kg	0.25U	0.51	0.25	06/21/23 20:49	

LABORATORY CONTROL SAMPLE: 5098089

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Lead	mg/kg	14.1	14.3	102	80-120	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5098090 5098091

Parameter	Units	35807307006 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Lead	mg/kg	7.6	17.1	16.8	21.0	21.9	78	86	75-125	4	20	

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

REPORT OF LABORATORY ANALYSIS

This report shall not be reproduced, except in full,
without the written consent of Pace Analytical Services, LLC.

QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806839

QC Batch:	926450	Analysis Method:	FL-PRO
QC Batch Method:	EPA 3546	Analysis Description:	FL-PRO Soil
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806839001, 35806839002, 35806839003, 35806839004

METHOD BLANK: 5092275 Matrix: Solid
Associated Lab Samples: 35806839001, 35806839002, 35806839003, 35806839004

Parameter	Units	Blank Result	Reporting Limit	MDL	Analyzed	Qualifiers
Petroleum Range Organics	mg/kg	5.2U	6.0	5.2	06/16/23 10:23	
N-Pentatriacontane (S)	%	89	42-159		06/16/23 10:23	
o-Terphenyl (S)	%	72	66-136		06/16/23 10:23	

LABORATORY CONTROL SAMPLE: 5092276

Parameter	Units	Spike Conc.	LCS Result	LCS % Rec	% Rec Limits	Qualifiers
Petroleum Range Organics	mg/kg	200	182	91	65-119	
N-Pentatriacontane (S)	%			93	42-159	
o-Terphenyl (S)	%			83	66-136	

MATRIX SPIKE & MATRIX SPIKE DUPLICATE: 5092452 5092453

Parameter	Units	35805919002 Result	MS Spike Conc.	MSD Spike Conc.	MS Result	MSD Result	MS % Rec	MSD % Rec	% Rec Limits	RPD	Max RPD	Qual
Petroleum Range Organics	mg/kg	5.3U	204	205	178	190	85	91	39-181	7	25	
N-Pentatriacontane (S)	%						86	89	42-159			
o-Terphenyl (S)	%						78	79	66-136			

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA

Project: VWMA
Pace Project No.: 35806839

QC Batch:	927374	Analysis Method:	ASTM D2974-87
QC Batch Method:	ASTM D2974-87	Analysis Description:	Dry Weight/Percent Moisture
		Laboratory:	Pace Analytical Services - Ormond Beach

Associated Lab Samples: 35806839001, 35806839002, 35806839003, 35806839004

SAMPLE DUPLICATE: 5096557

Parameter	Units	35806090001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	0.73	0.92	24	10	D6

SAMPLE DUPLICATE: 5096558

Parameter	Units	35806270001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	85.2	85.1	0	10	

SAMPLE DUPLICATE: 5096559

Parameter	Units	35806837004 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	4.8	5.0	5	10	

SAMPLE DUPLICATE: 5096768

Parameter	Units	35807314001 Result	Dup Result	RPD	Max RPD	Qualifiers
Percent Moisture	%	79.4	79.2	0	10	

Results presented on this page are in the units indicated by the "Units" column except where an alternate unit is presented to the right of the result.

REPORT OF LABORATORY ANALYSIS

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QUALIFIERS

Project: VWMA
Pace Project No.: 35806839

DEFINITIONS

DF - Dilution Factor, if reported, represents the factor applied to the reported data due to dilution of the sample aliquot.

ND - Not Detected at or above adjusted reporting limit.

TNTC - Too Numerous To Count

J - Estimated concentration above the adjusted method detection limit and below the adjusted reporting limit.

MDL - Adjusted Method Detection Limit.

PQL - Practical Quantitation Limit.

RL - Reporting Limit - The lowest concentration value that meets project requirements for quantitative data with known precision and bias for a specific analyte in a specific matrix.

S - Surrogate

1,2-Diphenylhydrazine decomposes to and cannot be separated from Azobenzene using Method 8270. The result for each analyte is a combined concentration.

Consistent with EPA guidelines, unrounded data are displayed and have been used to calculate % recovery and RPD values.

LCS(D) - Laboratory Control Sample (Duplicate)

MS(D) - Matrix Spike (Duplicate)

DUP - Sample Duplicate

RPD - Relative Percent Difference

NC - Not Calculable.

SG - Silica Gel - Clean-Up

U - Indicates the compound was analyzed for, but not detected.

N-Nitrosodiphenylamine decomposes and cannot be separated from Diphenylamine using Method 8270. The result reported for each analyte is a combined concentration.

Reported results are not rounded until the final step prior to reporting. Therefore, calculated parameters that are typically reported as "Total" may vary slightly from the sum of the reported component parameters.

Pace Analytical is TNI accredited. Contact your Pace PM for the current list of accredited analytes.

TNI - The NELAC Institute.

ANALYTE QUALIFIERS

D6	The precision between the sample and sample duplicate exceeded laboratory control limits.
P1	Routine initial sample volume or weight was not used for extraction, resulting in elevated reporting limits.
S5	Surrogate recovery outside control limits due to matrix interferences (not confirmed by re-analysis).

REPORT OF LABORATORY ANALYSIS

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QUALITY CONTROL DATA CROSS REFERENCE TABLE

Project: VWMA
Pace Project No.: 35806839

Lab ID	Sample ID	QC Batch Method	QC Batch	Analytical Method	Analytical Batch
35806839001	Monbijou -01 N17.73964 W1478	EPA 3546	926450	FL-PRO	926573
35806839002	Monbijou - 02 N17.73964 W64.78	EPA 3546	926450	FL-PRO	926573
35806839003	Monbijou - 03 N17.73949 W64.78	EPA 3546	926450	FL-PRO	926573
35806839004	Monbijou - 04 N17.73906 W64.78	EPA 3546	926450	FL-PRO	926573
35806839001	Monbijou -01 N17.73964 W1478	EPA 3050	927631	EPA 6010	927751
35806839002	Monbijou - 02 N17.73964 W64.78	EPA 3050	927631	EPA 6010	927751
35806839003	Monbijou - 03 N17.73949 W64.78	EPA 3050	927631	EPA 6010	927751
35806839004	Monbijou - 04 N17.73906 W64.78	EPA 3050	927631	EPA 6010	927751
35806839001	Monbijou -01 N17.73964 W1478	ASTM D2974-87	927374		
35806839002	Monbijou - 02 N17.73964 W64.78	ASTM D2974-87	927374		
35806839003	Monbijou - 03 N17.73949 W64.78	ASTM D2974-87	927374		
35806839004	Monbijou - 04 N17.73906 W64.78	ASTM D2974-87	927374		

REPORT OF LABORATORY ANALYSIS

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35806839

Page: 1 of 6

Page 12 of 13

Pace

Sample Condition Upon Receipt Form (SCUR)

WO#: 35806839

PM: JSB

Due Date: 06/29/23

CLIENT: BIOIMP

Project #

Project Manager:

Client:

Date and Initials of person:

Examining contents:

Label:

Deliver:

pH:

Initials:

Thermometer Used: T-414

Date: 6/15/23

Time: 1108

State of Origin:

☐ For WV projects, all containers verified to $\leq 6^{\circ}\text{C}$

Cooler #1 Temp. $^{\circ}\text{C}$ 0.6 (Visual) -0.1 (Correction Factor) 0.5 (Actual)

Cooler #2 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #3 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #4 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #5 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Cooler #6 Temp. $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Recheck for OOT $^{\circ}\text{C}$ (Visual) (Correction Factor) (Actual)

Courier: ☒ Fed Ex ☐ UPS ☐ USPS ☐ Client ☐ Commercial ☐ Pace ☐ Other

Shipping Method: ☐ Standard Overnight ☐ First Overnight ☐ Priority Overnight ☐ Ground ☐ International Priority ☐ Other

Billing: ☐ Recipient ☐ Sender ☐ Third Party ☐ Credit Card ☐ Unknown

Tracking # 8173 2195 1536

Custody Seal Present: ☐ Yes ☒ No Seal properly placed and intact: ☐ Yes ☒ No

Ice: ☐ Wet ☐ Blue ☐ Dry ☐ None ☐ Melted

Packing Material: ☐ Bubble Wrap ☐ Bubble Bags ☐ None ☐ Other

Samples shorted to lab: ☐ Yes ☒ No (If yes, complete the following)

Shorted Date:

Shorted Time:

Bottle Quantity / Type:

Chain of Custody:	Present: ☒ Yes ☐ No	Filled Out: ☐ Yes ☐ No ☐ N/A	Relinquished From Pace: ☐ Yes ☐ No ☐ N/A	Sampler Name: ☐ Yes ☐ No ☐ N/A
	Relinquished To Pace: ☐ Yes ☐ No ☐ N/A Sampling Date(s): ☐ Yes ☐ No ☐ N/A Sampling Time(s): ☒ Yes ☐ No ☐ N/A			
Samples Arrived within Hold Time.	☐ Yes ☐ No ☐ N/A	Comments:		
Rush Turnaround Requested on COC.	☐ Yes ☒ No ☐ N/A	Comments:		
Sufficient Volume.	☐ Yes ☒ No ☐ N/A	Comments:		
Correct Containers Used.	☒ Yes ☐ No ☐ N/A	Comments:		
Containers Intact.	☒ Yes ☐ No ☐ N/A	Comments:		
Sample Labels Match COC (Sample ID, Date/Time of Collection)	☒ Yes ☐ No ☐ N/A	Comments:		
All containers needing acid / base preservation have been checked.	☐ Yes ☐ No ☒ N/A	Preservation Information Preservative: _____ Date: _____ Lot / Trace: _____ Time: _____ Amount added (mL): _____ Initials: _____		
All containers needing preservation are found to be in compliance with EPA recommendation:	☐ Yes ☐ No ☒ N/A			
Exceptions: Vials, Microbiology, O&G, PFAS				
Headspace in Volatile Vials? (>6mm):	☐ Yes ☐ No ☒ N/A			
Trip Blank Present:	☐ Yes ☐ No ☒ N/A			

Comments / Resolutions (use back for additional comments):

Figure 16. Historic Preservation and Cultural Resources Assessment



Name of Project: Mon Bijou Convenience Center

Location: Parcel No. 10-M VICORP Land, Estate Fredensborg, King Quarter, St. Cl

Activity: Waste Management Solid Waste Facility- Convenience Center Developm

**VIRGIN ISLANDS DEPARTMENT OF PLANNING AND NATURAL RESOURCES -
HISTORIC PRESERVATION AND CULTURAL RESOURCES ASSESSMENT**

The activities and location of the proposed project have been analyzed and assessed and, to the best of my knowledge, the following situations apply:

- (1) Does the proposed project area contain any property listed on the National Register of Historic Places?

Yes ☐

No ☒

- (2) Are there any other properties within the vicinity of the project that appears to be historic or fit to be listed or are already listed in the National Register?

Yes ☐

No ☒

- (3) Is yes, will the proposed project have any adverse impact on these resources?

Yes ☐

No ☒

- (4) Describe the design features necessary to minimize any potential impact on historic or cultural resources.

None

- (5) Is the Section 106 Compliance Process required?

Yes ☐

No ☒

- (6) Initial Survey required:

A. Phase A ☐

B. Phase 1 ☐

C. Phase 2 ☐

D. Monitoring ☐

E. Other ☐

Please describe: _____

- (7) Other comments:

Advisement to notify DPNR/VISHPO
upon discovery of any human burials or historic
resources during excavation work.

Name (Print): Sean L. Krigger

Signature: Sean L. Krigger

Title: Director

Date: 12/9/2022

Organization: DPNR -VI State Historic Preservation Office

Figure 16. Historic Preservation and Cultural Resources Assessment



Name of Project: Concordia Convenience Center

Location: Parcel No. 73C Estate Concordia, West End Quarter, St. Croix

Activity: Waste Management Solid Waste Facility- Convenience Center Developm

***VIRGIN ISLANDS DEPARTMENT OF PLANNING AND NATURAL RESOURCES -
HISTORIC PRESERVATION AND CULTURAL RESOURCES ASSESSMENT***

The activities and location of the proposed project have been analyzed and assessed and, to the best of my knowledge, the following situations apply:

- (1) Does the proposed project area contain any property listed on the National Register of Historic Places?

Yes ☐

No ☒

- (2) Are there any other properties within the vicinity of the project that appears to be historic or fit to be listed or are already listed in the National Register?

Yes ☐

No ☒

- (3) Is yes, will the proposed project have any adverse impact on these resources?

Yes ☐

No ☒

- (4) Describe the design features necessary to minimize any potential impact on historic or cultural resources.

- (5) Is the Section 106 Compliance Process required?

Yes ☒ SLK

No ☒

- (6) Initial Survey required:

A. Phase A

☐

B. Phase 1

☐

C. Phase 2

☐

D. Monitoring

☐

E. Other

☐

Please describe: _____

- (7) Other comments:

If any archaeological artifact or human burials
are located during excavation work DPNR-VI SHPO
must be notified as per VI Code T29, Chapter 17

Name (Print): Sean L. Krigger

Signature: Sean L. Krigger

Title: Director

Date: 12/8/2022

Organization: DPNR-VI State Historic Preservation Office

Figure 16. Historic Preservation and Cultural Resources Assessment

 **Name of Project:** Cotton Valley Convenience Center
Location: Parcel No. 1 Estate Cotton Valley, East End Quarter "B", St. Croix
Activity: Waste Management Solid Waste Facility- Convenience Center Developm

**VIRGIN ISLANDS DEPARTMENT OF PLANNING AND NATURAL RESOURCES -
HISTORIC PRESERVATION AND CULTURAL RESOURCES ASSESSMENT**

The activities and location of the proposed project have been analyzed and assessed and, to the best of my knowledge, the following situations apply:

(1) Does the proposed project area contain any property listed on the National Register of Historic Places?
Yes ☐ No ☒

(2) Are there any other properties within the vicinity of the project that appears to be historic or fit to be listed or are already listed in the National Register?
Yes ☒ No ☐

(3) Is yes, will the proposed project have any adverse impact on these resources?
Yes ☒ No ☐

(4) Describe the design features necessary to minimize any potential impact on historic or cultural resources.
Previous known archaeological site. Further review of Convenience Center design to determine potential adverse effects.

(5) Is the Section 106 Compliance Process required?
Yes ☒ No ☐

(6) Initial Survey required:
A. Phase A ☐ B. Phase 1 ☒
C. Phase 2 ☐ D. Monitoring ☒
E. Other ☐ Please describe: _____

(7) Other comments: Further review needed

Name (Print): Sean L. Krigger Signature: Sean L. Krigger
Title: Director Date: 12/8/2022
Organization: DPNR- VI State Historic Preservation Office

ENVIRONMENTAL ASSESSMENT | Version 2.0

PLACEHOLDER SHPO LETTER



GOVERNMENT OF THE UNITED STATES VIRGIN ISLANDS

-----0-----

DEPARTMENT OF PLANNING AND NATURAL RESOURCES

Virgin Islands State Historic Preservation Office

Fort Christian National Historic Landmark Site
5064 Forts Straede 1
Charlotte Amalie, St. Thomas 00802

Telephone: (340) 776-8605

Ms. Kyora Veira
Environmental Senior Manager
Virgin Islands Housing Finance Authority
3202 Demerara Plaza, Suite 200
St. Thomas, VI 00802-6447

August 16, 2023

**Ref: Section 106 Consultation on the CDBG Funded VIWMA
Cotton Valley Convenience Center St. Croix, Virgin Islands**

Dear Ms. Moreno:

The Department of Planning and Natural Resources' Virgin Islands State Historic Preservation Office (VISHPO) is in receipt of the Virgin Islands Housing Finance Authority's correspondence requesting Section 106 consultation on the proposed federally funded project to upgrade the existing Cotton Valley bin site in St. Croix, Virgin Islands into a waste management convenience center.

