



# Virgin Islands Waste Management Authority

Job Vacancy Announcement

**Custodian**

**St. Croix**

**Classified - Union**

**SALARY: \$36,870.65**

**DEADLINE: Open Until Filled**

**SUMMARY:**

The Custodian is responsible for maintaining a clean, safe, and sanitary environment across Authority facilities. This role ensures that offices, buildings, and surrounding areas are well-maintained, organized, and free from debris and odors. The incumbent is expected to perform all duties in a safe, efficient, and professional manner. When working in the field, there is exposure to dirty, noisy, and dusty conditions, disagreeable odors, and unpleasant weather.

**DUTIES AND RESPONSIBILITIES:**

- Perform routine cleaning of office buildings and facilities, including dusting, sweeping, mopping, polishing, and disinfecting surfaces.
- Clean and sanitize restrooms, fixtures, windows, mirrors, stairways, and handrails.
- Empty and clean trash receptacles (indoor and outdoor) and collect litter from Authority grounds.
- Follow established cleaning schedules and procedures as directed by the supervisor.
- Use appropriate safety signage (e.g., wet floor signs) to maintain a safe work environment.
- Monitor inventory levels of cleaning supplies and request replenishment as needed.

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- Report maintenance issues and repair needs identified during cleaning activities.
- Handle and use cleaning chemicals safely in accordance with safety guidelines and Material Safety Data Sheets (MSDS).
- Notify appropriate personnel when encountering hazardous conditions or materials.
- Launder cleaning materials or assigned items using washer/dryer equipment.
- Operate Authority vehicles as assigned.
- Demonstrate proper cleaning techniques and procedures to other staff, as needed.
- Perform all other duties as assigned by supervisor(s).

#### **EDUCATION, LICENSE, AND EXPERIENCE:**

- Minimum of a 9th Grade Education with at least two (2) years of relevant custodial, janitorial, or housekeeping experience, including at least one (1) year within a utility, government agency, or public service organization;  
**OR**
- High School Diploma or GED from an accredited institution preferred, with at least one (1) year of relevant experience performing janitorial, housekeeping, or custodial duties, within a utility, government agency, or public service organization.
- Valid Virgin Islands Driver's License is required.

***Virgin Islands Waste Management Authority is an Equal Opportunity Employer***

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