The VISHPO has reviewed the submitted scope of work and supporting documentation for the Cotton Valley Convenience Center. Based on the site analysis and scope of work for the installation, the **VISHPO concurs with the determination of Adverse Effects to Archaeological Resources with the Condition that all excavation activities, including foundation and utility trenching activity will have archaeological monitoring during the Project's activity.**

Please see the attached Section 106 Review Certificate for contact information for the Senior Archaeologist and Archaeological Monitor for the trenching work.

Thank you for the opportunity to consult this matter.

Sincerely,

Sean L. Krigger
Director & Deputy SHPO



Section 106 Review Certificate of Approval For Project Compliance

Department of Planning and Natural Resources
Virgin Islands State Historic Preservation Office
Fort Christian National Historic Landmark Site
5064 Forts Straede 1, Charlotte Amalie, VI 00802
Tel. (340) 776-8605

This is to certify that the Federal Undertaking listed below has successfully completed the Section 106 Review with the Virgin Islands State Historic Preservation Office and presents no adverse effects to historic and/or cultural resources listed on or determined to be eligible for listing on the National Register of Historic Places. Projects with findings of Adverse Effect have been resolved with an approved Mitigation Plan for the protection of identified historic and cultural resources.

Project Title: Estate Cotton Valley Bins Site Conversion to a Waste Convenience Center

VISHPO Project No.: VISHPO STX- **Alternate Project No.:**

Federal / State Agency: United States Department of Housing and Urban Development

Applicant: Virgin Islands Waste Management Authority

Project Coordinator: Virgin Islands Housing Finance Authority

Project Coordinator Telephone: 340-772-4432

Fax or Email: othomas@vihfa.gov

Location of Project: Parcel 1, Estate Cotton Valley

Island: St. Croix

Quarter: East End B



Concurrence No Adverse Effects



Concurrence Adverse Effects with * Mitigation Conditions

***Mitigation Conditions:** The Virgin Islands Waste Management Authority will contract with an Archaeological consultant to monitor the Cotton Valley Convenience Center's trenching and excavation work in St. Croix. To Archaeological consultant must contact David M. Brewer, Senior Archaeologist, at email david.brewer@dpnr.vi.gov & phone 340-719-4315 to establish the archaeological monitoring scope of work and required documentation and reporting requirements.

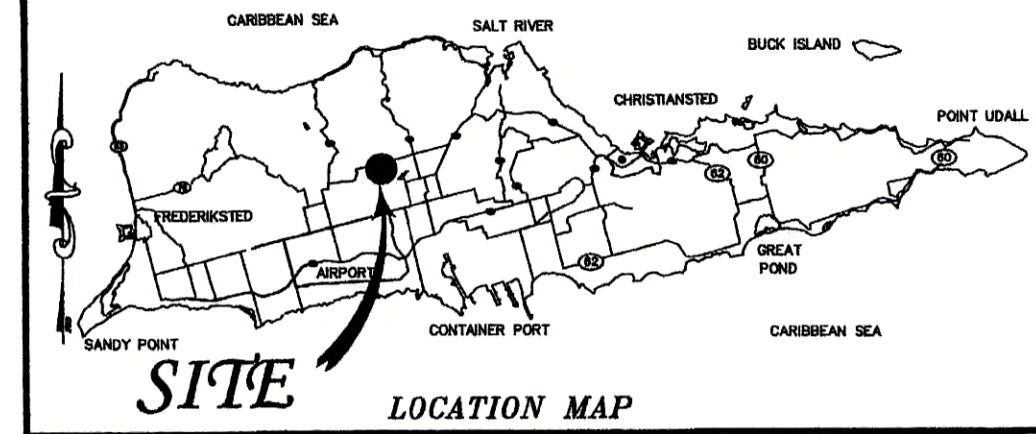
Director/Deputy SHPO,

Sean L. Krigger
Sean L. Krigger, email: sean.krigger@dpnr.vi.gov

Date: 8-16-2023

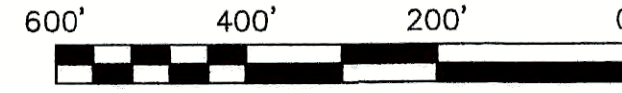


(Signed) *Gary M. Bourdon* (Seal)
Gary M. Bourdon, PLSM.
V.I. Registration No. 583 LS



Line Table		
LINE	BEARING	DISTANCE
L1	N 17°33'07" W	40.76'
L2	S 71°45'07" W	53.23'
L3	S 18°14'53" E	40.76'
L4	S 71°45'07" W	53.23'
L5	S 71°45'07" W	87.67'
L6	S 70°30'58" W	174.30'
L7	S 18°14'53" E	39.05'
L8	S 71°45'07" W	50.70'
L9	N 71°45'07" E	49.56'
L10	N 71°45'07" E	200.02'
L11	N 72°33'53" E	107.37'
L12	N 72°36'07" E	200.00'
L13	S 17°23'53" E	104.40'
L14	S 50°51'21" W	88.48'
L15	S 60°51'21" W	125.83'
L16	N 74°28'53" E	111.00'

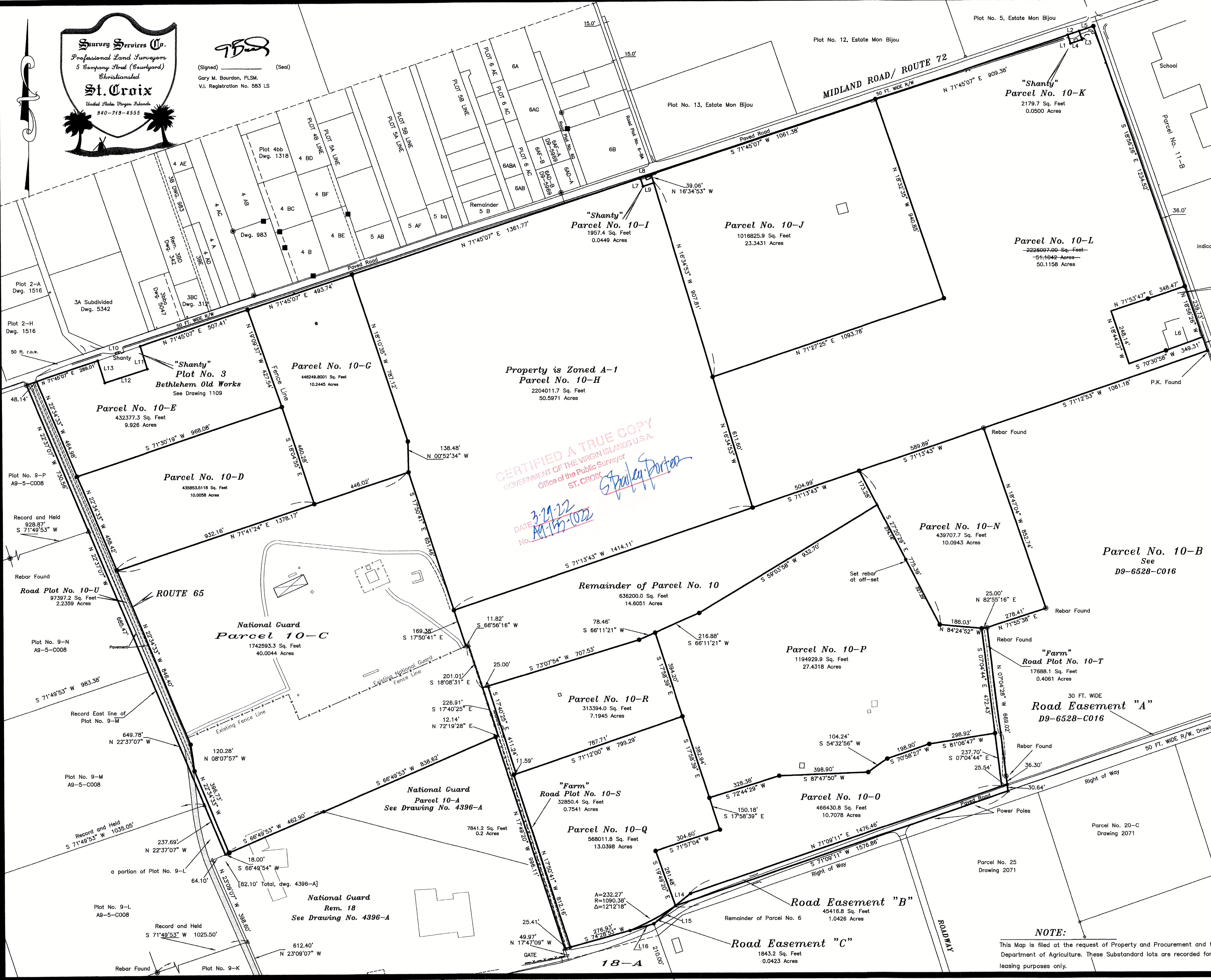
- Legend:**
- CONCRETE MONUMENT FOUND
 - IRON PIPE FOUND
 - IRON REBAR FOUND
 - IRON REBAR SET
 - CONCRETE BOUND SET
 - UNMARKED / RECORD CORNER
 - UTILITY POLE
 - WELL



Surveyor's Notes:

- Survey by GPS & Total Station
- Survey is U.S. Measure.
- Refer to O.L.G. Drawing No. 1625-1
- Property is Zoned A-1 [see NOTE:]
- Underground utilities, if any, were not located for this Survey except as noted by surface features.

The basis of bearings shown hereon is GRID NORTH for the USN Zone 5200 NAD 83 State Plane Coordinate Grid.

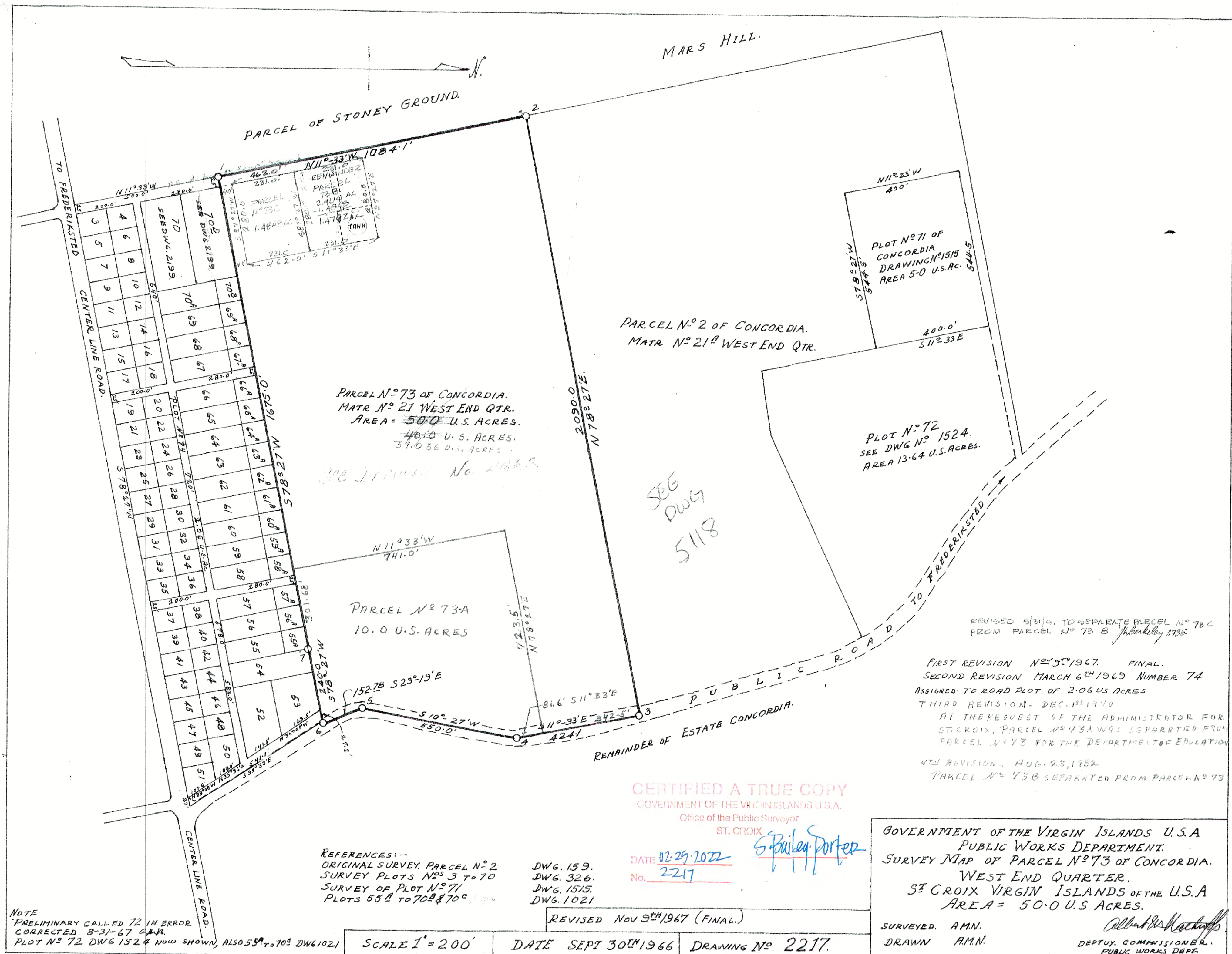


Resurvey and Separation of the Remainder of Parcel No. 10 into Parcel 10-C Through Parcel 10-E & Parcel 10-G Through Parcel 10-R Along with Road Plots 10-S, 10-T & 10-U & Road Easements "B" and "C" and the Remainder of Parcel No. 10 Estate VICORP LAND KING Quarter

Survey Services Co.
Professional Land Surveyors
2109 Company Street (5, Courtyard), Christiansted
St. Croix, U.S.V.I. 00821
Phone: 340-713-4555 / gbourdon@surveyservicescompany.com

Date: **March 29, 2022** Scale: 1" = 200'
O.L.G. Drawing No. **A9-155-CD22**

NOTE:
This Map is filed at the request of Property and Procurement and the Department of Agriculture. These Substandard lots are recorded for leasing purposes only.



NOTE
PRELIMINARY CALLED 72 IN ERROR
CORRECTED 8-31-67 G.M.
PLOT N° 72 DWG 1524 NOW SHOWN, ALSO 55A TO 70E DWG 1021

REFERENCES:-
ORIGINAL SURVEY, PARCEL N° 2
SURVEY PLOTS N° 3 TO 70
SURVEY OF PLOT N° 71
PLOTS 55A TO 70E & 70C

DWG. 159.
DWG. 326.
DWG. 1515.
DWG. 1021

CERTIFIED A TRUE COPY
GOVERNMENT OF THE VIRGIN ISLANDS U.S.A.
Office of the Public Surveyor
ST. CROIX
DATE 02-25-2022
No. 2217
S. Bailey Porter

REVISED Nov 9th 1967 (FINAL.)

SCALE 1" = 200' DATE SEPT 30th 1966 DRAWING N° 2217.

GOVERNMENT OF THE VIRGIN ISLANDS U.S.A
PUBLIC WORKS DEPARTMENT.
SURVEY MAP OF PARCEL N° 73 OF CONCORDIA.
WEST END QUARTER.
ST CROIX VIRGIN ISLANDS OF THE U.S.A
AREA = 50.0 U.S. ACRES.
SURVEYED. AMN.
DRAWN AMN.
DEPT. COMMISSIONER.
PUBLIC WORKS DEPT.
Albert R. H. H. H.

REVISED 5/31/91 TO SEPARATE PARCEL N° 73C
FROM PARCEL N° 73 B *Handwritten note*
FIRST REVISION N° 31/1967. FINAL.
SECOND REVISION MARCH 6th 1969 NUMBER 74
ASSIGNED TO ROAD PLOT OF 2.06 US ACRES
THIRD REVISION- DEC. 1st 1970
AT THE REQUEST OF THE ADMINISTRATOR FOR
ST. CROIX, PARCEL N° 73A WAS SEPARATED FROM
PARCEL N° 73 FOR THE DEPARTMENT OF EDUCATION
4th REVISION- AUG. 23, 1982
PARCEL N° 73B SEPARATED FROM PARCEL N° 73

MAGNETIC NORTH
OBSERVED 3RD APRIL 1946.

Also see D9-6436-CD15 DWG

PARCEL N^o 1 OF COTTON VALLLY.
MATR N^o 20th EAST END QTR. "B"
AREA= 3.52 U.S. ACRES.

CERTIFIED A TRUE COPY
GOVERNMENT OF THE VIRGIN ISLANDS U.S.A.
Office of the Public Surveyor
ST. CROIX

DATE 03-02-2022
No. 114

Signature

NOTE:-
CONC. BOUND POST PLANTED AT "A", "B", "C", & "D".
CONC. REFERENCE MARK PLANTED AT "E".

SCALE 1"=60'

DATE 15TH APR, 1946

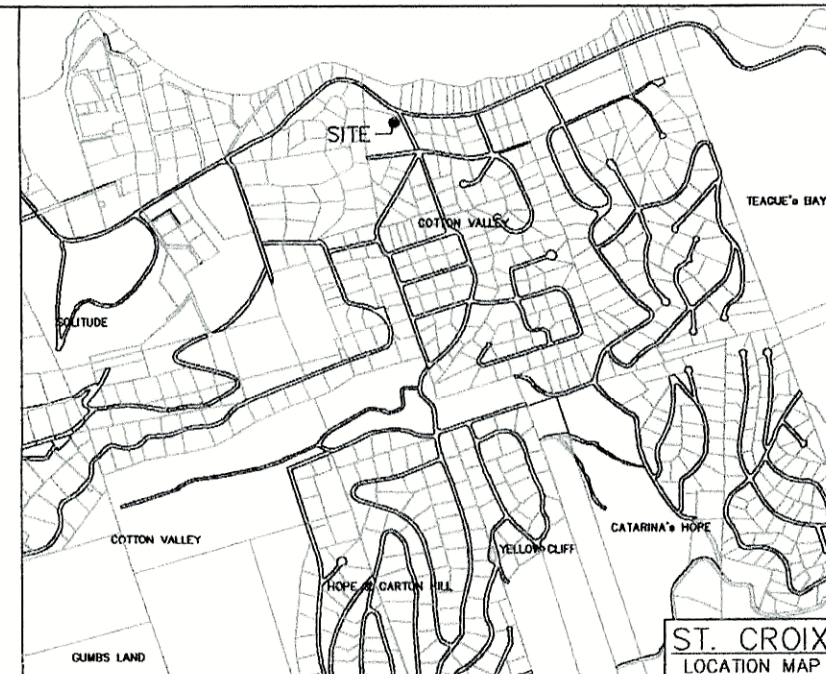
REFER TO FOLIO 112 EAST END QUARTER "B"

GOVERNMENT OF THE VIRGIN ISLANDS U.S.A.
PUBLIC WORKS DEP'T.
ST. CROIX.

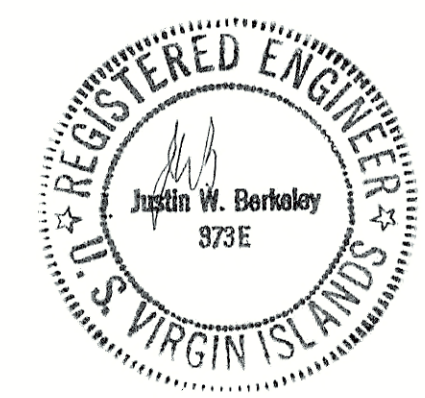
MAP OF PARCEL N^o 1 OF COTTON VALLEY.
MATR N^o 20th EAST END QUARTER "B".
AREA= 3.52 U.S. ACRES. OR 3.61 DANISH ACRES.

SURVEYED: A.M. NELTHROP
DRAWN: - A.M. NELTHROP

APPROVED: Signature
SURT OF P.W.D.



PLOTTED SCALE: 1"=10'

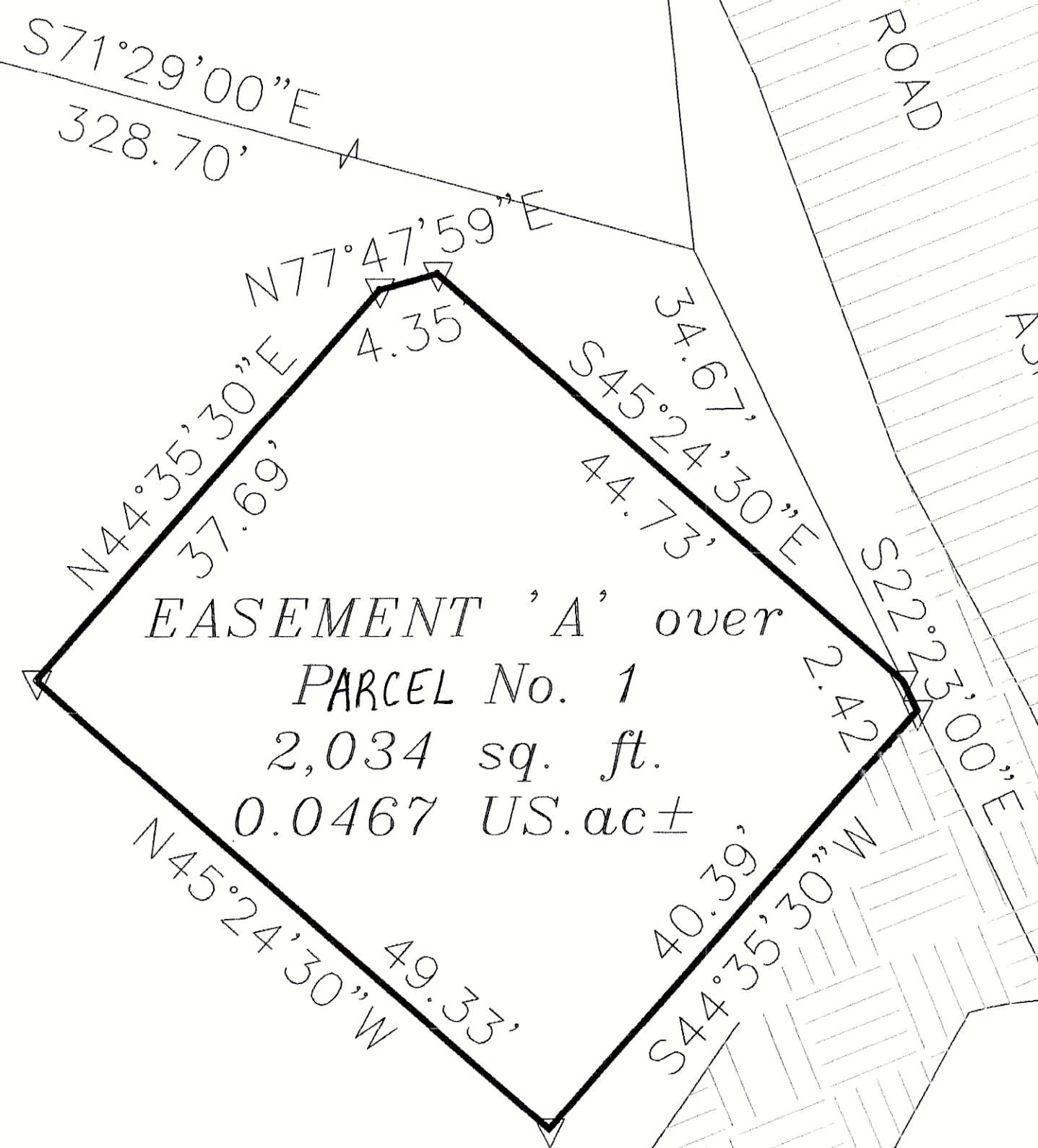


- NOTES:
- 1. SURVEYED BY TOTAL STATION
 - 2. REFER TO DRAWING No. 114
 - 3. ZONING CLASSIFICATION: R-2
 - 4. FAP#: STX 12

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Office of the Public Surveyor
ST. CROIX

DATE: 03-02-2022
No. D9-6436-C015
S. Bailey-Porter

PLOT No. 1 ESTATE
COTTON VALLEY



- LEGEND
- STEEL PIN PLACED
 - CONCRETE MONUMENT FOUND
 - STEEL PIN FOUND
 - ▽ UN-MONUMENTED POINT

DRAWN BY: AAH	DATE: 3/1/15
CHECKED BY: JWB	DRAWING NO.: 1 Cotton Valley-NGN
JOB NO.: G\WGN\	SHEET 1 OF 1

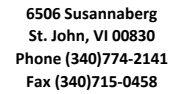
SEPARATION of EASEMENT 'A' over ~~PLOT~~ ^{Parcel} No. 1
ESTATE COTTON VALLEY
EASTEND QUARTER B, ST. CROIX, U.S.V.I.

a.e.i.
ANTILLEAN ENGINEERS INC.
1-B ESTATE CLIFTON HILL, KINGSHILL, ST. CROIX
PO BOX 3023 KINGSHILL, ST. CROIX USVI 00851
340-778-8828

DATE: 3/1/15	SCALE: 1"=10'	SURVEYED BY: FC/AQ/MR	DRAWN BY: AAH/JB	OLG. No.: 373-E
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APPROVED BY: J. W. BERKELEY

D9-6436-C015



Date:



Department of Public Works

DBE DIRECTORY

V.I. DEPARTMENT OF PUBLIC WORKS (VIDPW)

Derek A. Gabriel, Commissioner

Tel: (340) 773-1290 Fax: (340) 776-8990 (St. Croix)

Tel: (340) 776-4844 Fax: (340) 778-8906 (St. Thomas)

www.dpw.vi.gov

V.I. PORT AUTHORITY (VIPA)

Carlton Dowe, Executive Director

Tel: (340) 778-1012 Fax: (340) 778-1033 (St. Croix)

Tel: (340) 774-1629 Fax: (340) 774-0025 (St. Thomas)

www.viport.com

Office of Civil Rights

6002 ESTATE ANNAS' HOPE, CHRISTIANSTED VI 00820

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DBE Firms Categorized in Contracting Fields	47 - 58

SECTION I



DPW UCP DBE DIRECTORY

Introduction

Pursuant to the Code of Federal Regulation (CFR) 49 Part 26, The Virgin Islands Department of Public Works (VIDPW) maintains shared Unified Certification Program (UCP DBE Directory identifying all firms eligible to participate as DBEs on DOT-assisted contracts.

The DBE Directory list the firm's name, address, owner, phone number, email, website, application North American Industry Classification System (NAICS) codes, service category, and a brief description of work the DBEs have been certified to perform. civil rights

A searchable directory of certified DBEs can be viewed by visiting <https://dpw.vi.gov>

The DBE Directory is available at no cost, and widely distributed at seminars, training conferences, agency offices, contractors, consultants, construction/consultant associations, minority, women, small business development entities, all interested bidders/proposals, and the public.

Organization of this Directory

This Directory is divided into three Sections:

- | | |
|-------------|--|
| Section II | DBE firms are indexed by page numbers and district. |
| Section III | DBE firms are listed alphabetically with all pertaining information. |
| Section IV | DBE firms are categorized in the traditional contracting fields. |

Authorities

In February 1999, the U. S. Department of Transportation (DOT) issued new Disadvantaged Business Enterprise (DBE) regulations found at, 49 CFR Part 26. A major component in the new regulation is for all recipients of DOT funds, to develop a Unified Certification Program (UCP) for certifying small socially and economically disadvantaged businesses. The regulations also require the establishment of a single uniform process, or "one stop shopping" for DBE applications, certifications, and development of a single point DBE directory.

MOU

In accordance with DOT regulations 49 CFR, Part 23 & 26 the VIDPW has assumed the responsibilities as the UCP Lead Agency, and as such, will provide "one-stop shopping" for firms seeking Disadvantaged Business Enterprise and Airport Concession Disadvantaged Business Enterprise (DBE/ACDBE) certification in the territory.

This UCP process agreement is intended to reduce the procedural burdens on applicants; fulfill the requirements of paperwork reduction; and reduces confusion caused by multiple and potentially conflicting outcomes in certification decisions.

The VIDPW will not establish, recommend, or alter the DBE Plan and Program of any recipient, other than to supplement an approved plan. The development of a DBE goal, administration, monitoring, and reporting remains the sole responsibility of the recipient agency (VIPA). *MOU attachment to be inserted.*



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SECTION II

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
A&J Fencing (STX)	DBE	13
A-9 Trucking Enterprises (STT)	DBE	13
Agave Design Group, Inc. (STT)	DBE	13
ASG Planning (RI)	DBE	13
Amedee's Dumptruck Service (STX)	DBE	14
Angie Brewer & Associates, LC (FL)	DBE	14
Apex Construction Co. Inc. (STT)	DBE	14
A-Z General Contractors (STX)	DBE	14
Bakah Construction (STX)	DBE	15
Balbo Construction (STT)	DBE	15
Bannis Trucking (STT)	DBE	15
Bengoa International, Inc. (STX)	DBE	15
Big Lee Repair & Tile Co. (STT)	DBE	16
Blue Ocean Innovation, LLC (STX)	DBE	16
Brockington & Associates (GA)	DBE	16
Brothers Construction, Inc. (STX)	DBE	16
Bruney's Incorporated (STT)	DBE	17
Bryan Chick Construction Services (BCCS) (STT)	DBE	17
Buildtech, LLC	DBE	17
CAP Engineering, LLC (STX)	DBE	17
Carlos Trucking & Heavy Equipment Rental (STX)	DBE	18
Chitolie's Trucking Services (STX)	DBE	18
Clean Stream Environmental Consulting, LLC (STT)	DBE	18
CMMC Trucking & Transportation (STT)	DBE	18

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
Comfort Cooling dba Caribbean Cooling (STX)	DBE	19
Commercial Security Services, LTD. Inc. (STT)	DBE	19
Connico Incorporated (TN)	DBE	19
Continental Construction & Engineering LLC	DBE	19
Cool Signs, LLC (STT)	DBE	20
Countryside Development, Inc. (STT)	DBE	20
Cutting Edge Construction, Inc (STJ)	DBE	20
D&B Trucking, LLC (STX)	DBE	20
DBE Consulting, LLC (GA)	DBE/ACDBE	21
DMC Construction, Inc. (STX)	DBE	21
Eagle Construction (STX)	DBE	21
Earth Designs, Inc. (STT)	DBE	21
ECTAB Services (STX)	DBE	22
Electrical Services International, LLC. (STT)	DBE	22
Eleven Construction, LLC (STX)	DBE	22
Eric's Construction (STT)	DBE	22
Evnoire LLC., (GA)	DBE	23
Family Trucking (STT)	DBE	23
First Rate Painting & Maintenance (STX)	DBE	23
Fleming Trucking (STT)	DBE	23
Fortress Electrical Corp. (STT)	DBE	24
Four Star Construction, LLC (STT)	DBE	24
Francis #1 Masonry (STT)	DBE	24
Grade-All Heavy Equipment, Inc. (STT)	DBE	24

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
Great Ground Enterprises (STT)	DBE	25
Hammerhead Construction, LLC (STT)	DBE	25
Heights Construction (STX)	DBE	25
Huggins Trucking (STT)	DBE	25
Instrument & Controls Systems, Inc. (STX)	DBE	26
JA-RU Enterprises, LLC (STX)	DBE	26
Jeremiah Felicien (STX)	DBE	26
Jerome R. Matthews (STX)	DBE	26
JLR Construction & Maintenance, Inc. (STX)	DBE	27
JNO's Construction & Maintenance (STX)	DBE	27
Joe's Carpentry (STX)	DBE	27
JRL Heavy Equipment (STX)	DBE	27
JULITA de LEON, PLLC (STT)	DBE	28
LA Vega Enterprise, LLC (STT)	DBE	28
LA View, LLC (STT)	DBE	28
Labour Construction (STT)	DBE	28
Lake's Trucking, Equip Rental & Road Striping (STX)	DBE	29
Laurecin Backhoe & Towing Service (STX)	DBE	29
LB Construction (STT)	DBE	29
Lucien George Construction (STT)	DBE	29
M & M Supply Co., Inc (STT)	DBE	30
M3COM, LLC (STX)	DBE	30
Marco St. Croix, Inc. (STX)	DBE	30
Master Pavement Line Corporation (PR)	DBE	30

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
Mirko M. Restovic (STX)	DBE	31
Mo Mulching, LLC (STX)	DBE	31
Moses Equipment (STX)	DBE	31
Navarro Landscaping & Yard Maintenance (STX)	DBE	31
Neon Construction, Inc. (STT)	DBE	32
Netwave Unlimited Services, LLC (STX)	DBE	32
New Wave Development, LLC (STX)	DBE	32
Nico's Landscaping & Trucking (STX)	DBE	32
Northwest Construction & Maint., Inc. (STX)	DBE	33
Nuvo Construction, LLC (STX)	DBE	33
Omni Systems, Inc.	DBE	33
Ortalis Properties, LLC. (STT)	DBE	33
Paris Dump Truck Services, LLC (STJ)	DBE	34
Parson's Landscaping & Lawn Care, (STX)	DBE	34
Patrick Charles Enterprises, Inc. (STT)	DBE	34
Peter Gilles (STX)	DBE	34
Peters Electric (STT)	DBE	35
Philadelphia Suppliers, Inc. (PA)	DBE	35
Plant Depot, Inc. (STT)	DBE	35
Powell Construction (STT)	DBE	35
Prima Facie, Inc. (PR)	DBE	36
Professional Design Builders, LLC (STT)	DBE	36
ProTouch Communications, LLC (STX)	DBE	36
Quantum Vision Construction	DBE	36

DPW UCP DBE DIRECTORY

DBE FIRMS	STATUS (DBE/ACDBE)	PAGES
Rawlins Heavy Equipment, Inc. (STT)	DBE	37
Raycom Mechanical, LLC (STX)	DBE	37
REG Services, LLC (STX)	DBE	37
REICH LLC, (STX)	DBE	37
RENDSCO, Inc. (STT)	DBE	38
Riley Electric, LLC (STT)	DBE	38
Ri-Tech Construction, LLC (STT)	DBE	38
Rock Master Paving & Excavating, LLC (STT)	DBE	38
Ronald A. Marie (STX)	DBE	39
Rougier's Electric (STX)	DBE	39
Ruler's Equipment & Construction (STT)	DBE	39
Rumina Construction Management (STT)	DBE	39
Senhouse Trucking LLC (STX)	DBE	40
SF General Maintenance Services, LLC (STX)	DBE	40
Shadows AS, LLC (STT)	DBE	40
Shel's Trucking & Delivery (STT)	DBE	40
Skenny Landscaping & Maint. Services (STX)	DBE	41
SLX Infrastructure, LLC (NJ)	DBE	41
Special Spaces, LLC (STX)	DBE	41
Stone Masonry, LLC (STT)	DBE	41
Tang How Brothers, Inc. (STX)	DBE	42
Tempaire International, Inc. (STT)	DBE	42
Terence Bryan (STX)	DBE	42
Thomas Trucking (STT)	DBE	42

DPW UCP DBE DIRECTORY

[illegible]

SECTION III

DETAILED LISTING OF DBE FIRMS

A&J Fencing

Business Owner: Aloysius Jones, Owner
 26 Mt. Pleasant
 P.O. Box 10319
 Kingshill, VI 00851
 Phone Number: (340) 772-2541
 Other: (340) 690-5422 or 340-642-8739 Rachel
 Email: rush198480@gmail.com
 Scope: Fencing, Prefabricated Sections, Wood, Manufacturing, Chain Link
 Fencing, Iron or Steel, Chain Link Fencing and Fence Gates
 NAICS Code(s): 321999, 331222, 332618

A-9 Trucking Enterprises. Inc.

Business Owner: Jimez Ashby,
 Estate Subbase
 P.O. Box 2356
 St. Thomas, VI 00803
 Phone Number: (340) 776-1132
 Mobile: (340) 998-9539
 Email: a9molo@hotmail.com
 Scope: General Freight Trucking, Local; Hazardous Waste Collection;
 Heavy Equipment Rental; Solid Waste Collection
 NAICS Code(s): 484110, 562112, 532412, 562111

Agave Design Group, Inc.

Business Owner: Bobi Lee Stallbaumer, President
 55 Fish Bay
 6501 Red Hook PNC #201
 St. Thomas, VI 00802
 Phone Number: (970) 396-7800
 Email: agavedesigngroup@gmail.com
 Scope: Landscaping Services
 NAICS Code(s): 561730

ASG Planning LLC

Business Owner: Anne Galbraith, Principle
 158 Brook Street
 P.O. Box 5855
 Providence, RI 02906
 Phone Number: (401) 644-5861
 Email: anne@ASGplanning.com
 Scope: Consultant Specializing in Transportation Planning, Transit/Rail Planning, Capital Planning, &
 Strategic Planning; Administrative Management and General Management Consulting Services;
 Process, Physical Distribution, and Logistics Consulting Services; Other Management Consulting
 Services; All other Professional, Scientific and Technical Services;
 NAICS Code(s): 541690, 488999, 541611, 541614, 541618, 541990

DPW UCP DBE DIRECTORY

Amedee's Dumptruck Service

Business Owner: Leon & Roger Amedee, Owners
#50 Williams Delight,
P.O. Box 1364 Kingshill
Frederiksted, VI 00851
Phone Number: (340) 772-1858
Mobile: (340) 514-7541; (340) 513-9074
Email: leonamedee@gmail.com or amedees_trucking@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

Angie Brewer & Associates, LC

Business Owner: Angie Brewer, CEO
9104 58th Drive East
Bradenton, FL, 34202
Phone Number: (941) 757-4300
Mobile: None
Email: ceo@angiebrewer.com
Website: www.angiebrewer.com
Scope: Administrative Management. & General Management Consulting Services, Other Management, Consulting Services
NAICS Code(s): 541611, 541618

Apex Construction Co. Inc.

Business Owner: Joseph Hodge, President
Estate Thomas 6-1
P.O. Box 305048
St. Thomas, VI 00803
Phone Number: (340) 776-5180
Mobile: (340) 690-2518
Email: apexusvi@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

A-Z General Contractors

Business Owner: Simeon Cobb, Owner
182A Smithfield, Frederiksted
P.O. Box 2081
Frederiksted, VI 00841
Phone Number: None
Mobile Number: (340) 277-8411
Email: eonco44@hotmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

BAKAH CONSTRUCTION

Business Owner: Benjamin T. Rougier,
#132 Clifton Hill, Christiansted
P.O. Box 5439
Kingshill, VI 00851

Phone Number: None

Mobile: None

Email: rougierselectric@yahoo.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

BALBO CORPORATION

Business Owner: Gerard Castro, Sr., President
12BA-2 Frydendahl
P.O. Box 9435
St. Thomas, VI 00801

Phone Number: (340) 775-7918

Mobile: (340) 513-2384

Email: balbocorp@aol.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

BANNIS TRUCKING

Business Owner: Ophelia Bannis
10 H Nadir
P.O. Box 1193
St. Thomas, VI 00804

Phone Number: (340) 779-1667 or (340) 642-2781 (340) 244-5193

Mobile: None

Email: opheliabannis50@gmail.com

Scope: General Freight Trucking

NAICS Code(s): 484110

BENGOA INTERNATIONAL. INC

Business Owner: Edgar L. Bengoa
#7 Peter's Rest Shopping Center, Suite 7, Christiansted
P.O. Box 7150, Sunny Isle
St. Croix, USVI 00823

Phone Number: (340) 778-3404

Mobile: (340) 513-3223

Email: edgarbengoa@gmail.com

Scope: Plumbing, Heating & Air Conditioning

NAICS Code(s): 238220

DPW UCP DBE DIRECTORY

BIG LEE REPAIR & TILE CO.

Business Owner: Leroy Gordon, Owner
103 ABC Smith Bay
P.O. Box 9681
St. Thomas, VI 00801
Phone Number: (340) 775-7797
Mobile: (340) 690-2927
Email: biggsinternationalvi@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

BLUE OCEAN INNOVATION, LLC

Business Owner: Lindel A. Williams, PE & CGC
P.O. Box 10641
Kingshill, VI 00850
Mobil: (772) 766-4854
Email: lwblueoceaninnovationllc@gmail.com & lindel_williams@hotmail.com
Scope: Commercial & Institutional Building Construction, Remodeling Construction Of Houses and Other Residential, Single-Family & Multi-Family Buildings, Administrative Mgmt. & General Mgmt. Consulting Services, Environmental Consulting Services, Office Administrative Services, & Remediation Services
NAICS Code(s): 236220, 236118, 541611, 541620, 561110, 562910

BROCKINGTON & ASSOCIATES. INC

Business Owner: Michael Walsh, Graphic Specialist
4000 DeKalb Technology Parkway, Suite 400
Atlanta, GA 30340
Phone Number: (843) 881-3128 ext. 1008
Mobile: None
Email: michaelwalsh@brockingtoncrm.com
Scope: Research & Development in The Social Sciences and Humanities
NAICS Code(s): 541720

BROTHERS CONSTRUCTION. INC.

Business Owner: Errol Cromwell, Owner
30 Estate Cottage, Christiansted
P.O. Box 194
Kingshill, VI 00851
Phone Number: (340) 778-5052
Mobile: (340) 690-2959
Email: cromwell.errol@gmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

BRUNEY'S INCORPORATED DBA PRECISE BUILDERS

Business Owner: Alex Brune
394 - 313 Hidden Valley
P. O. Box 6828
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 771-2378

Email: abrune@hotmail.com

Website: precisebuilders@hotmail.com

Scope: Highway, Street & Bridge Construction, All Other Specialty Trade Contractor Landscaping Service, General Freight Trucking, Local

NAICS Code(s): 237310, 238990, 561730, 484110

BRYAN CHICK CONSTRUCTION SERVICES (BCCS)

Business Owner: Glenda Singh,
2BA-4 West Caret Bay
St. Thomas, VI 00802

Phone Number: None

Mobile: (340) 690-0909

Email: bccs@viaccess.net

Scope: Highway, Street & Bridge Construction, Landscaping Service

NAICS Code(s): 237310, 561730

BUILDTECH LLC

Business Owner: Damien Cartwright
7-1 Bonne Esperance
P.O. Box 8269, Christiansted
Christiansted, VI 00823

Phone Number: (340) 513-6918

Email: damianc001@hotmail.com

Scope: Water & Sewer Line & Related Structures Construction, Engineering & Construction Consultant Services' Environmental Engineering Services, Architectural Services, Remediation Services

NAICS Code(s): 237110, 541310, 541330, 562910

CAP ENGINEERING, LLC

Business Owner: Cara A. Pascal
164 Union Mt. Washington, Christiansted
5002 Est. Tipperary, Christiansted
Christiansted, VI 00820

Phone Number: (340) 277-0810

Email: pascalc@capengineeringllc.com

Website: www.capengineeringllc.com

Scope: Engineering Services

NAICS Code(s): 541330

DPW UCP DBE DIRECTORY

CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL

Business Owner: Carlos Burgos, President
#104 Peters Rest, Frederiksted
P. O. Box 1755,
Frederiksted, VI 00841

Phone Number: None

Mobile: (340) 332-0101

Email: cburgos47@yahoo.com

Scope: General Freight Trucking, Local, Heavy Equipment Rental

NAICS Code(s): 484110, 532412

CHITOLIE'S TRUCKING SERVICES

Business Owner: Allan Chitolie
#2 & # 4 Casada Gardens
P.O. Box 2738
Kingshill, VI 00851

Phone Number: (340) 719-9378

Mobile: (340) 332-1555

Email: chitolietrucking@yahoo.com

Scope: Site Preparation Contractors, All fuel dealers, Heavy Equipment Service Rental, General Freight Trucking, Local, Masonry Contractors, Poured Concrete Foundation & Structure Contractors, Ready-Mix Concrete Manufacturing

NAICS Code(s): 238910, 454319, 532412, 484110, 238140, 238110, 327320

CLEAN STREAM ENVIRONMENTAL CONSULTING, LLC

Business Owner: Mary Stiehler
17-3 Estate St. Peters
St. Thomas, VI 00802

Phone Number: (206) 819-9908

Mobile: None

Email: marystiehler@cleanstreamenviro.com

Website: www.cleanstreamenviro.com

Scope: Environmental Consulting Services

NAICS Code(s): 541620

CMMC Trucking & Transportation

Business Owner: Carolyn C. Brewley
Estate Nadir #33130
P. O. Box 11614
St. Thomas, VI 00801

Phone Number: (340) 775-4888 or (340) 776-8311 ext. 1050

Mobile: (340) 513-1536

Email: sweetccb@yahoo.com
clbrewley@srmedicalcenter.org

Scope: General Freight Trucking, Local

NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

COMFORT COOLING DBA CARIBBEAN COOLING

Business Owner: Daniel Lawrence
7AA Peters Rest, St. Croix, VI 00821
P. O. Box 993
St. Croix, VI 00821
Phone Number: (340) 773-2126 or (340) 332-2755
Email: info@caribbeancooling.com
Website: None
Scope: Plumbing and Air-Conditioning Contractors
NAICS Code(s): 238220

COMMERCIAL SECURITY SERVICES, LTD. INC.

Business Owner: Cheryl Brown
70B Subbase
P. O. Box 306840
St. Thomas, VI 00803
Phone: (340) 774-5000 - (340) 718-4100
Mobile: None
Website: css@islands.vi
Scope: Security Guard Services, Other Management Consulting Svs.
NAICS Code(s): 561612, 541618

CONNICO INCORPORATED

Business Owner: Connie Gowder
2594 N Mount Juliet Road
Mt. Juliet, TN 37122
Phone: (615) 758-7474
Fax: NONE
Mobile: NONE
Email: dbe@connico.com
Scope: Administrative Management. & General Management Consulting Svs.
NAICS Code(s): 541611

CONTINENTAL CONSTRUCTION & ENGINEERING LLC

Business Owner: Cherie Munchez
6253 Estate Peters Rest
St. Croix 00820
Phone: (340) 202-0200
Mobile: (954) 254-9393
Email: cherie@continental.vi
Scope: Administrative Mgmt. & General Mgmt. Consulting Services, Business Start-up Consulting Services
NAICS Code(s): 541430

DPW UCP DBE DIRECTORY

COOL SIGNS, LLC

Business Owner: Jill Farley
6100 Red Hook Qtr C2-1
St. Thomas, VI 00802
Phone: (340) 775-0549
Mobile: (340) 643-4459
Email: info@coolsignsvi.com
Scope: Graphic Design Service
NAICS Code(s): 541430

COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)

Business Owner: Dwayne Fergus
#130 Grove Place, Frederiksted
P. O. Box 696, Kingshill
St. Thomas, VI 00851
Phone: (340) 692-6045
Mobile: (340) 690-9392
Email: tach68@hotmail.com
Scope: Site Preparation Contractor, Heavy Equipment Rental
NAICS Code(s): 238910, 532412

CUTTING EDGE CONSTRUCTION, INC.

Business Owners: Attlee Connor
5000 Estate Enighed Suite 204 St. John, VI 00830
5000 Estate Enighed PMB 339
St. John, VI 00830
Phone: (340) 725-8101
Mobile: (340) 725-8100
Email: info@cecincvi.net
Website: www.cecincvi.net
Scope: Commercial & Institutional Building Const., Single Family Housing Const., Highway Street & Bridge
Contractor, Poured Concrete Foundation & Structure Contractors, Masonry, Roofing, and Mold
Remediation
NAICS Code(s): 236220, 236615, 237310, 238110, 238140, 238160, 562910

D&B TRUCKING, LLC

Business Owners: Dave Edwards, Sr.,
35-I Whim
P O. Box 3498
Frederiksted, VI 00841
Phone: (340) 277-6892
Mobile: (340) 277-4646
Email: sheneba@msn.com
Scope: General freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

DBE CONSULTING, LLC

Business Owners: Kimberly Griffin
3352 Oak Dr., Rockdale
2345 Wellborn Hills Ct.
Lithonia, Delcalk, GA 30058
Phone: (404) 966-3575
Mobile: None
Email: kimconsulting@gmail.com
Scope: Admin. Management & General Mgmt. Consulting Svs.
NAICS Code(s): 541611

DMC CONSTRUCTION, INC.

Business Owner: Masford Christmas
#35 King Street, Christiansted
P. O. Box 503
Kingshill, VI 00851
Phone: (340) 719-0797 or (340) 692-5905
Mobile: (340) 643-4649
Email: masfordchristmas@hotmail.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

EAGLE CONSTRUCTION

Business Owner: Eduardo Martin Sr.,
2A New Street
P. O. Box 8650
Christiansted, VI 00823
Phone Number: None
Mobile: (340) 227-2293
Email:
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

EARTH DESIGNS, INC.

Business Owner: Elnora Chapman,
2E-7 Caret Bay
P. O. Box 1235
St. Thomas, VI 00804
Phone Number: (340) 344-7199
Mobile: None
Email: nchapmanvi@yahoo.com
Scope: Landscaping Services
NAICS Code(s): 561730

DPW UCP DBE DIRECTORY

ECTAB SERVICES

Business Owner: Eusebio Christian,
8AA Estate Cottage
P.O. Box 5672
Christiansted, VI 00823

Phone Number: (340) 773-6966

Mobile: (340) 643-0548

Email: eusell4849@icloud.com

Scope: Highway, Street & Bridge Construction, All Other Specialty Trades, General Freight Trucking, Local

NAICS Code(s): 237310, 238990, 484110

ELECTRICAL SERVICES INTERNATIONAL, LLC

Business Owner: Dale Donovan
3616 SW 90th Ave.
Miramar, FL 33025

Phone Number: (678) 522-0445

Mobile: None

Email: d.r.donovan@att.net ddonovan@electricalservices-int.com

Scope: Admin. Mgmt & General Consulting SVS., Other Mgmt. Consulting Svs., All Other Prof. Scientific & Tech. Svs

NAICS Code(s): 541611, 541618, 541990

ELEVEN CONSTRUCTION, LLC

Business Owner: Patrick Vivot, Owner
10C Estate Cottage, Christiansted
St. Croix, VI 00820

Phone Number: (340) 713-1100

Mobile: (323) 229-7862 or (340) 514-2003

Email: patrick.vivot@gmail.com

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

ERIC'S CONSTRUCTION

Business Owner: Eric LeBlanc
24-1 Estate Hope
P. O. Box 306693
St. Thomas, VI 00803-6693

Phone Number: (340) 777-9875 or (340) 776-2801

Email: None

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

EVNOIRE, LLC.,

Business Owner: Dr. Shelly Francis
400 W Peachtree Street NW Ste. 4-1606
Atlanta, GA 30308
Phone Number: (919) 824-3781
Mobile: (216) 470-0808
Email: shelley@evnoire.com
Scope: Scientific & Technical Consulting Services (Energy Consulting Svs)
Educational Support Services, Environmental Advocacy Organizations
NAICS Code(s): 541690, 611710, 813312

FAMILY TRUCKING

Business Owner: Roger Green
Subbase 21
P.O. Box 11863
St. Thomas, VI 00801
Mobile: (340) 690-2819
Email: familytruckingvi@hotmail.com
Scope: General Freight Trucking, Local Landscaping Services
NAICS Code(s): 484110, 561730

FIRST RATE PAINTING & MAINTENANCE

Business Owner: Marco Blackman
Plot 90 Williams Delight
P. O. Box 5067
Kingshill, VI 00851
Phone Number: None
Mobile: None
Email: None
Scope: Painting (Except Roof) Contractors
NAICS Code(s): 235320

FLEMING TRUCKING

Business Owner: Geoffrey R. Flemming
#148 – 141 Estate Tutu
St. Thomas, VI 00802
Phone Number: (340) 775-9420
Mobile: (340) 690-4361
Email: roydefleming@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

FORTRESS ELECTRICAL CORP.

Business Owner: Audain Brown
114 Subbase
P. O. Box 10188
St. Thomas, VI 00801
Phone Number: (340) 776-2962
Email: ab.fortresselectrical@gmail.com
Scope: Electrical Contractors
NAICS Code(s): 238210

FOUR STAR CONSTRUCTION, LLC

Business Owner: Roystin David
#144 Contant
P. O. Box 301792
St. Thomas, VI 00803
Phone Number: (340) 777-3911 or (340) 776-7744
Mobile: (340) 690-2118
Email: fourstarconstruction4@yahoo.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

FRANCIS #1 MASONRY SERVICE

Business Owner: Ferdinand Francis
50-A-2 Estate Lindberg Bay St.
P. O. Box 503295
St. Thomas, VI 00805
Phone Number: (340) 775-9925
Mobile: (340) 626-8361
Email: ferdinandfrancis@hotmail.com
Scope: Masonry Contractor
NAICS Code(s): 238140

GRADE-ALL HEAVY EQUIPMENT, INC.

Business Owner: Eric Castro
#33 Subbase
8168 Crown Bay Marina, Ste 310 PMB 373
St. Thomas, VI 00802
Phone Number: (340) 776-3355
Mobile: (340) 513-1275
Email: encastro@gradeall.com
Scope: Heavy Equipment Rental
NAICS Code(s): 532412

DPW UCP DBE DIRECTORY

GREAT GROUNDS ENTERPRISES

Business Owner: Anthony Ottley
2 Estate Wintberg
P. O. Box 9073
St. Thomas, VI 00801
Phone Number: (340) 775-2220
Mobile: None
Email: ottley@viaccess.net
Scope: Landscape services
NAICS Code(s): 561730

HAMMERHEAD CONSTRUCTION, LLC

Business Owner: Stephen Rivera,
1 B Gasverks Gade
6100 Leeward Way #14
St. Thomas, VI 00802
Phone Number: (340) 244-4844
Mobile: None
Email: stephenrivera2@hotmail.com
Scope: Carpentry Contractors, Masonry Contractor, Paint Contractor,
Paint Contractor, Paint Contractor
NAICS Code(s): 238350, 238140, 238310, 331419, 561730

HEIGHTS CONSTRUCTION

Business Owner: Elroy Swanston,
489 Frangipani, Christiansted
P.O. Box 1818
Kingshill, VI 00851
Phone Number: (340) 779-3763
Mobile: (340) 513-3051
Email: julswanston@yahoo.com
Scope: Highway, Street, & Bridge Construction
NAICS Code(s): 237310

HUGGINS TRUCKING

Business Owner: Reynold L. Huggins
19-2-51 Smith Bay
P.O. Box 11341
St. Thomas, VI 00801
Phone Number: (340) 715-1099
Mobile: (340) 643-5696
Email: reynoldhuggins@aol.com
Scope: General Freight trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

INSTRUMENT & CONTROL SYSTEMS, INC.

Business Owner: Leonard Diaz
109 Estate Castle Coakley
P. O. Box 1860
Kingshill, VI 00851
Phone Number: (340) 778-7475
Email: ldiaz@icsvi.com
Scope: Highway Street & Bridge Construction, Electrical Contractor
NAICS Code(s): 237310, 238210

JA-RU ENTERPRISES, LLC

Business Owner: Winsbert Jagrup
2&4 Cassava Garden Christiansted, VI 00820
P. O. Box 3572
Kingshill, VI 00851
Phone Number: (340) 277-3683
Mobile: (340) 277-3683
Email: wjagrup@yahoo.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

JEREMIAH FELICIEN (DBA FELICIEN TRUCKING)

Business Owner: Jeremiah Felicien
195 Estate St. Georges, Frederiksted
P. O. Box 5272
Kingshill, VI 00851
Phone Number: None
Mobile: None
Email: None
Scope: General Freight trucking, Local
NAICS Code(s): 484110

JEROME R. MATTHEWS

Business Owner: Jerome Matthews
125C & BD Estate Whim
P.O. Box 5218
Kingshill, VI 00851
Phone Number: (340) 692-5638
Mobile: (340) 474-9699
Email: None
Scope: Highway Street & Bridge Construction, Plumbing, Heating & Air Conditioning Contractor,
Landscaping Services
NAICS Code(s): 237310, 238220, 561730

DPW UCP DBE DIRECTORY

JLR CONSTRUCTION & MAINTENANCE, INC.

Business Owner: Jose L. Rodriguez
15-A Lubdberg Bay
105H Whim
Frederiksted, VI 00840
Phone Number: (340) 778-0047
Mobile: (340) 344-1966
Email: jlrcomaint@viaccess.net
Scope: Highway Street & Bridge Construction, Electrical Contractor
NAICS Code(s): 237310, 238210

JNO'S CONSTRUCTION & MAINTENANCE

Business Owner: Mervyn George
#97 Mon Bijou, Christiansted
P.O. Box 4588
Kingshill, VI 00851
Phone Number: (340) 778-0127
Mobile: (340) 226-6026
Scope: Highway Street & Bridge Construction,
NAICS Code(s): 237310

JOE'S CARPENTRY

Business Owner: Roosevelt S. Joseph, Owner
128 Estate Ruby, Christiansted
P.O. Box 7381
Christiansted, VI 00823
Phone Number: (340) 719-8890
Mobile: (340) 227-5790
Email: rwsylvesterj@hotmail.com
Scope: Carpentry Contractor
NAICS Code(s): 238350

JRL HEAVY EQUIPMENT

Business Owner: Joseph Lestrade
#6 D Upper Love
P.O. Box 4275
Kingshill, VI 00851
Phone Number: (340) 692-6025
Mobile: (340) 642-0219
Email: jrltrucking99@gmail.com
Scope: Heavy Equipment Rental, General Freight trucking, Local
NAICS Code(s): 532412, 484110

DPW UCP DBE DIRECTORY

JULITA DE LEON, PLLC

Business Owner: Julita de Leon
5600 Royal Dane Mall, Ste. 203
PO Box 953
St. Thomas, VI 00804
Phone Number: (340) 777-3340
Mobile: (340) 514-7217
Email: jdeleon@antilleslaw.com
Scope: Office of Lawyers, Other General Government Support, Admin Of Air and Water Resource And Solid Waste Mgmt. Prog., Admin. Of Conservation Program, Legal Counsel & Prosecution, Admin. Of Urban Planning & Community & Raul Development
NAICS Code(s): 54110, 921190, 924110, 924120, 922130, 925120

LA VEGA ENTERPRISE, LLC

Business Owner: Alexandra Carmona
355 Estate Wintberg
P. O. Box 8046
St. Thomas, VI 00801
Phone Number: None
Mobile: (340) 513-7331
Email: lavegaenterpriseinc@hotmail.com
Scope: Carpentry Contractors, Heavy Equipment Rental, Masonry Contractor, General Freight Trucking, Local Solid Waste Collection
NAICS Code(s): 238350, 532412, 238140, 484110, 562111

LA VIEW, LLC DBA ASECNCIOS CONSTRUCTION

Business Owner: Helen E. Lupo,
14 A Nore Gade
P.O. Box 379
St. Thomas, VI 00802
Phone Number: (340) 774-0888
Mobile: (340) 643-4739
Email: infor@ascenciosconstruction.com
Scope: Carpentry Contractors, Masonry Contractor, Painting Contractors
NAICS Code(s): 238350, 238140, 238320

LABOUR CONSTRUCTION

Business Owner: Ericson Revan
2105 Bonne Esperance
St. Thomas, VI 00802
Phone Number: (340) 715-0085
Mobile: None
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING

Business Owner: George E. Lake Sr.,
16AJ Estate Calquohoun, Frederiksted
P. O. Box 465
Kingshill, VI 00851
Phone Number: (340) 778-1422
Mobile: (340) 626-3314 or (340) 626-3312
Email: lakesheavyequipment@yahoo.com
Scope: All Other Specialty Trade Contractors Road Striping, General Freight Trucking, Local, Heavy
Equipment Rental
NAICS Code(s): 238990, 238910, 484110, 532412

LAURENCIN BACKHOE & TOWING SERVICE

Business Owner: Laurence Laurencin
#19 Estate Plessen, Frederiksted
P. O. Box 6745
Christiansted, VI 00823
Phone Number: (340) 772-3364
Mobile: (340) 473-8264
Email: laurencin2010@hotmail.com
Scope: Heavy Equipment Rental, Motor Vehicle Towing
NAICS Code(s): 532412, 488410

LB CONSTRUCTION

Business Owner: Ludence &/Or Bernice Turnbull
46-7 Estate Frydenhoj
P. O. Box 301932
St. Thomas, VI 00803
Phone Number: (340) 775-6782
Mobile: None
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

LUCIEN GEORGE CONSTRUCTION

Business Owner: Lucien George
#173C-82 Anna's Retreat
P. O. Box 10005
St. Thomas, VI 00801
Phone Number: None
Mobile: (340) 998-3869
Email: None
Scope: Masonry Contractor
NAICS Code(s): 238140

DPW UCP DBE DIRECTORY

M & M SUPPLY CO., INC.

Business Owner: Mervin Fleming, Owner
#13 Crown Bay
P. O. Box 55
St. Thomas, VI 00804
Phone Number: (340) 776-2953
Mobile: (340) 690-9836
Email: mmsupplyco@yahoo.com
Scope: Other Chemical & Allied Products Merchants Wholesalers
NAICS Code(s): 424690

M3COM, LLC

Business Owner: Jeffery Freitas
210 Strand Street, Ste. 1, Frederiksted
St. Croix, VI 00840
Phone Number: (340) 244-7770
Mobile: (703) 264-1700
Email: freitas@m3comva.com
Scope: Telecommunications Resellers
NAICS Code(s): 517911

MARCO ST. CROIX, INC.

Business Owner: Shawn Baptiste
222 & 223, Kingshill
P. O. Box 5678
Christiansted, VI 00823
Phone Number: (340) 778-1035
Mobile: (340) 771-7000
Email: marcostcroix@gmail.com
Scope: Inland Water Freight Transportation, General Freight Trucking,
Local, Heavy Equipment Rental, Landscaping Services, Solid Waste
Collection, & Site Preparation Contractors
NAICS Code(s): 483211, 484110, 532412, 561730, 56211, 238910

MASTER PAVEMENT LINE CORPORATION

Business Owner: Carlos D. Acosta Martin, President
Complejo Industrial Maria L. Arcelay, Mayaguez
Mayaguez, PR 00681
Phone Number: (787) 254-5463
Mobile: (787) 646-1841
Email: masterpavementline@hotmail.com
Scope: All Other Specialty Trade Contractor
NAICS Code(s): 238990

DPW UCP DBE DIRECTORY

MIRKO M. RESTOVIC (DBA RESTOVIC ENGINEERING)

Business Owner: Mirko M. Restovic, President
#10 Estate Turner Hole, Christiansted
4069 Judith Fancy, Christiansted
St. Croix, VI 00820

Phone Number: None

Mobile: (340) 332-2937 or (340) 227-7854

Email: mmrestovic@gmail.com

Scope: Engineering Services

NAICS Code(s): 541330

MO MULCHING, LLC

Business Owner: Ellerton Maynard, Owner
41 Catherine's Rest, Christiansted
P.O. Box 9041 Catherine's Rest, Christiansted
St. Croix, VI 00820

Phone Number: None

Mobile: (340) 513-3015

Email: emaynard340@gmail.com

Scope: Landscape Architectural Services

NAICS Code(s): 541320

MOSES EQUIPMENT

Business Owner: Melvyn Moses, Owner
#38 Cottage, Christiansted
P.O. Box 2612, Frederiksted
St. Croix, VI 00841

Phone Number: (340) 513-4181

Mobile: (340) 643-0104

Email: mosesequip@gmail.com

Scope: Heavy Equipment Rental

NAICS Code(s): 5324132

NAVARRO LANDSCAPING & YARD MAINTENANCE

Business Owner: Francisco Navarro,
#22 Estate Calquohoun,
P. O. Box 496
Kingshill, VI 00851

Phone Number: (340) 778-9180

Mobile: (340) 643-3035

Email: None

Scope: Landscape Services

NAICS Code(s): 561730

DPW UCP DBE DIRECTORY

NEON CONSTRUCTION, INC.

Business Owner: Pedrito L. George,
22 - 30 Estate Contant
St. Thomas, VI 00801

Phone Number: (340) 776-8833
Mobile: (340) 344-6692
Email: None
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

NETWAVE UNLIMITED SERVICES, LLC

Business Owner: Luis R. Torres
#112 Estate Ruby,
P. O. Box 6645
Christiansted, VI 00823-6645

Phone Number: (340) 513-9338
Mobile: (340) 514-0956
Email: ltorres@netwaveunlimited.com
Web: www.netwaveservices.com
Scope: Electrical Contractors & Other Wiring Installation Contractors
NAICS Code(s): 238210

NEW WAVE DEVELOPMENT, LLC

Business Owner: Jayson Cintron
#89 Peters Rest,
P. O. Box 5529,
Christiansted St. Croix, VI 00820

Phone Number: (340) 778-9283
Mobile: (340) 244-7012
Email: newwavedevelopment@gmail.com
Scope: Heavy Equipment Rental, Landscape Architectural Services
NAICS Code(s): 532412, 541320

NICO'S LANDSCAPING & TRUCKING

Business Owner: Nicodemus Felicien, Owner
13GA Estate Bethlehem
P. O. Box 2147
Frederiksted, VI 00841

Phone Number: None
Mobile: (954) 501-5543
Email: nicostrucking@gmail.com
Scope: General Freight Trucking, Local, Landscape Architectural Services
NAICS Code(s): 484110, 541320

DPW UCP DBE DIRECTORY

NORTHWEST CONSTRUCTION & MAINTENANCE, INC.

Business Owner: Curtis Prevost,
2D La Grande Princesse
P. O. Box 2017
Kingshill, VI 00851
Phone Number: (340) 718-5007
Mobile: (340) 643-0501
Email: dove008@yahoo.com
Scope: Highway, Street & Bridge Construction, Residential Remodelers, Heavy Equip. Rental
NAICS Code(s): 237310, 236118, 532412

NUVO CONSTRUCTION, LLC

Business Owner: William Thelusma
21A Morning Star
P. O. Box 3473
Kingshill, VI 00851
Phone Number: None
Mobile: (340) 514-6910
Email: None
Scope: Tile & Terrazzo Contractors, Painting & Wall Covering, Finish Carpentry
NAICS Code(s): 238340, 238320, 238350

OMNI SYSTEMS, Inc.

Business Owner: Reginald Vigilant
8201 Greensboro Drive, Ste 600
Mc Lean, VA 22102
Phone Number: (703) 448-5300
Mobile: (703) 851-7947
Email: reginald.vigilant@omnisystems.com
Website: www.omnisystems.com
Scope: Computer Facilities Management Services; Other Computer Related Services;
Custom Computer Programing Services; Environmental Consulting Services;
Software & IT Consulting Services; Document Preparation Services; Software Stores, Computer;
Computer Systems Design Services; Data Processing, Hosting, and Related Services;
Administrative Mgmt. & General Mgmt. Consulting Services;
NAICS Code(s): 541513, 541519, 541511, 541620, 541690, 561410, 443142, 541512,
518210, 541611,

ORTALIS PROPERTIES, LLC

Business Owner: Marian Prescod
3004 Estate Altona, Ste. 12
St. Thomas, VI 00802
Phone Number: (340) 774-4056
Mobile: (340) 344-5234
Email: bizoffice@ortalisproperties.com
Scope: All Other Miscellaneous Nonmetallic Mineral Product Mnft.
NAICS Code(s): 327999

DPW UCP DBE DIRECTORY

PARIS DUMP TRUCK SERVICE, LLC

Business Owner: Alrich Paris
#5GA Pastory
P. O. Box 1594
St. John, VI 00831
Phone Number: (340) 774-0725
Mobile: (340) 690-5405 or (340) 642-3018
Email: parisvi@powernet.net
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

PARSON'S LANDSCAPING & LAWN CARE

Business Owner: Lestor Parsons
232 B Estate Glynn
P. O. Box 841
Kingshill, VI 00851
Phone Number: (340) 719-6085
Mobile: (340) 998-0160
Email: johnparsonslandscaping@gmail.com
Scope: Finish Carpentry Contractor, Residential Remodelers, Painting & Wall Covering Contractors Janitorial Services, Landscaping Services,
NAICS Code(s): 238350, 236118, 238320, 561720, 561730

PATRICK CHARLES ENTERPRISES, INC.

Business Owner: Patrick Charles
#124 Subbase
P. O. Box 308358
St. Thomas, VI 00803
Phone Number: (340) 774-4539 or (340) 777-9919
Mobile: (340) 690-0984
Email: bobby123@island.vi
Scope: Site Preparation, Asphalt Paving. General Freight Trucking, Local Heavy equipment Rental, Engineering Services, Landscaping Services,
NAICS Code(s): 238910, 32412, 484110, 532412, 541330, 561730

PETER GILLES (DBA ORIGINAL TRUCKING)

Business Owner: Gilles Peter,
#149 Estate St. Georges,
P. O. Box 2588
Frederiksted, VI 0040
Phone Number: (340) 719-2125
Mobile: (340) 332-7544 or (340) 771-8063
Email: original34@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

PETERS ELECTRIC

Business Owner: Cardinal Peters
#14 Frydendahl
P. O. Box 597
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 771-3867

Email: None

Scope: Electrical Contractors & Other Wire Installation.

NAICS Code(s): 238210

PHILADELPHIA SUPPLIERS, INC.

Business Owner: Karen Alexander
1704 Commerce Dr.
100 Captains Row #203
Chelsea, MA 02150

Phone Number: (800) 742-6550

Mobile: None

Email: philysuppliers@earthlink.net

Scope: Structural Steel & Precast Concrete Contractors

NAICS Code(s): 238120

PLANT DEPOT, INC.

Business Owner: James Templeton
26 Charlotte Amalie
P. O. Box 503087
St. Thomas, VI 00805

Phone Number: (340) 775-6668

Mobile: (340) 998-8746

Email: nchapmanvi@yahoo.com

Scope: Landscaping Services, Flower Nursery Stock and Florists Supplies

NAICS Code(s): 424930, 561730

POWELL CONSTRUCTION

Business Owner: Leborne Powell
106 Anna's Fancy
P. O. Box 773
St. Thomas, VI 00802

Phone Number: (340) 774-2649

Mobile: (340) 244-6900

Email: None

Scope: Highway, Street & Bridge Construction

NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

PRIMA FACIE, INC.

Business Owner: Gerardo E. Cisneros Sanchez
248 Ave FD Roosevelt Office 203
HC-04 Box 5759
Guaynabo, P.R. 00971-9529
Phone Number: (787) 756-7555
Email: gerardocis@centernialpr.net
Scope: Masonry Contractor
NAICS Code(s): 238140

PROFESSIONAL DESIGN BUILDERS, INC.,

Business Owner: Jerome Boschulte
P.O. Box 304062
St. Thomas, VI 00802
Phone Number: (340) 775-2605
Mobile: (340) 690-5445
Email: jboschulte@custombuilders.vi.com
Scope: Commercial & Institutional Building Construction, New Single Family Housing Construction (except For-Sale Builders) Highway Street & Bridge Contractors, – Poured Concrete Foundation & Structure Contractors, – Masonry Contractors, Roofing Contractors
NAICS Code(s): 236220, 236615, 237310, 238110, 234140, 238160

PROTOUCH COMMUNICATIONS, LLC

Business Owner: Bryan Butler
4100 Sion Farm Shopping Center, Ste. 16
Christiansted, VI 00820
Phone Number: (340) 715-7729
Mobile: (304) 596-0485
Email: karen.jones@myprotel.com
Scope: Telephone Answering Services, Telemarketing Bureau & Other Contact Centers, Offices of All Other Miscellaneous Health Practitioners, Administrative Management & General Mgmt. Consulting Services.
NAICS Code(s): 561421, 561422, 621399, 541611

QUANTUM VISION CONSTRUCTION

Business Owner: Eason Jeffers
79 Castle Coakley
P.O. Box 25498
Christiansted, VI 00824
Phone Number: (340) 227-1191
Email: easonjeffers@quantumvisionconstruction.com
Website: www.quantumvisionconstruction.com
Scope: New Multi-Family Housing Construction, General Construction Services Highway, Street, and Bridge Construction, Poured Concrete Foundation and Structure Masonry Contractors
NAICS Code(s): 236116, 236220, 237310, 238110, 238140

DPW UCP DBE DIRECTORY

RAWLINS HEAVY EQUIPMENT, INC.

Business Owner: Casper Rawlins
143A-32 Anna's Retreat
P. O. Box 7452
St. Thomas, VI 00801
Phone Number: (340) 775-1011
Scope: Site Preparation, & Heavy Equipment Rental
NAICS Code(s): 238910, 532412

RAYCON MECHANICAL, LLC

Business Owner: Eris Walker
#8D Estate Cottage
P. O. Box 600
Kingshill, VI 00851
Phone Number: (340) 719-2645
Mobile: None
Email: raycon20@hotmail.com
Scope: Highway, Street, and Bridge Construction, Electrical Contractor, - Landscaping Services, Hazardous Waste Collection, All Other Miscellaneous Waste Management Services, Appliance Repair and Maintenance
NAICS Code(s): 237310, 238210, 561730, 562122, 562998, 811412

REG SERVICES, LLC

Business Owner: Robert Goerger
8D Estate Cottage
P.O. Box 1931
Kingshill, VI 00851
Phone Number: (340) 227-6797
Mobile: None
Email: robertgoerger@sbcglobal.net
Scope: Messenger Services
NAICS Code(s): 492210

REICH LLC.

Business Owner: Dennis Brow
#6002 Diamond Street 7
P. O. Box 1821, Fredericksted,
St. Croix, 00820
Phone Number: (340) 690-5953
Mobile: (340)
Email: browdennis@yahoo.com
Scope: Heavy Equipment Rental; Vehicle Rental; General Mgmt./Consulting Services; Landscaping, Solid Waste Collection; Wholesale Trade Agents and Brokers; Trucking
NAICS Code(s): 532412; 532111; 541611; 561730; 562111; 425120; 484110

DPW UCP DBE DIRECTORY

RENDCO, Inc.

Business Owner: Philbert Edwards
#1408 Fourth Street
St. Thomas, VI 00802
Phone Number: (340) 777-9394
Mobile: (340) 777-1728
Email: None
Scope: Site Preparation, Heavy Equipment Rental
NAICS Code(s): 238910, 532412

RILEY ELECTRIC, LLC

Business Owner: Augustus Riley
#2-3E Estate Bovoni
P. O. Box 302906
St. Thomas, VI 00803
Phone Number: (340) 777-4539
Mobile: (340) 643-1498
Email: rileyelectric@yahoo.com
Scope: Electrical Contractor
NAICS Code(s): 238210

RI-TECH CONSTRUCTION, LLC

Business Owner: Vernon Caracciolo
#148-30 Estate Tutu
P. O. Box 307056
St. Thomas, VI 00803
Phone Number: (340) 201-1736
Mobile: None
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

ROCK MASTER PAVING & EXCAVATING, LLC

Business Owner: Gilmore A. Estrill Sr.,
9015 Havensight Mall
P. O. Box 7562
St. Thomas, USVI 00801
Phone Number: (340) 227-9740
Mobile: (340) 693-0348
Email: gestrillsr@yahoo.com
Scope: Masonry Contractors, Site Prep. Contractors, General Freight Trucking, Local, Heavy Equipment Rental
NAICS Code(s): 238140, 238910, 484110, 532412

DPW UCP DBE DIRECTORY

RONALD A. MARIE

Business Owner: Ronald A. Marie,
#9 Clifton Hill
P. O. Box 5183
Christiansted, VI 00823
Phone Number: (340) 778-1002
Mobile: (340) 227-4484
Email: None
Scope: Carpentry Contractor
NAICS Code(s): 235510

ROUGIER'S ELECTRIC

Business Owner: Benjamin T. Rougier
#132 Clifton Hill
P. O. Box 5439
Kingshill, VI 00851
Phone Number: (340) 779-3661
Mobile: (340) 642-4649
Email: rougierselectric@yahoo.com
Scope: Electrical Contractor
NAICS Code(s): 238210

RULER'S EQUIPMENT & CONSTRUCTION

Business Owner: Edmund Charles
B12-13 Bovoni
P. O. Box 8895
St. Thomas, VI 00801
Phone Number: (340) 774-9319
Mobile: (340) 642-6925
Email: None
Scope: HEAVY EQUIPMENT RENTAL
NAICS Code(s): 532490

RUMINA CONSTRUCTION MGMT. (Formerly Franklyn Victor Maint.)

Business Owner: Franklyn Victor
#290 Hospital Ground
P. O. Box 308034
St. Thomas, VI 00803
Phone Number: (340) 514-2788
Mobile: fvmaint@hotmail.com
Scope: Highway, Street & Bridge Construction
NAICS Code(s): 237310

DPW UCP DBE DIRECTORY

SENHOUSE TRUCKING, LLC (DBA PATRICK SENHOUSE TRUCKING)

Business Owner: Patrick Senhouse
#3A3 Estate Calquohoun,
P. O. Box 7045
Christiansted, VI 00823
Phone Number: (340) 719-1420
Mobile: (340) 690-4163
Email: psenhouse@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

SF GENERAL MAINTENANCE SERVICES, LLC

Business Owner: Sinclair Flemming
#114 Estate Humbug, Christiansted
P. O. Box 1036, Christiansted
St. Croix, VI 00821
Phone Number: (340) 773-1656
Mobile: (340) 690-3360
Email: sinclair3360@yahoo.com
Scope: Painting & Wall Covering Contractors, Janitorial Services,
Landscaping Services
NAICS Code(s): 238320, 561720, 561730

SHADOWS AS, LLC

Business Owner: Arun Keshap,
162 Subbase
P. O. Box 303115
St. Thomas, VI 00803
Phone Number: (340) 777-5638
Mobile: (340) 998-7565
Email: shadowsvi@hotmail.com
Scope: Other Industrial Machinery Manufacturing
NAICS Code(s): 333249

SHEL'S TRUCKING & DELIVERY

Business Owner: Sheldon Benjamin Sr.,
394 - 258 Anna's Retreat
P. O. Box 12193
St. Thomas, VI 00801
Phone Number: (340) 775-0643 or (340) 776-7760
Mobile: None
Email: dnbenjam@hotmail.com
Scope: General freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

SKENNY LANDSCAPING & MAINTENANCE SERVICES

Business Owner: Skenny David Sylvester
660-41 Strawberry Hill, Christiansted
P. O. Box 2955
Frederiksted, VI 00841
Phone Number: (340) 778-1877
Mobile: (340) 277-4893
Email: miss_sylvester@yahoo.com
Scope: Landscape Architectural Services
NAICS Code(s): 541320

SLX INFRASTRUCTURE, LLC

Business Owner: Brian Grant
1039 Bell Street
Toms River, NJ 08753
Phone Number: (732) 801-4909
Mobile: None
Email: bgrant@slxinf.com
Website: www.slxinf.com
Scope: Brick, Stone & Related Construction, Material Merchant Wholesale , Architectural, Engineering & Related Services, Engineering Services. Geophysical Surveying & Mapping Services
NAICS Code(s): 423320, 423390, 541310, 541330, 541360

SPECIAL SPACES, INC.

Business Owner: Nkosi James
P.O. Box 397
Frederiksted, VI 00841
Phone Number: (340) 277-7170
Mobile: (340) 277-7170
Email: nkosi_james@hotmail.com
Scope: Highway Street & Bridge Construction
NAICS Code(s): 237310

STONE MASONRY, LLC

Business Owner: Brent Squires,
30 Susannaberg #17A
5000 Estate Enighed PMB 20
St. Thomas, VI 008030
Phone Number: (340) 774-0442
Mobile: (340) 690-9524
Email: brentsquires@gmail.com
Scope: Masonry Contractor
NAICS Code(s): 238140

DPW UCP DBE DIRECTORY

TANG HOW BROTHERS, INC.

Business Owner: Lincoln Tang How
#24-25 Estate Cottage, Christiansted
P. O. Box 6209
Christiansted, VI 00823
Phone Number: (340) 778-8428
Mobile: (340) 277-3726
Email: thbinc@viaccess.net
Website: www.tanghow.com
Scope: Welding Services, Heavy Equipment Rental,
NAICS Code(s): 331419, 532412

TEMPAIRE INTERNATIONAL, INC.

Business Owner: Joseph Kelly,
210-3A Altona
P. O. Box 304882
St. Thomas, VI 00803
Phone Number: (340) 774-4820 or (340) 774-4041
Mobile: (340) 998-2486
Email: None
Website: tempaire@vipowernet.net
Scope: Plumbing, Heating & Air Conditioning Contractors
NAICS Code(s): 238220

TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)

Business Owner: Terrance Bryan
#37 Morning Star, Kingshill
P. O. Box 2420
Kingshill, VI 00851
Phone Number: (340) 718-3185
Mobile: (340) 227-2641
Email: bryant61@yahoo.com
Scope: Site Preparation Contractor, General Freight Trucking, Site Preparation Local
NAICS Code(s): 238910, 484110, 532412

THOMAS TRUCKING

Business Owner:
9D-5 St. Joseph & Rosendahl
P. O. Box 982
Frederiksted, VI 00841
Phone Number: (340) 777-6124
Mobile: (340) 277-5417
Email: bmrfamily@gmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

DPW UCP DBE DIRECTORY

TIP TOP CONSTRUCTION, INC.

Business Owner: Percy J. Hollins, Jr.,
5064 Mt. Welcome, Christiansted
P. O. Box 24933, Gallows Bay
St. Croix, VI 00824-4672

Phone Number: (340) 773-5252

Mobile: None

Email: Deborah@tiptopvi.com

Scope: Highway, Street & Bridge Construction, Site Preparation Contractor, Heavy Equipment Rental

NAICS Code(s): 237310, 238910, 532412

TOMMY'S TRUCKING SERVICE

Business Owner: Tommy Augustin
#18 Estate Plessen,
Frederiksted P. O. Box 4971
Kingshill, VI 00851

Phone Number: None

Mobile: (340) 201-5162

Email: tommya_cat@hotmail.com

Scope: General Freight Trucking, Local Heavy Equipment Rental

NAICS Code(s): 484110, 532412

TR QUALITY CONSTRUCTION & DEVELOPMENT, LLC

Business Owner: Trevor Ryan,
28 Contant
P. O. Box 722
St. Thomas, VI 00804

Phone Number: None

Mobile: (340) 201-8856

Email: trqualityconstruction@hotmail.com

Scope: Masonry Contractor

NAICS Code(s): 238140

TRIPLE SEVEN CONSTRUCTION

Business Owner: James Martin,
33-50 Estate Nadir
P. O. Box 12151
St. Thomas, VI 00801

Phone Number: None

Mobile: (340) 998-1227

Email: tripleseven@yahoo.com

Scope: Masonry Contractor, Carpentry Contractor

NAICS Code(s): 238140, 238350

DPW UCP DBE DIRECTORY

TRIPLE-A TRAINING & SECURITY SERVICES

Business Owner: Anderson Poleon, Sr.,
#431 Mt. Pleasant, Frederiksted
P. O. Box 6402
Christiansted, VI 00823
Phone Number: (340) 514-5049
Mobile: (340) 513-7193
Email: triple_a100@hotmail.com
Scope: Security Consulting Services
NAICS Code(s): 541690

TYSAM TECH LLC

Business Owner: Channing Samiere
139 Castle Cookley Bay 7 Ste 1
P. O. Box 8438
Christiansted, VI 00820
Phone Number: (615)480-4961
Mobile: (340) 244-8211
Email: c.samiere@tysamtech.com
Scope: Environmental Engineering Consulting Services, Hazardous/Non-Hazardous Waste Disposal,
Industrial Hygiene Testing
NAICS Code(s): 541620, 562219, 541062

UNIVERSAL TRUCKING

Business Owner: Rudell Fahie,
4-12 Estate Dorothea
P. O. Box 306892
St. Thomas, VI 00803
Phone Number: None
Mobile: (340) 201-6695
Email: trippleseven@yahoo.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.

Business Owner: Steve Berry
#15A-4 Mandahl
P. O. Box 7905
St. Thomas, VI 00801
Phone: (340) 775-4633
Mobile: (340) 513-7335 or (340) 513-7336
Email: viequipmentrental@gmail.com
Scope: Highway, Street & Bridge Construction, Site Preparation Contractor, Heavy Equipment Rental
NAICS Code(s): 237310, 238910, 532412

DPW UCP DBE DIRECTORY

V. I. QUALITY CONTROL SERVICES, LLC

Business Owner: Julio King II
#20B Anna's Retreat
P. O. Box 502911
St. Thomas, VI 00805
Phone: (340) 344-4717
Mobile: None
Email: viqcservices@gmail.com
Scope: All Other Specialty Services
NAICS Code(s): 238992

VEC (VIVOT EQUIPMENT CORPORATION)

Business Owner: Patrick Vivot
10C Estate Cottage, Christiansted
St. Croix, VI 00820
Phone: (323) 229-7862
Mobile: (340) 713-1100
Email: patrick.vivot@gmail.com
Scope: General Freight Trucking, Local, Heavy Equipment Rental
NAICS Code(s): 484110, 532412

VICTOR JEAN BAPTISTE

Business Owner: Victor Jean Baptiste
37-40 Estate Frydenhoj
6207 Estate Frydenhoj
St. Thomas, VI 00802
Phone: (340) 779-1550
Mobile: (340) 690-5223 or (340) 244-0387
Email: vbaptiste36@yahoo.com
Scope: Masonry Contractors, Carpentry Contractors, General Freight Trucking, Local
NAICS Code(s): 238140, 238350, 484110

VIRGIN GLOBAL TECHNOLOGY

Business Owner: Fernando Cabret III
59 King's Wharf
St. Croix, VI 00820
Phone: (818) 309-0688
Mobile: None
Email: virginglobal@gmail.com
Scope: Electrical Cont. And Other Wiring Installation Cont.
NAICS Code(s): 238210

DPW UCP DBE DIRECTORY

VONETO TRUCKING & EQUIPMENT SERVICE (Neto's Trucking Service)

Business Owner: Voneto Percival
6 - 14 Estate Contant
P. O. Box 303479
St. Thomas, VI 00803
Phone: (340) 642-1959
Mobile: None
Email: netotrucking@hotmail.com
Scope: General Freight Trucking, Local
NAICS Code(s): 484110

WATER KING & TRUCKING SERVICES, LLC

Business Owner: Leandra Ravaalier
#33 Contant
P. O. Box 502548
St. Thomas, VI 00805
Phone: (340) 643-4105
Mobile: None
Email: waterkingtrucking@live.com
Scope: Poured Concrete Foundation & Structure Contractors, Inland Water Freight Transportation, General Freight Trucking, Local
NAICS Code(s): 238110, 483211, 484110

ZENON CONSTRUCTION CORPORATION

Business Owner: Carlos Zennon
130-A Estate Bethlehem, Christiansted
P. O. Box 5440
Christiansted, VI 00823
Phone: (340) 778-9308
Mobile: (340) 513-0033
Email: zenoncc@yahoo.com
Scope: Highway, Street & Bridge Construction, Site Preparation Contractors, Heavy Equipment Rental
NAICS Code(s): 237310, 238910, 532412

SECTION IV

DPW UCP DBE DIRECTORY

NAICS CODE	DESCRIPTION
237110	Water & Sewer Line & Related Structures Construction
	BUILDTECH, LLC
237310	Highway Street & Bridge Construction
	APEX CONSTRUCTION CO. INC.
	A-Z GENERAL CONTRACTORS
	BAKAH CONSTRUCTION
	BALBO CORPORATION
	BIG LEE REPAIR & TILE CO.
	BROTHERS CONSTRUCTION. INC.
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS
	BRYAN CHICK CONSTRUCTION SERVICES (BCCS)
	DMC CONSTRUCTION, INC.
	EAGLE CONSTRUCTION
	ECTAB SERVICES
	ELEVEN CONSTRUCTION, LLC
	ERIC'S CONSTRUCTION
	FOUR STAR CONSTRUCTION, LLC
	HEIGHTS CONSTRUCTION
	INSTRUMENT & CONTROL SYSTEMS, INC.
	JA-RU ENTERPRISES, LLC.,
	JEROME R. MATTHEWS
	JLR CONSTRUCTION & MAINTENANCE, INC.
	JNO'S CONSTRUCTION & MAINTENANCE
	LABOUR CONSTRUCTION
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	LB CONSTRUCTION
	NEON CONSTRUCTION, INC.
	NORTHWEST CONSTRUCTION & MAINTENANCE, INC.
	POWELL CONSTRUCTION
	PROFESSIONAL DESIGN BUILDERS, INC.,
	RAYCON MECHANICAL, LLC
	RI-TECH CONSTRUCTION, LLC
	RUMINA CONSTRUCTION MGMT. (Formerly Franklyn Victor Maint.)
	SPECIAL SPACES, INC.
	TIP TOP CONSTRUCTION, INC.
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	ZENON CONSTRUCTION CORPORATION
238110	Poured Concrete Foundation & Structure Contractors
	PROFESSIONAL DESIGN BUILDERS, INC.,
	WATER KING & TRUCKING SERVICES, LLC
	CHITOLIE TRUCKING SERVICES

DPW UCP DBE DIRECTORY

238120	Structural Steel and Precast Concrete Contractors	
		PHILADELPHIA SUPPLIERS, INC.
238140	Masonry Contractors	
		CHITOLIE TRUCKING SERVICES
		FRANCIS #1 MASONRY SERVICE
		HAMMERHEAD CONSTRUCTION, LLC
		LA VEGA ENTERPRISE, LLC
		LA VIEW, LLC DBA ASENCIOS CONSTRUCTION
		LUCIEN GEORGE CONSTRUCTION
		PRIMA FACIE, INC.
		ROCK MASTER PAVING & EXCAVATING, LLC
		STONE MASONRY, LLC
		TR QUALITY CONSTRUCTION & DEVELOPMENT, LLC
		TRIPLE 7 CONSTRUCTION
		VICTOR JEAN BAPTISTE
238210	Electrical Contractors & Other Wiring Installation Contractors	
		FORTRESS ELECTRICAL CORP.
		INSTRUMENT & CONTROL SYSTEMS, INC.
		JLR CONSTRUCTION & MAINTENANCE, INC.
		NETWAVE UNLIMITED SERVICES, LLC
		PETERS ELECTRIC
		RAYCON MECHANICAL, LLC
		RILEY ELECTRIC, LLC
		ROUGIER'S ELECTRIC
		VIRGIN GLOBAL TECHNOLOGY
238220	Plumbing, Heating & Air Conditioning Contractors	
		BENGOA INTERNATIONAL. INC
		JEROME R. MATTHEWS
		TEMPAIRE INTERNATIONAL, INC.
238320	Painting (except roof) Contractors	
		LA VIEW, LLC DBA ASENCIOS CONSTRUCTION
		NUVO CONSTRUCTION, LLC
		PARSON'S LANDSCAPING & LAWN CARE
		SF GENERAL MAINTENANCE SERVICES, LLC

DPW UCP DBE DIRECTORY

238910	Site Preparation Contractors
	CHITOLIE'S TRUCKING SERVICES
	COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	MARCO ST. CROIX, INC.
	PATRICK CHARLES ENTERPRISES, INC.
	RAWLINS HEAVY EQUIPMENT, INC.
	RENDCO, Inc.
	ROCK MASTER PAVING & EXCAVATING, LLC
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)
	TIP TOP CONSTRUCTION, INC.
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	ZENON CONSTRUCTION CORPORATION
238990	All Other Specialty Trade Contractors
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS (STRIPING)
	ECTAB SERVICES
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	MASTER PAVEMENT LINE CORPORATION
321999	Fencing Prefabricated Sections & Wood Manufacturing
	A&J FENCING
324121	Asphalt Paving Mix/Manufacture
	PATRICK CHARLES ENTERPRISES, INC.
327320	Ready-Mix Concrete Manufacturing
	CHITOLIE TRUCKING SERVICES
331222	Chain Link fencing Iron or Steel
	A&J FENCING
332618	Chain Link Fencing & Fence Gate
	A&J FENCING

DPW UCP DBE DIRECTORY

423320	Brick, Stone & Related Construction Materials Merchant Wholesalers	
	SLX INFRASTRUCTURE, LLC	
423390	Other Construction Material Merchants	
	SLX INFRASTRUCTURE, LLC	
424690	Other Chemical & Allied Products Merchants Wholesalers	
	M & M SUPPLY CO., INC.	
425120	Wholesale Trade Agents and Brokers	
	REICH LLC	
424930	Flower Nursery Stock & Florist Supplies	
	PLANT DEPOT, INC.	
444210	Lawn & garden Equipment & Supplies	
	BRYAN'S PLANTS & GARDEN SUPPLIES, INC.	
443142	Software Stores, Computer	
	OMNI SYSTEMS	
453998	Flower Shops, Artificial - Dried	
	BRYAN'S PLANTS & GARDEN SUPPLIES, INC.	
454319	All Fuel Dealers	
	CHITOLIE'S TRUCKING SERVICES	

DPW UCP DBE DIRECTORY

483211	Inland Water Freight Transportation	
	MARCO ST. CROIX, INC.	
	WATER KING & TRUCKING SERVICES, LLC	
484110	General Freight Trucking, Local	
	A-9 TRUCKING ENTERPRISES, INC.	
	AMEDEE'S DUMPTRUCK SERVICE	
	BANNIS TRUCKING	
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS	
	CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL	
	CHITOLIE'S TRUCKING SERVICES	
	CMMC Trucking & Transportation	
	D&B TRUCKING, LLC	
	ECTAB SERVICES	
	FAMILY TRUCKING	
	FLEMING TRUCKING	
	HUGGINS TRUCKING	
	JEREMIAH FELICIEN (DBA FELICIEN TRUCKING)	
	JRL HEAVY EQUIPMENT	
	LA VEGA ENTERPRISE, LLC	
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING	
	MARCO ST. CROIX, INC.	
	NICO'S LANDSCAPING & TRUCKING	
	PARIS DUMP TRUCK SERVICE, LLC	
	PATRICK CHARLES ENTERPRISES, INC.	
	PETER GILLES (DBA ORIGINAL TRUCKING)	
	ROCK MASTER PAVING & EXCAVATING, LLC	
	SENHOUSE TRUCKING, LLC DBA (PATRICK SENHOUSE TRUCKING)	
	SHEL'S TRUCKING & DELIVERY	
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)	
	THOMAS TRUCKING	
	TOMMY'S TRUCKING SERVICE	
	UNIVERSAL TRUCKING	
	VEC (VIVOT EQUIPMENT CORPORATION)	
	VICTOR JEAN BAPTISTE	
	VONETO TRUCKING & EQUIPMENT SERVICE (Neto's Trucking Service)	
	WATER KING & TRUCKING SERVICES, LLC	
	REICH LLC	

DPW UCP DBE DIRECTORY

488410	Motor Vehicle Towing
	LAURENCIN BACKHOE & TOWING SERVICE
492210	Messenger Services
	REG SERVICES, LLC
517911	Telecommunications Resellers
	M3COM, LLC
518210	Data Processing, Hosting & Related
	OMNI SYSTEMS
532111	Vehicle Rental
	REICH LLC
532412	Heavy Equipment Rental
	A-9 TRUCKING ENTERPRISES, INC.
	CARLOS TRUCKING & HEAVY EQUIPMENT RENTAL
	CHITOLIE'S TRUCKING SERVICES
	COUNTRYSIDE DEVELOPMENT, INC. (dba Fergutrax Heavy Equipment)
	GRADE-ALL HEAVY EQUIPMENT, INC.
	JRL HEAVY EQUIPMENT
	LA VEGA ENTERPRISE, LLC
	LAKE'S TRUCKING, EQUIPMENT RENTAL & ROAD STRIPING
	LAURENCIN BACKHOE & TOWING SERVICE
	MARCO ST. CROIX, INC.
	NEW WAVE DEVELOPMENT, LLC
	NORTHWEST CONSTRUCTION & MAINTENANCE, INC.
	PATRICK CHARLES ENTERPRISES, INC.
	RAWLINS HEAVY EQUIPMENT, INC.
	REICH LLC
	RENDCO, Inc.
	ROCK MASTER PAVING & EXCAVATING, LLC
	RULER'S EQUIPMENT & CONSTRUCTION
	TANG HOW BROTHERS, INC.
	TERENCE BRYAN (DBA BRYAN'S HEAVY EQUIPMENT RENTAL)

DPW UCP DBE DIRECTORY

532412	Heavy Equipment Rental ...continued
	TIP TOP CONSTRUCTION, INC.
	TOMMY'S TRUCKING SERVICE
	V. I. EQUIPMENT RENTAL & CONSTRUCTION, INC.
	VEC (VIVOT EQUIPMENT CORPORATION)
	ZENON CONSTRUCTION CORPORATION
	REICH LLC
532490	Other Commercial & Industrial Machinery & Equipment Rental & Leasing
541062	Industrial Hygiene Testing
	TYSAM TECH LLC
541310	Architectural Services
	SLX INFRASTRUCTURE, LLC
	BUILDTECH, LLC
541320	Landscape Architectural Services
	MO MULCHING, LLC
	NEW WAVE DEVELOPMENT, LLC
	NICO'S LANDSCAPING & TRUCKING
	SKENNY LANDSCAPING & MAINTENANCE SERVICES
541330	Engineering Services
	CAP ENGINEERING, LLC
	MIRKO M. RESTOVIC (DBA RESTOVIC ENGINEERING)
	PATRICK CHARLES ENTERPRISES, INC.
	SLX INFRASTRUCTURE, LLC
	CAP ENGINEERING, LLC
	BUILDTECH, LLC
541360	GEO Physical Surveying & Mapping Services
	SLX INFRASTRUCTURE, LLC

DPW UCP DBE DIRECTORY

541430	Graphic Design Service	
	COOL SIGNS, LLC	
541511	Custom Computer Programing Services	
	OMNI SYSTEMS	
541512	Computer Systems Design Services	
	OMNI SYSTEMS	
541513	Computer Facilities Management Services	
	OMNI SYSTEMS	
541519	Other Computer Related Services	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	
	PROTOUCH COMMUNICATIONS, LLC	
541611	Administrative Mgmt. & General Management Consulting Services	
	ANGIE BREWER & ASSOCIATES, LC	
	BLUE OCEAN INNOVATION LLC,	
	REICH LLC	
	CONNICO INCORPORATED	
	CONTIENTAL CONSTRUCTION & ENGINEERING LLC	
	DBE CONSULTING, LLC	
	ANGIE BREWER & ASSOCIATES, LC	
541618	Other Management, Consulting Services	
	ANGIE BREWER & ASSOCIATES, LC	
	COMMERCIAL SECURITY SERVICES, LTD. INC.	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	

DPW UCP DBE DIRECTORY

541620	Environmental Consulting Services	
	BLUE OCEAN INNOVATION LLC,	
	CLEAN STREAM ENVIRONMENTAL CONSULTING, LLC	
541690	Scientific, & Technical Consulting (Energy) Services	
	EVNOIRE, LLC.,	
	TRIPLE-A TRAINING & SECURITY SERVICES	
541720	Research & Development in Social Sciences & Humanities	
	BROCKINGTON & ASSOCIATES. INC	
541990	All Other Professional, Scientific, & Technical Services	
	ELECTRICAL SERVICES INTERNATIONAL, LLC	
561110	Office Administrative Services	
	BLUE OCEAN INNOVATION LLC,	
561421	Telephone Answering Services	
	PROTOUCH COMMUNICATIONS, LLC	
561422	Telemarketing Bureau & Other Contact Centers	
	PROTOUCH COMMUNICATIONS, LLC	
561612	Security Services	
	COMMERCIAL SECURITY SERVICES, LTD. INC.	

DPW UCP DBE DIRECTORY

561720	Janitorial Services
	PARSON'S LANDSCAPING & LAWN CARE
	SF GENERAL MAINTENANCE SERVICES, LLC
561730	Landscaping Services
	AGAVE DESIGN GROUP, INC.
	BRUNEY'S INCORPORATED DBA PRECISE BUILDERS
	BRYAN CHICK CONSTRUCTION SERVICES (BCCS)
	EARTH DESIGNS, INC.
	FAMILY TRUCKING
	GREAT GROUNDS ENTERPRISES
	HAMMERHEAD CONSTRUCTION, LLC
	JEROME R. MATTHEWS
	MARCO ST. CROIX, INC.
	NAVARRO LANDSCAPING & YARD MAINTENANCE
	PARSON'S LANDSCAPING & LAWN CARE
	PATRICK CHARLES ENTERPRISES, INC.
	PLANT DEPOT, INC.
	RAYCON MECHANICAL, LLC
	SF GENERAL MAINTENANCE SERVICES, LLC
	REICH LLC
562111	Solid Waste Collection
	A-9 TRUCKING ENTERPRISES, INC.
	LA VEGA ENTERPRISE, LLC
	MARCO ST. CROIX, INC.
	REICH LLC
562112	Hazardous Waste Collection
	A-9 TRUCKING ENTERPRISES, INC.
562219	Hazardous/Non-Hazardous Waste Disposal
	TYSAM TECH LLC
562910	Remediation Services
	BLUE OCEAN INNOVATION LLC,
	BUILDTECH, LLC

DPW UCP DBE DIRECTORY

562998	All Other Misc. Waste Management Services	
	RAYCON MECHNICAL, LLC	
611710	Educational Support Services	
	EVNOIRE, LLC.,	
621399	Offices of All Miscellaneous Health Practitioner	
	PROTOUCH COMMUNICATIONS, LLC	
811412	Appliance Repair & Maintenance	
	RAYCON MECHNICAL, LLC	
921190	Office of Lawyers	
	JULITA DE LEON, PLLC	
922130	Admin of Conservation Program	
	JULITA DE LEON, PLLC	
924110	Administration of Air and Water Resource and Solid Waste Management Programs	
	JULITA DE LEON, PLLC	
924120	Legal Counsel & Prosecution	
	JULITA DE LEON, PLLC	
925120	Administration of Urban Planning & Community & Rural Development	
	JULITA DE LEON, PLLC	





NOTICE TO CONSTRUCTION CONTRACTORS

Bidder's List Collection Form

APPENDIX B

FORM BLCC / DBE B
Page 1 of 2

In accordance with 49 CFR Part 26, the Department of Public Works (DPW) will establish its Annual DBE goal using a Bidders List. The Bidders List will be a compilation of all quotes received by the Contractor during the advertising period. The Bidders List will be used to determine the relative availability of DBEs.

At the time the bid is submitted to the Contracting Officer/DPW, the Contractor shall list, on Form BLCC, the quotes received for the project, using additional sheets as necessary. The listing shall include **EACH quoter's name, address, telephone number, age of firm, annual gross receipts of the firm and whether the quoter is a Virgin Islands certified DBE.** FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL RENDER A BID NON-RESPONSIVE AND THE BID SHALL BE REJECTED.

The term "Quoter" shall include subcontractors and suppliers of materials with whom the Contractor contracts directly.

Project Name: _____ Project No.: _____

Bidder/Contractor Name: _____ Address: _____ Telephone#: _____ Email: _____

LISTING OF QUOTERS

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email: _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email: _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

LISTING OF QUOTERS (attach additional sheets if necessary)

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

The undersigned hereby declares that the information set forth on this form is current, complete and accurate.

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____



NOTICE TO DESIGN/OTHER CONSULTANTS

Bidder's List Collection Form

APPENDIX C

FORM BLDC / DBE C
Page 1 of 2

In accordance with 49 CFR Part 26, the Department of Public Works (DPW) will establish its Annual DBE goal using a Bidders List. The Bidders List will be a compilation of all quotes received by the Design/Other Consultants during the advertising period. The Bidders List will be used to determine the relative availability of DBEs.

At the time the bid is submitted to the Contracting Officer/DPW, the Design/Other Consultants shall list, on Form BLCC, the quotes received for the project, using additional sheets as necessary. The listing shall include **EACH quoter's name, address, telephone number, age of firm, annual gross receipts of the firm and whether the quoter is a Virgin Islands certified DBE.** FAILURE TO COMPLY WITH THIS REQUIREMENT SHALL RENDER A BID NON-RESPONSIVE AND THE BID SHALL BE REJECTED.

The term "Quoter" shall include subcontractors and suppliers of materials with whom the Contractor contracts directly.

Project Name: _____ Project No.: _____

Bidder/Contractor Name: _____ Address: _____ Telephone#: _____ Email: _____

LISTING OF QUOTERS

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 - 3 years ___ 4 - 7 years ___ 8 - 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

LISTING OF QUOTERS (attach additional sheets if necessary)

FIRM NAME, ADDRESS PHONE NUMBER	DESCRIPTION OF WORK	Dollar Amt. of Bid Proposal	Will Firm Be Used	DBE OR NON- DBE STATUS	AGE OF FRIM	ANNUAL GROSS RECEIPTS
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M
Name: _____ Address: _____ _____ Phone No.: _____ Email _____			___ Yes ___ No	☐ DBE ☐ NON-DBE	___ Less than 1 year ___ 1 – 3 years ___ 4 – 7 years ___ 8 – 10 years ___ more than 10 years	___ Less than \$500K ___ \$500K - \$1M ___ \$1-2M ___ \$2-5M ___ Greater than \$5M

The undersigned hereby declares that the information set forth on this form is current, complete and accurate.

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____



VIRGIN ISLANDS DEPARTMENT OF PUBLIC WORKS
Disadvantaged Business Enterprise (DBE) Program

DBE Commitment Form

Project Name:

FAP:

Project No.

Contract DBE Goal %:

Name of DBE Contractor, Supplier, Consultant:
(Use one form for each subcontractor material supplier.)

Type or print legibly.

Item No(s).	Description of Work (item, material, service)	Quantity	Price/Unit	Total Dollars
GRAND TOTAL				

1. Total Amount of the Bid (\$):

2. Total Committed DBE Participation (%)*:

3. Amount Committed to this DBE (\$):

4. Amount Committed to this DBE (%):

Prime Contractor's DBE Officer:

**Must equal or exceed established goal indicated above or bid may be rendered non-responsive.*

The Parties assure Virgin Islands Department of Public Works (VIDPW) that each will abide by the Disadvantaged Business Enterprise (DBE) program as directed by the approved DBE Program Plan and all related contract specifications and provisions. If a contract goal is established for this project, the Prime Contractor commits to achieving the goal and will submit the names of DBEs firms and their committed percentages using Form A-585. The Parties understand that Form A-585 must be revised anytime commitments exceed the established contract goal. The parties further understand that DBE removal and/or substitution is not permitted without written consent of the VIDPW DBE Program Liaison and only upon a showing of Good Faith Efforts. The parties acknowledge that failure to achieve the goal or otherwise to comply with VIDPW program requirements may result in VIDPW levying liquidated damages or any other remedy available under Federal or Territorial law. **The DBE should retain copies of all quotes submitted.**

Signature of Prime Contractor Official:

Signature of DBE:

Date:

Date:



Monthly Prime Contractor or Consultant Payment Information

Subcontractor/Supplier	Work Description or Item	DBE?		DBE % Commitment*	Actual Payments this period to DBEs and non-DBE Subcontractors
		Yes	No		

*IF ANY FIRM LISTED ABOVE IS A MATERIAL SUPPLIER, BUT NOT THE MANUFACTURER, THE CONTRACTOR MAY CREDIT ONLY 60% OF THE EXPENDITURE TO THE SUPPLIER FOR FINAL PAYMENT.

Project Name:		Project No:	
Prime Contractor/Consultant:			DBE Contract Goal %:
Reporting Period: _____ thru _____		Monthly Estimate No:	
Original Contract Amount:		Total \$ Paid to Date:	% Paid to Date:
% Time Used:	% of Construction Completed		

(consultants only)

Summary of Payment Information

a. Previous actual payments to DBEs:		g. Previous actual payments to non-DBEs	
b. Actual payments to DBEs this period:		h. Actual payments to non-DBEs this period	
c. Total actual payments to DBEs to date:		i. Total actual payments to non-DBEs to date	
d. Total actual payments to Prime to date:		j. % of actual payments to non-DBEs to date	
e. Total % of actual payments to DBEs to date:		k. Total % of actual payments to non DBEs to date.	
f. Total actual payments to Prime less Subs to date		l. Total actual payments to all Subs.	

Summary of Payments Withheld

Subcontractor/Supplier	DBE?	Tier	Reason for Withholding Payment

Prime Contractor/Consultant Certification:

I swear or affirm that the above named prime contractor paid all subcontractors within ten (10) days of receipt of payment from VIDPW and that the prime contractor ensured prompt payment of lower tier subcontractors, if any. I further certify that retainage, if any, was returned to any subcontractor within thirty (30) days of completing the subcontracted work.

Name of Prime Representative:

Title of Prime Representative:

Signature: _____

Date: _____

Below this line for VIDPW staff only

Project Manager Monitoring Certification: (To be completed monthly by Project Manager)

I reviewed the work site and related documents associated with this Form A-644 and find it accurate and complete. Payments withheld from/by subcontractors, if any, appear to be for cause and not the result of failure to promptly pay.

Name of Project Manager:

Signature of Project Manager:

Date:

DBELO Monitoring Certification: (To be completed by DBELO on the final project A-644)

I certify that both the project site and related documents were monitored for compliance with 49 CFR Part 26 and all other applicable regulations. All subcontractors have been paid and retainage, if any, returned.

Name of DBELO:

Signature of DBELO

Date: